OIL AND NATURAL GAS CORPORATION LIMITED
COMPANY SECRETARIAT

ONGC/CS/SE/2021-22 25.03.2022

National Stock Exchange of India Ltd.
Listing Department
Exchange Plaza
Bandra-Kurla Complex, Bandra (E)
Mumbai – 400 051

BSE Limited
Corporate Relationship Department
Phiroze Jeejeebhoy Towers
Dalal Street, Fort
Mumbai – 400 001

Symbol-**ONGC**; Series – **EQ**

BSE Security Code No.- **500312**

Sub: Notice of Postal Ballot-2022

Madam/ Sir,

Pursuant to the Regulation 30 read with Part A of Schedule III of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, please find enclosed **Notice of Postal Ballot** dated 24th March 2022, sent to the members for seeking their approval by means of postal ballot through remote e-voting on the following business items:

Sl. No.	*Description of Resolution(s)*	*Type of Resolution*
1.	Material Related Party Transaction(s) with ONGC Tripura Power Company Limited (OTPC)	Ordinary
2.	Material Related Party Transaction(s) with ONGC Petro additions Limited (OPaL)	Ordinary
3.	Material Related Party Transaction(s) with Petronet LNG Limited (PLL)	Ordinary
4.	Material Related Party Transaction(s) with Oil and Natural Gas Corporation Employees Contributory Provident Fund (OECPF) Trust	Ordinary
5.	Appointment of Shri Syamchand Ghosh (DIN: 09396486) as an Independent Director of the Company	Special
6.	Appointment Shri Vysyaraju Ajit Kumar Raju (DIN: 09396500) as an Independent Director of the Company	Special
7.	Appointment Shri Manish Pareek (DIN: 09396501) as an Independent Director of the Company	Special
8.	Appointment Ms. Reena Jaitly (DIN: 06853063) as an Independent Director of the Company	Special
9.	Appointment Dr. Prabhaskar Rai (DIN: 09453169) as an Independent Director of the Company	Special
10.	Appointment Dr. Madhav Singh (DIN: 09489194) as an Independent Director of the Company	Special

The remote e-voting period shall **commence** on Monday, the **28th March, 2022** (11:00 am) and **ends** on Wednesday, **27th April, 2022** (5:00 pm).
This is for your information and record please.

Thanking You,
Yours faithfully
For Oil and Natural Gas Corporation Ltd.

25/3/22

Rajni Kant
Company Secretary & Compliance Officer

Encl: A/a(21 Pgs.)

ओएनजीसी ONGC

OIL AND NATURAL GAS CORPORATION LIMITED

Regd. Office: Plot No 5A-5B, Nelson Mandela Marg, Vasant Kunj, New Delhi-110070
CIN: L74899DL1993GOI054155

Phone: 011-26754073,4085, EPABX : 2675 0111, FAX : 011-26129081 Website: www.ongcindia.com, Email: secretariat@ongc.co.in

NOTICE OF POSTAL BALLOT

[Pursuant to Section 110 of the Companies Act, 2013 read with Companies (Management and Administration) Rules, 2014]

Dear Member(s),

Notice of Postal Ballot is hereby given to the Members of the Company pursuant to Section 108 and Section 110 of the Companies Act, 2013 (**"Act"**) read with Rule 20 and Rule 22 of Companies (Management and Administration) Rules, 2014, (**"Rules"**), Circular Nos. 14/2020 dated April 08, 2020, 17/2020 dated April 13, 2020, 22/2020 dated June 15, 2020, 33/2020 dated September 28, 2020, 39/2020 dated December 31, 2020, 10/2021 dated June 23, 2021 and 20/2021 dated December 08, 2021 issued by the Ministry of Corporate Affairs (**"MCA"**) (hereinafter collectively referred to as **"MCA Circulars"**), and Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended from time to time ("**SEBI LODR, 2015**") and Secretarial Standard on General Meetings ('**SS-2**') issued by the Institute of Company Secretaries of India and other applicable provisions, that the Resolutions as set out in this Notice are proposed for approval by the Members of the Company by means of Postal Ballot only by voting through electronic means (**'remote e-voting'**).

The explanatory statement pursuant to Sections 102, 110 and other applicable provisions of the Act read with the applicable Rules setting out all material facts relating to the resolutions mentioned in this Postal Ballot Notice is annexed hereto.

You are requested to record your assent or dissent only by means of remote e-voting system provided by the Company.

SPECIAL BUSINESS:

ITEM NO. 1

Approval of Material Related Party Transaction(s) with ONGC Tripura Power Company Limited (OTPC)

To consider, and if thought fit, to pass the following Resolution as an Ordinary Resolution:

"**RESOLVED THAT** pursuant to Regulation 23 and such other applicable provisions, if any, of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with applicable provisions of the Companies Act, 2013, approval of the Members of the Company be and is hereby accorded to the Material Related Party Transaction(s) for Sale of Natural Gas by the Company to ONGC Tripura Power Company Limited (OTPC) for ₹11,000 Million for the Financial Year 2022-2023 in the ordinary course of business and at arm's length basis, and authorizing the Functional Director concerned directly or through official(s) nominated for this purpose to do all such acts, deeds, matters and things as may be deemed necessary or expedient to give effect to this Resolution and for the matters connected therewith or incidental thereto."

