July 13, 2020

National Stock Exchange of India Limited
Exchange Plaza, 5th Floor,
Plot No. C/1, G Block
Bandra Kurla Complex
Bandra (East), Mumbai 400 051

Symbol: ORIENTELEC

BSE Limited
Phiroze Jeejeebhoy Towers
Fort, Dalal Street
Mumbai – 400 001

Scrip Code: 541301

Sub: Copies of the newspaper advertisements –4th Annual General Meeting Intimation and E-voting Instructions

Dear Sir/ Madam,

Pursuant to Regulation 47 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith copies of the public notices published in English language in Financial Express (National English Daily) and in Odiya language in Odisha Bhaskar (Odisha daily) giving intimation of the 4th Annual General Meeting ("AGM") of the Company, E-voting Instructions, procedure for attending AGM through video conferencing / other audio visual means and other related matters. The above advertisements were published in the above newspapers on July 13, 2020.

You are requested to take the enclosed documents on your record.

Thanking you,

Yours Sincerely,

For **Orient Electric Limited**

Hitesh Kumar Jain
Digitally signed by Hitesh Kumar Jain
Date: 2020.07.13 16:30:43 +05'30'

Hitesh Kumar Jain
Company Secretary
Encl.: As above

CK BIRLA GROUP

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Orient Electric Limited

CIN: L31100OR2016PLC025892

Registered Office:
Unit VIII, Plot No. 7, Bhoinagar Bhubaneswar-751012, Odisha
Tel: 0674-2396930 | Fax: 0674-2396364

Corporate Office:
240, Okhla Industrial Estate Phase-III, Delhi-110020
Tel: 011-40507000 | Fax: 011-40507004

E-mail: investor@orientelectric.com, **Website**: www.orientelectric.com

Notice of the 4th Annual General Meeting and E-Voting Instructions

Notice is hereby given that the 4th Annual General Meeting ('**AGM**') of the shareholders of **Orient Electric Limited** (the '**Company**') will be held on **Friday, August 07, 2020** at **11:00 A.M. (IST)** through Video Conferencing ('**VC**') / Other Audio Visual Means ('**OAVM**'). In compliance with the applicable provisions of the Companies Act, 2013 (the '**Act**'), rules made thereunder, Securities and Exchange Board of India (Listing Obligations and Disclosure requirements) Regulations, 2015 ('**Listing Regulations**') and General Circular number 20/2020 dated May 05, 2020 read with Circular numbers 14/2020 dated April 08, 2020, 17/2020 dated April 13, 2020 and all other applicable circulars issued by the Ministry of Corporate Affairs, and Circular number SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 issued by the Securities and Exchange Board of India (hereinafter collectively referred to as '**Circulars**'), 4th AGM of the Company is being convened to be held through VC / OAVM without the physical presence of shareholders at a common venue, to transact the business as set forth in the Notice of the AGM. The proceedings of the AGM shall be deemed to have been conducted at the Registered Office of the Company.

In compliance with the Circulars, electronic copies of the Notice of the 4th AGM along with Annual Report for the financial year 2019-20 have been sent on July 11, 2020 to all the shareholders whose email id's are registered with the Company's Registrar and Share Transfer Agent ('**RTA**') and / or Depository Participant(s). The requirement of sending physical copy of the Notice convening 4th AGM along with Annual Report for the financial year 2019-20 has been dispensed away with vide above referred Circulars. These documents are also available on the website of the Company at **www.orientelectric.com**, websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at **www.bseindia.com** and **www.nseindia.com** respectively and on the website of Company's RTA, KFin Technologies Private Limited ('**KFin Tech**') at **https://evoting.karvy.com**.

As per the provisions of Section 103 of the Act, shareholders attending the AGM through VC / OAVM shall be counted for the purpose of reckoning the quorum. **Facility for appointing the proxy will not be available for this AGM**. The Company has engaged the services of KFin Tech as the authorised agency for conducting the AGM through VC/ OAVM and providing e-voting facility. Shareholders are requested to visit **https://emeetings.kfintech.com/** to attend the AGM.

In compliance with the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules 2014, Circulars and Regulation 44 of the Listing Regulations, the Company is providing the facility to its shareholders to cast their votes electronically on all the resolutions as set out in the Notice of the AGM. Shareholders holding shares either in physical form or dematerialized form, as on the cut-off date (July 31, 2020), would be eligible to attend the AGM through VC / OAVM and cast their votes electronically through the electronic voting system provided by KFin Tech ('**Insta Poll**').

Shareholders are hereby informed that:

