

May 13, 2025

National Stock Exchange of India Limited

Exchange Plaza, 5th Floor,
Plot No. C/1, G Block
Bandra Kurla Complex
Bandra (East), Mumbai 400 051

BSE Limited

Phiroze Jeejeebhoy Towers
Fort, Dalal Street
Mumbai – 400 001

Symbol: ORIENTELEC

Scrip Code: 541301

Sub: Regulation 30 – Notice to shareholders for claiming unclaimed dividend amount, which is liable to be transferred to Investor Education and Protection Fund (IEPF).

Dear Sir/ Madam,

In accordance with Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby enclose the copy of notice / reminder, dated May 13 2025, sent to those shareholders whose dividend remained unclaimed for seven consecutive years, requesting them to claim the same **on or before July 20, 2025** failing which the unclaimed dividend amount and corresponding shares shall be transferred to IEPF.

This is for your information and necessary records.

Thanking you,

Yours Sincerely,

For **Orient Electric Limited**

Diksha Singh

Company Secretary & Compliance Officer

Encl.: as above

Orient Electric Limited
CIN: L31100OR2016PLC025892
Registered Office: Unit VIII, Plot No. 7, Bhoinagar, Bhubaneswar, Odisha-751 012
Tel: 0674-2396930
Corporate Office: 240, Okhla Industrial Estate, Phase III, New Delhi 110020
Tel: 011-40507000
Email: investor@orientelectric.com | Website: www.orientelectric.com

Date: May 13 2025

Name & Address :

Folio/DP ID & Client ID No :

Dear Shareholder,

Sub.: : Transfer of Unclaimed dividend amount and/or Underlying Shares of the Company to IEPF Authority

Ref: Pursuant to Section 124(5)/(6) of the Companies Act, 2013 ("Act") read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 ("IEPF Rules")

We draw your kind attention that as per our records the amount of dividend(s) mentioned in the enclosed annexure titled "Request Letter Cum Undertaking" are unclaimed against your name. Please note that the Unpaid/ Unclaimed Dividend for FY- 2017-18 along with underlying shares are due for transfer to Investor Education and Protection Fund ("IEPF").

As per Section 124(5) of the Companies Act, 2013 ("the Act") read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer, and Refund) Rules, 2016 ("the IEPF Rules"), any dividend(s) that remained unclaimed or unpaid for seven years from the date of transfer to respective Unpaid Dividend Account shall be transferred by the Company to the IEPF, a fund established by the Central Government under Section 125 of the Act. Details of such of such unclaimed/unpaid dividend(s) have been regularly updated by Orient Electric Limited ("the Company") on its website.

Further, as per Section 124(6) of the Act, read with IEPF Rules all shares in respect of which dividend remains unpaid or unclaimed for seven (7) consecutive years or more shall also be transferred by the Company to the Demat Account of IEPF.

Please note that the Unpaid/Unclaimed Final Dividend for the Financial Year 2017-18 shall become due to transfer to IEPF on August 17, 2025, upon completion of seven years in terms of section 124(6) of the Act. The corresponding shares shall also be transferred to relevant Demat Account of the IEPF Authority as per Rule 6 of the IEPF Rules 2016, as amended.

To avoid this transfer, you are requested to claim the unpaid or unclaimed dividends by filling out and signing the enclosed Annexure and providing the necessary documents mentioned below to **Kfin Technologies Limited**, ("the RTA"), (**Unit – Orient Electric Limited**), Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad- 500 032 or email at einward.ris@kfintech.com on or before **July 20, 2025**.

a) In case Shares are held in Demat Form:

- Original dividend warrant(s)/demand draft(s)/bankers cheque(s), if applicable;
- Request letter cum undertaking (*duly filled and signed as per format attached or a duly filled in indemnity letter in the format available at the website of the Company*)
- Latest client master list duly updated with current Bank details. Payment will be made to the bank account registered against the said demat account.
- PAN Card duly self-attested along with Original cancelled cheque leaf with pre-printed name of the First holder. (*if name is not pre-printed on the cheque leaf, a copy of bank statement / passbook duly attested by Bank.*)

b) In case Shares are held in Physical Form:

- Original dividend warrant(s)/demand draft(s)/banker cheque(s), if applicable;
- Request letter cum undertaking (*duly filled and signed as per format attached or a duly filled in indemnity letter in the format available at the website of the Company*)

- Investor Request Form ISR-1, Form ISR-2, Form ISR-3 or SH-13 (duly filled and signed as per format available on Company's website- www.orientelectric.com and RTA website- www.kfintech.com)

As per SEBI circular no. SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated May 07, 2024 read with circular no. SEBI/HO/MIRSD/POD-1/P/CIR/2024/81 dated June 10, 2024, with effect from April 1, 2024, outstanding dividend payments will be credited directly to the bank account of the shareholders holding shares in physical form in respect of the folios where PAN, KYC details are updated with the RTA. In absence of these details, the payment of dividend amount cannot be processed.

In case the dividend(s) are not claimed by the cut-off date, necessary steps will be initiated by the Company to transfer the unpaid dividend along with the underlying equity shares held by you which are due for transfer to IEPF in accordance with the notification(s) issued by the Ministry of Corporate Affairs ("MCA") from time to time, without any further notice. **Please note that no claim shall lie against the Company in respect of the Equity shares so transferred to IEPF.**

In case the shares are held by you:

- In physical form - new share certificate(s) will be issued and transferred in favour of IEPF on completion of necessary formalities. Hence, the original share certificate(s) registered in your name will be deemed cancelled and non-negotiable.
- In demat form - the Company shall inform the depository by way of corporate action for transfer of shares lying in your demat account in favour of IEPF.