ITEM NO. 2

Approval of Material Related Party Transaction(s) with ONGC Petro additions Limited (OPaL)

To consider, and if thought fit, to pass the following Resolution as an Ordinary Resolution:

"**RESOLVED THAT** pursuant to Regulation 23 and such other applicable provisions, if any, of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with applicable provisions of the Companies Act, 2013, approval of the Members of the Company be and is hereby accorded to the Material Related Party Transaction(s) for Sale of Naptha, C2 (including related C2 pipeline Right of use), C3 and C4 by the Company to ONGC Petro additions Limited (OPaL) for ₹97,312 Million for the Financial Year 2022-2023 in the ordinary course of business and at arm's length basis, and authorizing the Functional Director concerned directly or through official(s) nominated for this purpose to do all such acts, deeds, matters and things as may be deemed necessary or expedient to give effect to this Resolution and for the matters connected therewith or incidental thereto."

ITEM NO. 3

Approval of Material Related Party Transaction(s) with Petronet LNG Limited (PLL)

To consider, and if thought fit, to pass the following Resolution as an Ordinary Resolution:

"**RESOLVED THAT** pursuant to Regulation 23 and such other applicable provisions, if any, of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with applicable provisions of the Companies Act, 2013, the approval of the Members of the Company be and is hereby accorded to the Material Related Party Transaction(s) for Purchase of Liquefied Natural Gas and related facilities at C2-C3 plant by the Company from Petronet LNG Limited (PLL) for ₹22,038 million for the Financial Year 2022-2023 in the ordinary course of business and at arm's length basis, and authorizing the Functional Director concerned directly or through official(s) nominated for this purpose to do all such acts, deeds, matters and things as may be deemed necessary or expedient to give effect to this Resolution and for the matters connected therewith or incidental thereto."

ITEM NO. 4

Approval of Material Related Party Transaction(s) with Oil and Natural Gas Corporation Employees Contributory Provident Fund (OECPF) Trust

To consider, and if thought fit, to pass the following Resolution as an Ordinary Resolution:

"**RESOLVED THAT** pursuant to Regulation 23 and such other applicable provisions, if any, of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with applicable provisions of the Companies Act, 2013, approval of the Members of the Company be and is hereby accorded to the Material Related Party Transaction(s) in respect of contribution made by the Company to the Oil and Natural Gas Corporation Employees Contributory Provident Fund (OECPF) Trust of ₹13,542 million for the Financial Year 2022-2023 to meet its statutory obligations with respect to Provident Fund for its employees, and authorizing the Functional Director concerned directly or through official(s) nominated for this purpose to do all such acts, deeds, matters and things as may be deemed necessary or expedient to give effect to this Resolution and for the matters connected therewith or incidental thereto."

ITEM NO. 5

To appoint Shri Syamchand Ghosh (DIN: 09396486) as an Independent Director of the Company

To consider, and if thought fit, to pass the following Resolution as Special Resolution:

"**RESOLVED THAT** pursuant to provisions of Section 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (the Act) and Regulation 25(2A) and other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Articles of Association of the Company, **Shri Syamchand Ghosh (DIN: 09396486)** was appointed as an Additional Director (Non-official Independent Director) of the Company with effect from 14.11.2021 in terms of Letter No.CA-31033/2/2021-PNG (39069) dated 08.11.2021 issued by the Ministry of Petroleum & Natural Gas, Govt. of India and holds office in terms of Section 161(1) of the Act, and who has submitted a declaration that he meets the criteria of independence in terms of Section 149(6) of the Act and Regulation 16(1)(b) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, be and is hereby appointed as Non-official Independent Director of the Company, for a period up- to 07.11.2024 or until further orders as per the said letter."

ITEM NO. 6

To appoint Shri Vysyaraju Ajit Kumar Raju (DIN: 09396500) as an Independent Director of the Company

To consider, and if thought fit, to pass the following Resolution as Special Resolution:

"**RESOLVED THAT** pursuant to provisions of Section 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (the Act) and Regulation 25(2A) and other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Articles of Association of the Company, **Shri Vysyaraju Ajit Kumar Raju (DIN: 09396500)** was appointed as an Additional Director (Non-official Independent Director) of the Company with effect from 14.11.2021 in terms of Letter No.CA-31033/2/2021-PNG (39069) dated 08.11.2021 issued by the Ministry of Petroleum & Natural Gas, Govt. of India and holds office in terms of Section 161(1) of the Act, and who has submitted a declaration that he meets the criteria of independence in terms of Section 149(6) of the Act and Regulation 16(1)(b) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, be and is hereby appointed as Non-official Independent Director of the Company, for a period up-to 07.11.2024 or until further orders as per the said letter."

ITEM NO. 7

To appoint Shri Manish Pareek (DIN: 09396501) as an Independent Director of the Company

To consider, and if thought fit, to pass the following Resolution as Special Resolution:

"**RESOLVED THAT** pursuant to provisions of Section 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (the Act) and Regulation 25 (2A) and other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Articles of Association of the Company, **Shri Manish Pareek (DIN: 09396501)** was appointed as an Additional Director (Non-official Independent Director) of the Company with effect from 14.11.2021 in terms of Letter No.CA-31033/2/2021-PNG (39069) dated 08.11.2021 issued by the Ministry of Petroleum & Natural Gas, Govt. of India and holds office in terms of Section 161(1) of the Act, and who has submitted a declaration that he meets the criteria of independence in terms of Section 149(6) of the Act and Regulation 16(1)(b) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, be and is hereby appointed as Non-official Independent Director of the Company, for a period up-to 07.11.2024 or until further orders as per the said letter."