i. The business as set forth in the Notice of the AGM may be transacted either through remote e-voting or Insta Poll during the AGM.
ii. The remote e-voting shall commence on **Tuesday, August 04, 2020 (9:00 A.M. IST)** and ends on **Thursday, August 06, 2020 (5:00 P.M. IST)**. The remote e-voting module shall be disabled for voting thereafter, by KFin Tech, and remote e-voting shall not be allowed beyond the said date and time.
iii. The cut-off date for determining the eligibility to vote by remote e-voting or by Insta Poll at the AGM shall be Friday, July 31, 2020.
iv. Any person, who acquires shares of the Company and becomes a shareholder post-dispatch of the Notice of the AGM and holds shares as on the cut-off date i.e. Friday, July 31, 2020, may approach Company / RTA for obtaining login ID and password, and to cast his / her vote.
v. The voting rights of shareholders shall be in proportion to the equity shares held by them in the paid-up equity share capital of the Company as on Friday, July 31, 2020.
vi. The facility for voting will also be made available during the AGM, and those shareholders present in the AGM through VC/ OAVM, who have not cast their vote on the resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through Insta Poll during the AGM. The shareholders who have cast their votes by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their votes again.
vii. Once the vote on a resolution is cast by the shareholder, he/ she shall not be allowed to change it subsequently or cast the vote again.
viii. Only persons whose name is recorded in the register of shareholders or in the register of beneficial owners maintained by the depositories as on the cut-off date shall be entitled to avail the facility of remote e-voting or e-voting during the AGM.
ix. The manner of voting remotely for shareholders holding shares in dematerialized mode, physical mode and for shareholders who have not registered their email addresses is provided in the Notice of the AGM. The details will also be made available on the website of the Company. Shareholders are requested to visit **www.orientelectric.com** to obtain such details.
x. Shareholders who have not registered their email addresses are requested, in case of holding shares in dematerialized mode, to register/ update their email addresses with their respective depository participant(s) and in case of holding shares in physical mode, to register / update their email addresses with RTA by clicking the link: **https://ris.kfintech.com/email_registration/** for receiving the Notice of the AGM, Annual Report and other communications electronically or alternatively by writing an email to RTA at **einward.ris@kfintech.com** providing the name of the shareholder, folio number and attaching self-attested scanned copies of their share certificate, PAN card and Aadhar to receive copies of the Notice of the 4th AGM along with Annual Report for the financial year 2019-20, instructions for remote e-voting and for participation in the AGM through VC/ OAVM.
xi. If a Shareholder is already registered with KFin Tech for e-voting, he/ she can use his/her existing user ID and password to cast the vote through remote e-voting.
xii. In case of query relating to voting by electronic means or for attending the AGM through VC / OAVM, please refer the Frequently Asked Questions (FAQs) for shareholders and e-voting user manual available through a dropdown menu in the "Downloads" section available at RTA's website **www.evoting.karvy.com** or call KFin Tech at the toll free no.: 18003454001, or send email to **emeetings@kfintech.com**. Any grievance related with e-voting or attending the AGM or voting during AGM through Insta Poll may be addressed to Mr. S V Raju, Deputy General Manager, KFin Technologies Private Limited, Unit: Orient Electric Limited, Selenium Tower B, Plot No. 31 & 32, Gachibowli, Financial District, Nanakramguda Hyderabad - 500 032, Ph: 91-40-6716 1559, Email: **einward.ris@kfintech.com**.

By order of the Board of Directors
For **Orient Electric Limited**
Sd/-
Hitesh Kumar Jain
Company Secretary

Place: New Delhi
Dated: July 11, 2020

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ଓରିଏଣ୍ଟ ଇଲେକ୍ଟ୍ରିକ୍ ଲିମିଟେଡ୍

ସିଆଇଏନ୍ : ଏଲ୩୧୧୦୦ଓଆର୨୦୧୬ପିଏଲସି୦୨୫୮୯୨

ପଞ୍ଜିକୃତ କାର୍ଯ୍ୟାଳୟ :
ୟୁନିଟ୍-୮, ପ୍ଲଟ ନମ୍ବର-୭, ଭୋଇନଗର, ଭୁବନେଶ୍ୱର, ୭୫୧୦୧୨, ଓଡ଼ିଶା
ଟେଲିଫୋନ: ୦୬୭୪-୨୩୯୬୯୩୦ ଫାକ୍ସ : ୦୬୭୪-୨୩୯୬୩୬୪

କର୍ପୋରେଟ୍ କାର୍ଯ୍ୟାଳୟ:
୨୪୦, ଓଖଲା ଇଣ୍ଡଷ୍ଟ୍ରିଆଲ ଇଷ୍ଟେଟ୍, ଫେଜ୍-୩, ଦିଲ୍ଲୀ-୧୧୦୦୨୦
ଟେଲିଫୋନ: ୦୧୧-୪୦୫୦୭୦୦୦, ଫାକ୍ସ : ୦୧୧-୪୦୫୦୭୦୦୪

ଇମେଲ୍ : **investor@orientelectric.com**, ୱେବସାଇଟ୍ : **www.orientelectric.com**

ଚତୁର୍ଥ ବାର୍ଷିକ ସାଧାରଣ ବୈଠକ ଏବଂ ଇ-ଭୋଟିଂ ସୂଚନାବଳୀ ସମ୍ପର୍କରେ ନୋଟିସ୍

[illegible] **www.orientelectric.com**, [illegible] **www.bseindia.com** ଏବଂ **www.nseindia.com** [illegible] **https://evoting.karvy.com** [illegible]

[illegible] **https://emeetings.kfintech.com** [illegible]

[illegible]

[illegible] **www.orientelectric.com** [illegible]

[illegible] **https://ris.kfintech.com** [illegible] **einward.ris@kfintech.com** [illegible]

[illegible] **www.evoting.karvy.com** [illegible] **emeetings@kfintech.com** [illegible]
: **einward.ris@kfintech.com** କୁ ସମ୍ପର୍କ କରନ୍ତୁ ।

ବୋର୍ଡ ଅଫ୍ ଡାଇରେକ୍ଟର୍ସଙ୍କ ନିର୍ଦ୍ଦେଶକ୍ରମେ
ଓରିଏଣ୍ଟ ଇଲେକ୍ଟ୍ରିକ୍ ଲିମିଟେଡ୍ ପାଇଁ
ସ୍ୱା/-
ହିତେଶ କୁମାର ଜୈନ
କମ୍ପାନୀ ସଚିବ

ସ୍ଥାନ : ନୂଆଦିଲ୍ଲୀ
ଜୁଲାଇ ୧୧, ୨୦୨୦