The IEPF Rules and the application form (Web Form IEPF-5), as prescribed by the Ministry of Corporate Affairs, are available on the website of the Company at www.orientelectric.com as also on the website of the Ministry of Corporate Affairs at www.iepf.gov.in.

Please note that both the unclaimed dividend and underlying shares including all benefits accruing on such equity shares, if any, once transferred to IEPF can be claimed back only from IEPF Authority by submitting an online application in prescribed Form IEPF-5 available on the website i.e. www.iepf.gov.in after following the procedure prescribed therein.

Please feel free to contact the Company / KFin Technologies Ltd. in case you have any queries at their following address / email / telephone number:

<p style="text-align: center;">Orient Electric Limited Registered Office: Unit VIII, Plot No. 7, Bhoinagar, Bhubaneswar, Odisha-751 012 Tel: 0674-2396930 Corporate Office: 240, Okhla Industrial Estate, Phase III, New Delhi - 110092 Tel: 011-40507000 Email: investor@orientelectric.com Website: www.orientelectric.com</p>	<p style="text-align: center;">M/s KFin Technologies Limited Unit: Orient Electric Limited Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad- 500 032 Tel.: 040-67162222 Toll Free No.: 1800 3094 001 Email: einward.ris@kfintech.com Website: www.kfintech.com</p>

Thanking you,

Yours faithfully

For **ORIENT ELECTRIC LIMITED**

Sd/-

Diksha Singh

Company Secretary & Compliance Officer

Request letter cum undertaking

Date :

To,
KFin Technologies Limited
Unit – **Orient Electric Limited (“the Company”)**
ISIN-
Selenium Tower B, Plot 31-32,
Gachibowli, Financial District,
Nanakramguda, Hyderabad- 500 032
Tel.: 040-67162222

Dear Sir/Madam,

Sub: Payment of unpaid/ unclaimed dividend

Ref : FOLIO/DPID/CLIENT ID :

This has reference to your letter dated _____. I/We, hereby request you to release all my/our unpaid/unclaimed dividend lying with the Company as mentioned below in respect of equity shares held by me/us in above mentioned Folio/DP ID/Client ID.

Financial Year	Date of Payment(s)	Dividend Warrant No.	Dividend Amount(s) Rs.
FNL. DIV. 2017-2018	16/07/2018		
INT. DIV. 2018-2019	28/01/2019		
FNL. DIV. 2018-2019	19/07/2019		
INT. DIV. 2019-2020	10/02/2020		
FNL. DIV. 2019-2020	12/08/2020		
INT. DIV. 2020-2021	20/02/2021		
FNL. DIV. 2020-2021	31/07/2021		
INT. DIV. 2021-2022	10/02/2022		
FNL. DIV. 2021-2022	26/07/2022		
INT. DIV. 2022-2023	16/02/2023		
FNL. DIV. 2022-2023	04/08/2023		
INT. DIV. 2023-2024	21/02/2024		
FNL. DIV. 2023-2024	03/08/2024		

In consideration of your transferring the amount directly in my given Bank Account in lieu of Dividend Warrant(s)/Demand Drafts(s) lying unpaid/unclaimed in my/our name(s) and which are irretrievable /lost or misplaced or crediting the amounts directly to my Bank Account, I/We hereby agree and undertake to hold the Company, its Directors and Officers harmless and to keep them protected from /against all losses, costs or damages which you may sustain or incur by reason of the Company issuing Demand Draft(s) or by the original Dividend Warrant(s) being, at any time, found and presented for payment by any person or persons claiming to be the holder(s) of the Dividend Warrant(s) or in any way interested therein.

I/We further agree and undertake to return to you the original Dividend Warrants / Demand Draft(s), should it be found by me/us or again come into my/our possession at any time hereafter.

I/We am/are enclosing the following (tick <input type="checkbox"/> whichever is applicable) For Shares held in demat form: <input type="checkbox"/> Original dividend warrant(s)/demand draft(s)/banker cheque(s) <input type="checkbox"/> Copy of latest client master list with updated Bank details. <input type="checkbox"/> Self-attested copy of PAN Card along with Original cancelled cheque leaf with pre-printed name of the First holder. <i>(if name is not pre-printed on the cheque leaf, a copy of bank statement / passbook duly attested by Bank.)</i>	
For Shares held in physical form: <input type="checkbox"/> Original dividend warrant(s)/demand draft(s)/ banker cheque(s) <input type="checkbox"/> Self-attested copy of PAN Card along with Original cancelled cheque leaf with pre-printed name of the First holder. <i>(if name is not pre-printed on the cheque leaf, a copy of bank statement / passbook duly attested by Bank.)</i> <input type="checkbox"/> Investor Request Form ISR-1, Form ISR-2, Form ISR-3 or SH-13 <i>(duly filled and signed along with supporting documents)</i>	
Email Id:	Mobile No.
Name:	
Place:	Signature of first shareholder _____

Note: Please ensure that, the Complete bank details are updated in your demat account, with IFSC code for processing your request.