ITEM NO. 8

To appoint Ms. Reena Jaitly (DIN: 06853063) as an Independent Director of the Company

To consider, and if thought fit, to pass the following Resolution as Special Resolution:

"**RESOLVED THAT** pursuant to provisions of Section 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (the Act) and Regulation 25(2A) and other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Articles of Association of the Company, **Ms. Reena Jaitly (DIN: 06853063)** was appointed as an Additional Director (Non-official Independent Director) of the Company with effect from 14.11.2021 in terms of Letter No.CA-31033/2/2021-PNG (39069) dated 08.11.2021 issued by the Ministry of Petroleum & Natural Gas, Govt. of India and holds the office in terms of Section 161(1) of the Act, and who has submitted a declaration that she meets the criteria of independence in terms of Section 149(6) of the Act and Regulation 16(1)(b) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, be and is hereby appointed as Non-official Independent Director of the Company, for a period up-to 07.11.2024 or until further orders as per the said letter."

ITEM NO. 9

To appoint Dr. Prabhaskar Rai (DIN: 09453169) as an Independent Director of the Company

To consider, and if thought fit, to pass the following Resolution as Special Resolution:

"**RESOLVED THAT** pursuant to provisions of Section 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (the Act) and Regulation 25 (2A) and other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Articles of Association of the Company, **Dr. Prabhaskar Rai (DIN: 09453169)** was appointed as an Additional Director (Non-official Independent Director) of the Company with effect from 31.12.2021 in terms of Letter No.CA-31033/2/2021-PNG (39069) dated 27.12.2021 issued by the Ministry of Petroleum & Natural Gas, Govt. of India and holds office in terms of Section 161(1) of the Act, and who has submitted a declaration that he meets the criteria of independence in terms of Section 149(6) of the Act and Regulation and Regulation 16(1)(b) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, be and is hereby appointed as Non-official Independent Director of the Company, for a period up-to 26.12.2024 or until further orders as per the said letter."

ITEM NO. 10

To appoint Dr. Madhav Singh (DIN: 09489194) as an Independent Director of the Company

To consider, and if thought fit, to pass the following Resolution as Special Resolution:

"**RESOLVED THAT** pursuant to provisions of Section 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (the Act), and Regulation 25(2A) and other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Articles of Association of the Company, **Dr. Madhav Singh (DIN: 09489194)** was appointed as an Additional Director (Non-official Independent Director) of the Company with effect from 02.02.2022 in terms of Letter No.CA-31033/2/2021-PNG (39069) dated 24.01.2022 issued by the Ministry of Petroleum & Natural Gas, Govt. of India and who has submitted a declaration that he meets the criteria of independence in terms of Section 149(6) of the Act and Regulation 16(1)(b) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, be and is hereby appointed as Non-official Independent Director of the Company, for a period up-to 23.01.2025 or until further orders as per the said letter."

By the Order of the Board
for Oil and Natural Gas Corporation Ltd.
Sd/-
(Rajni Kant)
Company Secretary

Place: New Delhi
Date: 24.03.2022

Notes:

1. A Statement pursuant to Section 102(1) of the Companies Act, 2013 (the Act) read with Regulation 36 of the SEBI Listing Regulations, and SS-2, setting out material facts and reasons for the Special Business is annexed hereto and forms part of this Postal Ballot Notice.

2. The Postal Ballot is to be conducted as per provisions of Section 110 read with Section 108 and other applicable provisions, if any, of the Companies Act, 2013 (the "Act"), Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014 and MCA Circulars issued from time to time. The circular dated December 8, 2021 conveyed the decision of MCA to allow companies to transact items through postal ballot in accordance with framework provided in the aforesaid circulars up-to 30.06.2022.

3. In compliance with the aforesaid MCA Circulars, the Postal Ballot Notice is being sent only at e-mail registered with the RTA/ Depository Participants and physical copy of Postal Ballot Notice will not be sent to the shareholders.

4. The Postal Ballot Notice is being sent to the Members whose names appear in the Register of Members of the Company as on **Friday, the 18th March 2022 ("Cut-off date") ("Eligible Members")** and who have already registered their email IDs, for receipt of documents in electronic form, with their Depository Participants or the Company's Registrar and Share Transfer Agent - Alankit Assignments Limited (RTA). A person who is not a member as on the Cut-off date should treat this Postal Ballot Notice for information purpose only.

5. The Company has engaged National Security Depository Ltd (NSDL) as e-voting agency for facilitating e-voting to enable the Members to cast their votes electronically.

6. The remote e-Voting period **commences** on **Monday, the 28th March, 2022** (11:00 am) and **ends Wednesday, 27th April, 2022** (5:00 pm). During this period, members of the Company holding shares as on the cut-off date may cast their vote electronically. The remote e-Voting module shall be disabled thereafter. Once the vote on the resolution is cast by a member, the same will not be allowed to be changed subsequently. The voting rights of the Members shall be in proportion to their shareholding in the paid-up equity share capital of the Company as on the Cut-Off Date i.e., **Friday, 18th March, 2022.**

7. The Board of Directors has appointed CS Mukesh Chand Jain, Prop. of M/s JMC & Associates, Practicing Company Secretaries, Delhi (C.P. No. 22307 and FCS 10483), as Scrutinizer for conducting the Postal Ballot and e-voting process in a fair and transparent manner.

8. Members who have not registered their e-mail addresses are requested to register the same with the Company's RTA / Depository Participant(s) for sending future communication(s) in electronic form.

9. Eligible Members can cast their vote electronically through remote e-Voting and related instructions for the remote voting electronically by accessing to the NSDL e-Voting system is mentioned below:

REMOTE E-VOTING INSTRUCTIONS FOR SHAREHOLDERS

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	1. Existing **IDeAS** user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the "**Beneficial Owner"** icon under **"Login"** which is available under **'IDeAS'** section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on **"Access to e-Voting"** under e-Voting services and you will be able to see e-Voting page. Click on company name or **e-Voting service provider i.e. NSDL** and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period. 2. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select **"Register Online for IDeAS Portal"** or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp 3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or **e-Voting service provider i.e. NSDL** and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period. 4. Shareholders/Members can also download NSDL Mobile App "**NSDL Speede**" facility by scanning the QR code mentioned below for seamless voting experience. **NSDL Mobile App is available on** App Store Google Play
Individual Shareholders holding securities in demat mode with CDSL	1. Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com and click on New System Myeasi. 2. After successful login of Easi/Easiest the user will be also able to see the E Voting Menu. The Menu will have links of **e-Voting service provider i.e. NSDL.** Click on **NSDL** to cast your vote.

	3. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration 4. Alternatively, the user can directly access e-Voting page by providing demat Account Number and Permanent Account Number from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. **NSDL** where the e-Voting is in progress.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility, upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.

Important Note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at above-mentioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022- 23058738 or 022-23058542-43

B) Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

(i) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.

(ii) Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.

(iii) A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

(iv) Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	**Your User ID is:**
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12****** then your user ID is IN300***12******.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12********** then your user ID is 12**********
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

(v) Password details for shareholders other than Individual shareholders are given below:

a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.

b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.

c) How to retrieve your 'initial password'?

(i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.

(ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**

(vi) If you are unable to retrieve or have not received the " Initial password" or have forgotten your password:

a) Click on "**Forgot User Details/Password?**"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.

b) **Physical User Reset Password?**" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.

c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address etc.

d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.

(vii) After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.

(viii) Now, you will have to click on "Login" button.

(ix) After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting system.

How to cast your vote electronically on NSDL e-Voting system?

(i) After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle.

(ii) Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period.

(iii) Now you are ready for e-Voting as the Voting page opens.

(iv) Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.

(v) Upon confirmation, the message "Vote cast successfully" will be displayed.

(vi) You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.

(vii) Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

(i) Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to mcjain.jmca@gmail.com with a copy marked to evoting@nsdl.co.in.

(ii) It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.

(iii) In case of queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: **1800 1020 990** and **1800 22 44 30** or send a request to **Ms. Pallavi Mhatre** at evoting@nsdl.co.in

(iv) Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.

Process for those shareholders whose email ids are not registered with the depository for procuring user id and password and registration of e-mail ids for remote e-voting for the resolutions set-out in this Notice:

Members may send a request to evoting@nsdl.co.in / Secretariat@ongc.co.in for procuring user id and password for e-voting:

I. In case **shares are held in physical mode,** please provide:-
   - Name of Member and Folio No,
   - scanned copy of the share certificate (front and back),
   - PAN (self-attested scanned copy of PAN card), and;
   - AADHAR (self-attested scanned copy of Aadhar Card).

II. In case **shares are held in demat mode (other than Individual)**, please provide:-
   - DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID),
   - Name, client master or copy of Consolidated Account statement,
   - PAN (self- attested scanned copy of PAN card),
   - AADHAR (self-attested scanned copy of Aadhar Card)

III. If you are **an Individual** shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A**) i.e. **Login method for e-Voting for Individual shareholders holding securities in demat mode**

10. Notice will be available on the Company's website at *https://www.ongcindia.com*, and at websites of the Stock Exchanges at *www.bseindia.com* and *www.nseindia.com* and also of NSDL at *www.evoting.nsdl.com*. All documents referred to in this Notice will be available for inspection electronically until the last date of remote e-Voting. Shareholders seeking to inspect such documents can send an email to *secretariat@ongc.co.in*.

11. The Results of remote e-voting shall be declared within stipulated time and the said result along with the Scrutinizer's Report thereon shall be placed on the Company's website https://www.ongcindia.com and on the website of NSDL www.evoting.nsdl.com and also be communicated to the stock exchange(s)

By the Order of the Board
for Oil and Natural Gas Corporation Ltd.
Sd/-
(Rajni Kant)
Company Secretary

Place: New Delhi
Date: 24.03.2022

EXPLANATORY STATEMENT

PURSUANT TO SECTION 102 AND 110 OF THE COMPANIES ACT, 2013

ITEM NOs. 1-4

Approval of Material Related Party Transactions under Regulation 23 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

A. Background, details and benefits of the proposed Material Related Party Transactions by the Company

ONGC Tripura Power Company Limited (OTPC), ONGC Petro additions Limited (OPaL), Petronet LNG Limited (PLL) and Oil and Natural Gas Corporation Employees Contributory Provided Fund (OECPF) Trust are Related Parties as defined under Section 2 (76) of the Companies Act, 2013 and/ or under applicable accounting standards .

1. OTPC:

ONGC Tripura Power Company Limited (OTPC) is a Joint Venture entity and your Company holds 50% equity share capital in OTPC. Your Company supplies Natural Gas as feedstock to OTPC at the rate as per the contract. Considering the nature of business of your Company and gas being supplied at contracted rate, the transaction is of continuous in nature and being made in the Ordinary Course of Business and also at arm's length basis.

As the value of transaction(s) may exceed ₹1,000 crore, being the threshold limit for Material Related Party Transactions under the SEBI (LODR) Regulations, 2015, your approval is being sought for the financial year 2022-23.

Specific details as required for Material Related Party Transaction with OTPC is provided at **Annexure A** to the Postal Ballot Notice.

2. OPaL

ONGC Petro-additions Limited (OPaL) is a Joint Venture entity and your Company holds 49.36% equity share capital in OPaL. Your Company utilizes in-house production of C2-C3 and Naphtha from Hazira and Uran units of your Company. The Dahej Plant (C2-C3) supplies C2 – Ethane to OPaL on Cost plus Basis with a conversion cost escalating @ 6% on completion of Calendar year and the entire material cost of C2 is passed on to OPAL. The Dahej Plant (C2-C3) also supplies C3 – Propane and C4- Butane to OPaL where pricing is based on the Saudi Aramco CP Prices with a multiplication factor. Your Company has entered into agreements with OPaL for sale and supply of Naptha at price linked to Mean of Platts Arab Gulf. Transaction is of continuous in nature and being made in the Ordinary Course of Business and also at arm's length basis.

As the value of transaction(s) exceeds ₹1,000 crore, being the threshold limit for Material Related Party Transactions under the SEBI (LODR) Regulations, 2015, your approval is being sought for the financial year 2022-23.

Specific details as required for Material Related Party Transactions with OPaL are provided at **Annexure A** to the Postal Ballot Notice.

3. PLL

Petronet LNG Limited (PLL), a JV of your Company with 12.50% equity holding. PLL has set-up the country's first LNG receiving and regasification terminal at Dahej, Gujarat and another terminal at Kochi, Kerala. Your Company purchases Liquefied Natural Gas for the extraction of VAP - C2, C3 and C4. LNG is being sourced through PLL from spot market as per Extraction agreement and LNG-SPA for a period upto 25th February 2023 and value worked out for remaining period of FY'23 on similar basis. The price of LNG sourced from PLL is determined through tendering basis. However, in recent past, due to high LNG prices prevailing, the prices were also finalized as discovered through the special negotiations. The transaction is of continuous in nature and being made in the Ordinary Course of Business and also at arm's length basis.

As the value of transaction(s) exceeds ₹1,000 crore, being the threshold limit for Material Related Party Transactions under the SEBI (LODR) Regulations, 2015, your approval is being sought for the financial year 2022-23.

Specific details as required for Material Related Party Transactions with PLL are provided at **Annexure A** to the Postal Ballot Notice.

4. OECPF Trust

Your Company maintains Oil and Natural Gas Corporation Employees Contributory Provident Fund (OECPF) Trust to meet compliance requirements of Employees Provident Fund Scheme, 1952. The said Trust being a Related Party as per applicable Indian Accounting Standards and aggregated contribution to the OECPF Trust exceeds ₹1,000 crore in a year, the said contribution is categorized as Material Related Party Transaction under the SEBI (LODR) Regulations, 2015. The transactions being Material RPT, your approval is being sought for the financial year 2022-23.

Specific details as required for Material Related Party Transaction with OECPF is provided at **Annexure A** to the Postal Ballot Notice.

B. Detail(s) of Transaction and Approvals Sought

Approval of the Members of the Company is, therefore, required in terms of Regulation 23 of the SEBI LODR, 2015 and other applicable provisions by way of passing of an Ordinary Resolution for the aforesaid Material Related Party Transactions for the Financial Year 2022-2023 w.r.t. business items mentioned at SI. Nos. 1- 4 above. Further, no related party shall vote to approve such resolution(s) whether an entity is a related party to the particular transaction or not.

The Directors, Key Managerial Personnel or their relatives holding shares of the Company may be deemed to be concerned or otherwise interested in the said Ordinary Resolution only to the extent of their shareholding.

The Board recommends the Ordinary Resolution(s) as set out in the Notice for approval by the Members.

ITEM NO. 5

Shri Syamchand Ghosh (DIN: 09396486) was appointed as an Additional Director (Independent Director) by the Board of Directors of the Company for a period upto 07.11.2024 or until further orders as per letter no. CA-31033/2/2021-PNG (39069) dated 08.11.2021 issued by the Ministry of Petroleum & Natural Gas, Government of India.

The Company has also received a declaration of independence from Shri Syamchand Ghosh. Shri Syamchand Ghosh fulfils the conditions as set out in Section 149(6) read with Schedule IV of the Companies Act, 2013 and Regulation 16(1)(b) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, and is eligible for appointment as non-official Independent Director. Shri Syamchand Ghosh is also eligible for appointment as director in terms of provisions of Section 164 of the Companies Act, 2013 and has also given his consent to act as director of the Company.

Pursuant to Section 160 of the Act, the Company has received a notice from Shri Syamchand Ghosh in writing who proposed himself for directorship.

Regulation 25 (2A) of the SEBI LODR, 2015 provides that the appointment, re-appointment or removal of an independent director of a listed entity, shall be subject to the approval of shareholders by way of a special resolution.

Brief information in respect of Shri Syamchand Ghosh is enclosed as **Annexure – B.**

Shri Syamchand Ghosh is interested in this resolution to the extent of his appointment as an Independent Director.

None of the Directors or Key Managerial Personnel of the Company or their relatives is concerned or interested, financially or otherwise, in the resolution set out at Item No. 5 of the Notice. The Board recommends the Special Resolution set out at Item No. 5 for the approval of Members.

ITEM NO. 6

Shri Vysyaraju Ajit Kumar Raju (DIN: 09396500) was appointed as an Additional Director (Independent Director) by the Board of Directors of the Company for a period upto 07.11.2024 or until further orders as per letter no. CA-31033/2/2021-PNG (39069) dated 08.11.2021 issued by the Ministry of Petroleum & Natural Gas, Government of India.

The Company has also received a declaration of independence from Shri Vysyaraju Ajit Kumar Raju. Shri Vysyaraju Ajit Kumar Raju fulfils the conditions as set out in Section 149(6) read With Schedule IV of the Companies Act, 2013 and Regulation 16(1)(b) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, and is eligible for appointment as Independent Director. Shri Vysyaraju Ajit Kumar Raju is also eligible for appointment as director in terms of provisions of Section 164 of the Companies Act, 2013 and has also given his consent to act as director of the Company.

Pursuant to Section 160 of the Act, the Company has received a notice from Shri Vysyaraju Ajit Kumar Raju who proposed himself for directorship.

Regulation 25 (2A) of the SEBI LODR, 2015 provides that the appointment, re-appointment or removal of an independent director of a listed entity, shall be subject to the approval of shareholders by way of a special resolution.

Brief details about Shri Raju is enclosed with this notice as **Annexure-B**.

Shri Vysyaraju Ajit Kumar Raju is interested in this resolution to the extent of his appointment as an Independent Director.

None of the Directors or Key Managerial Personnel of the Company or their relatives is concerned or interested, financially or otherwise, in the resolution set out at Item No. 6 of the Notice. The Board recommends the Special resolution set out at Item No. 6 for the approval of Members.

ITEM NO. 7

Shri Manish Pareek (DIN: 09396501) was appointed as an Additional Director (Independent Director) by the Board of Directors of the Company for a period upto 07.11.2024 or until further orders as per letter no. CA-31033/2/2021-PNG (39069) dated 08.11.2021 issued by the Ministry of Petroleum & Natural Gas, Government of India.

The Company has also received a declaration of independence from Shri Manish Pareek. Shri Manish Pareek fulfils the conditions as set out in Section 149(6) read With Schedule IV of the Companies Act, 2013 and Regulation 16(1)(b) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, and is eligible for appointment as non-official Independent Director. Shri Manish Pareek is also eligible for appointment as director in terms of provisions of Section 164 of the Companies Act, 2013 and has given his consent to act as director of the Company.

Pursuant to Section 160 of the Act, the Company has received a notice from Shri Manish Pareek in writing who proposed himself for directorship.

Regulation 25 (2A) of the SEBI LODR, 2015 provides that the appointment, re-appointment or removal of an independent director of a listed entity, shall be subject to the approval of shareholders by way of a special resolution.

Brief information in respect of Shri Manish Pareek is enclosed as **Annexure – B.**

Shri Manish Pareek is interested in this resolution to the extent of his appointment as an Independent Director.

None of the Directors or Key Managerial Personnel of the Company or their relatives is concerned or interested, financially or otherwise, in the resolution set out at Item No. 7 of the Notice. The Board recommends the Special resolution set out at Item No. 7 for the approval of Members.

ITEM NO. 8

Ms. Reena Jaitly (DIN: 06853063) was appointed as an Additional Director (Independent Director) by the Board of Directors of the Company for a period upto 07.11.2024 or until further orders as per letter no. CA-31033/2/2021-PNG (39069) dated 08.11.2021 issued by the Ministry of Petroleum & Natural Gas, Government of India.

The Company has also received a declaration of independence from Ms. Reena Jaitly. Ms. Reena Jaitly fulfils the conditions as set out in Section 149(6) read With Schedule IV of the Companies Act, 2013 and Regulation 16(1)(b) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, and is eligible for appointment as non-official Independent Director. She is also eligible for appointment as director in terms of provisions of Section 164 of the Companies Act, 2013 and has given her consent to act as director of the Company.

Pursuant to Section 160 of the Act, the Company has received a notice from Ms. Reena Jaitly who proposed her candidature for directorship.

Regulation 25 (2A) of the SEBI LODR, 2015 provides that the appointment, re-appointment or removal of an independent director of a listed entity, shall be subject to the approval of shareholders by way of a special resolution.

Brief information in respect of Ms. Reena Jaitly is enclosed as **Annexure – B.**

Ms. Reena Jaitly is interested in this resolution to the extent of her appointment as an Independent Director.

None of the Directors or Key Managerial Personnel of the Company or their relatives is concerned or interested, financially or otherwise, in the resolution set out at Item No. 8 of the Notice. The Board recommends the Special resolution set out at Item No. 8 for the approval of Members.

ITEM NO. 9

Dr. Prabhaskar Rai (DIN: 09453169) was appointed as an Additional Director (Independent Director) by the Board of Directors of the Company for a period upto 26.12.2024 or until further orders as per letter no. CA-31033/2/2021-PNG (39069) dated 27.12.2021 issued by the Ministry of Petroleum & Natural Gas, Government of India.

The Company has also received a declaration of independence from Shri Prabhaskar Rai. Shri Prabhaskar Rai fulfils the conditions as set out in Section 149(6) read With Schedule IV of the Companies Act, 2013 and Regulation 16(1)(b) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, and is eligible for appointment as non-official Independent Director. Dr. Prabhaskar Rai is also eligible for appointment as director in terms of provisions of Section 164 of the Companies Act, 2013 and has given his consent to act as director of the Company.

Pursuant to Section 160 of the Act, the Company has received a notice from Dr. Prabhaskar Rai in writing who proposed himself for directorship.

Regulation 25 (2A) of the SEBI LODR, 2015 provides that the appointment, re-appointment or removal of an independent director of a listed entity, shall be subject to the approval of shareholders by way of a special resolution.

Brief information in respect of Dr. Prabhaskar Rai is enclosed as **Annexure – B.**

Dr. Prabhaskar Rai is interested in this resolution to the extent of his appointment as an Independent Director.

None of the Directors or Key Managerial Personnel of the Company or their relatives is concerned or interested, financially or otherwise, in the resolution set out at Item No. 9 of the Notice. The Board recommends the Special resolution set out at Item No. 9 for the approval of Members.

ITEM NO. 10

Dr. Madhav Singh (DIN: 09489194) was appointed as an Additional Director (Independent Director) by the Board of Directors of the Company for a period upto 23.01.2025 or until further orders as per letter no. CA-31033/2/2021-PNG (39069) dated 24.01.2022 issued by the Ministry of Petroleum & Natural Gas, Government of India.

The Company has also received a declaration of independence from Dr. Madhav Singh. Dr. Madhav Singh fulfils the conditions as set out in Section 149(6) read With Schedule IV of the Companies Act, 2013 and Regulation 16(1)(b) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, and is eligible for appointment as non-official Independent Director. Dr. Madhav Singh is also eligible for appointment as director in terms of provisions of Section 164 of the Companies Act, 2013 and has given his consent to act as director of the Company.

Pursuant to Section 160 of the Act, the Company has received a notice from Dr. Madhav Singh who proposed his candidature for Directorship.

Regulation 17 (1C) of the SEBI LODR, provides that the listed entity shall ensure that approval of shareholders for appointment of a person on the Board of Directors is taken at the ensuing general meeting or within a time period of three months from the date of appointment, whichever is earlier.

Further, Regulation 25 (2A) of the SEBI LODR, 2015 provides that the appointment, re-appointment or removal of an independent director of a listed entity, shall be subject to the approval of shareholders by way of a special resolution.

Brief information in respect of Dr. Madhav Singh is enclosed as **Annexure – B.**

Dr. Madhav Singh is interested in this resolution to the extent of his appointment as an Independent Director.

None of the Directors or Key Managerial Personnel of the Company or their relatives is concerned or interested, financially or otherwise, in the resolution set out at Item No. 10 of the Notice. The Board recommends the Special resolution set out at Item No. 10 for the approval of Members.

By the Order of the Board
for Oil and Natural Gas Corporation Ltd.
Sd/-
(**Rajni Kant)**
Company Secretary

Place: New Delhi
Date: 24.03.2022

Annexure-A

Details of Material RPTs provided in line with requirements of the Companies Act, 2013 and the SEBI (LODR) Regulations, 2015 are as follows:

Sl. No.	***Particulars***	***Details***			
1.	***Name of Related Party***	*ONGC Tripura Power Company Limited (OTPC)*	*ONGC Petro additions Limited (OPaL)*	*Petronet LNG Limited (PLL)*	*Oil and Natural Gas Corporation Employees Contributory Provident Fund (OECPF)*
2.	***Nature of Relationship***	Joint Ventures		Associate and Co-Promoter	Employees Exempted PF Trust
3.	***Nature and Material Terms of Contract***	Sale of Natural Gas at contracted price which is escalated @ 4% every year.	Sale of Ethane(C2) on Cost plus Basis and Sale of Propane (C3) and Butane (C4) whose prices are based on Saudi Aramco CP Prices. Right of Usages (ROU) Charges are also received for C2 pipeline as per C2 Product Sale Agreement. Sale of Naptha is at price linked to Mean of Platts Arab Gulf (MOPAG).	Purchase of Spot LNG for extracting VAP – Ethane (C2), Propane (C3), Butane (C4) including facilities services charges (Fixed Charge with escalation and variable charges) at C2-C3 Plant.	OECPF Trust is maintained as per requirements of EP & MP Act 1952 w.r.t. eligible employees.
4.	***Whether in Ordinary Course of Business***	Yes	Yes	Yes	Yes
5.	***Whether at Arm's Length basis***	Yes	Yes	Yes	PF Contribution deduction and remittance is Statutory Obligation of your Company.
6.	***Value of Approval being sought***	FY'23 : ₹11,000 Million	FY'23: ₹97,312 Million	FY'23 ₹22,038 Million	FY'23: ₹13,542 Million (Employer (ONGC) Contribution – ₹5,146 Million, Employee Contribution- ₹8,396 Million)

7.	***Justification as to how these RPTs is in the interest of the Company***	Arrangement(s) are commercially beneficial.			
8.	***The percentage of the listed entity's annual consolidated turnover, for the immediately preceding financial year, that is represented by the value of the proposed transaction (and*** ***for a RPT involving a subsidiary, such percentage calculated on the basis of the subsidiary's annual turnover on a standalone basis shall be additionally provided);***	0.31%	2.70%	0.61%	0.38%
9.	***If the transaction relates to any loans, inter-corporate deposits, advances or investments made or given by the listed entity or its subsidiary:*** *i) details of the source of funds in connection with the proposed transaction;* *ii) where any financial indebtedness is incurred to make or give loans, inter-corporate deposits, advances or investments, nature of indebtedness; cost of funds; and tenure;* *iii) applicable terms, including covenants, tenure, interest rate and repayment schedule, whether secured or unsecured; if secured, the nature of security; and* *iv) the purpose for which the funds will be utilized by the ultimate beneficiary of such funds pursuant to the RPT.*	Not Applicable			

Annexure B

Additional information on Independent Directors being appointed/re-appointed as required under Regulation 36(3) the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard -2 issued by the Institute of Company Secretaries of India, is as under:

Name of Director(s)	**Shri Syamchand Ghosh (DIN: 09396486)**	**Shri Vysyaraju Ajit Kumar Raju (DIN: 09396500)**	**Shri Manish Pareek (DIN: 09396501)**
Date of Birth and Age	03.07.1957 (64 years)	27.04.1974 (47 years)	07.07.1971 (50 Years)
Date of Appointment (initial)	14.11.2021	14.11.2021	14.11.2021
Qualifications	Master's Degree in Economics from North Bengal University; and B.Ed. (Bachelor's in Education) from North Bengal University.	B. Com. (Hons.) with First Division from Berhampur, Orissa, a Chartered Accountant and also FICO in SAP.	Law Graduate and also Masters in Business Administration from Rajasthan University, Jaipur. In addition, he holds Post Graduation Diploma in Labour Laws.
Brief Resume and Expertise in specific functional areas and Experience	Shri Ghosh is a social worker and Educationist. Being a teacher/ Head Master, Hostel Superintendent and also member of School Managing Committee, under his dynamic leadership school progressed very well.	Shri V. Ajit Kumar Raju is a practicing Chartered Accountant with more than 21 years of professional experience. He is a Partner at M/s. D M Associates, a firm of Chartered Accountants.	Shri Pareek is Former Deputy Mayor of Jaipur and has also served as the Councilor for more than two terms of Jaipur Municipal Corporation (JMC). Being a Councilor, he served as the Chairman of Bylaws Committee and Head of Sanitation Inspection Committee of the JMC. And also he has rich experience in law-making. Under his initiatives, various sanitation drives were also conducted.
Listed entities in which the person also holds the directorship and	1 (ONGC)	1 (ONGC)	1 (ONGC)

the membership of Committees of the board along with listed entities from which the person has resigned in the past three years.	He has not resigned in any Listed Company in past three years.	He has not resigned in any Listed Company in past three years.	He has not resigned in any Listed Company in past three years.
Skills and capabilities required for the role and the manner in which the proposed person meets such requirements	Being a Government Company, the Independent Directors were identified and shortlisted by the Government of India as per order issued by the Ministry of Petroleum & Natural Gas, Govt. of India.		
	Shri Ghosh is also President of Malda Zilla Yadav Samity (a non-political organization), which organizes various welfare activities like blood donation camps, free clothes donation.	Shri Raju is Practicing Chartered Accountant with more than 21 years of professional experience.	Shri Manish Pareek is a Practicing Advocate, a writer and a dynamic debater.
Chairmanship (C) Membership (M) of Committees across all Public companies*	ONGC Audit Committee – (M) Stake Holders Relationship Committee - (C)	ONGC Audit Committee – (C)	ONGC Audit Committee – (M) Stake Holders Relationship Committee - (M)
Number of shares held in the Company (self and as a beneficial owner)	NIL		
Sitting fee to be payable	To be paid as per provisions of the Companies Act, 2013 and as decided by the Board of Directors from time to time.		
Terms and Conditions of Appointment	As per the letter issued by the Ministry of Petroleum & Natural Gas, Government of India		
Disclosure of inter-se Relationship with other Directors or KMP of the Company	NIL		
Number of meetings of the Board attended since the date of appointment	**4**	**4**	**4**

Name of Director(s)	**Ms. Reena Jaitly (DIN: 06853063)**	**Dr. Prabhaskar Rai (DIN: 09453169)**	**Dr. Madhav Singh (DIN: 09489194)**
Date of Birth and Age	27.03.1962 (59 Years)	30.05.1962 (59 Years)	16.11.1962 (59 Years)
Date of Appointment (initial)	14.11.2021	31.12.2021	02.02.2022

Qualifications	Graduate of Arts from Gurunanak Dev University.	Postgraduate and PhD in psychology.	Graduation degree from Maharaja College Jaipur (Rajasthan University) and his MBBS degree from SMS Medical College Jaipur.
Brief Resume and Expertise in specific functional areas and Experience	Being a Government Company, the Independent Directors were identified and shortlisted by the Government of India as per order issued by the Ministry of Petroleum & Natural Gas, Govt. of India.		
	She is a social worker and has been the President of Nav Shakti Welfare Association (since last 13 years), Chairperson of Mahila Seva Sansthan (for more than 15 years) and Member of AK Prayas (for more than 15 years).	He has been teaching graduate and postgraduate students for the last 33 years. Presently, he is the principal of LR Degree College Jasrana, Firozabad of UP, which is affiliated to Dr BR Ambedkar University in Agra. He has also been involved with government recruitment process. He has rendered his service in U P Higher Education Service Commission, M P Public Service Commission and Chhattisgarh Public Service Commission, etc.	Dr. Madhav Singh is a practicing doctor by profession and also a social worker. In 1991, Dr. Singh joined Government Service in Rajasthan and after serving 11 years, took voluntary retirement from service in 2002. Subsequently, he settled in Shrimadhopur (Sikar) and has been actively involved in social services by providing medical services to underprivileged people.
Listed entities in which the person also holds the directorship and the membership of Committees of the Board along with listed entities from which the person has resigned in the past three years.	1 (ONGC) She has not resigned in any Listed Company in past three years.	1 (ONGC) He has not resigned in any Listed Company in past three years.	1 (ONGC) He has not resigned in any Listed Company in past three years.
Skills and capabilities required for the role and the manner in which the proposed person	Ms. Jaitly is an eminent social worker and has worked for Women empowerment, General	Dr. Rai's research area is social psychology and psychology of personality. He has	Dr. Singh is associated with Rotary International, where he held position of

meets such requirements	Management, etc., which meets the skills and Capabilities for the desired role.	attended more than 30 national and international seminars and conferences and has published 23 research papers in various national and international research journals. He has written a book of Psychology namely 'Moolbhoot Manovaigyanik Prakriyaye', which was published in 2021 on the guidelines of New Education Policy 2021.	Assistant Governor (Rajasthan and Gujarat) and was also President of Rotary Club Shrimadhopur (Sikar). Dr. Singh has worked for various welfare activities like blood donation camps, free eye operation camps, multispecialty medical mega camps, homeopathy medical camps and has performed over 25,000 deliveries till now. For his contribution to society, Dr. Singh has been honored several times at District and State level by the Government of Rajasthan.
Chairmanship (C) Membership (M) of Committees across all Public companies*	-	ONGC Audit Committee – (M)	-
Number of shares held in the Company (self and as a beneficial owner)	NIL		
Sitting fee to be payable	To be paid as per provisions of the Companies Act, 2013 and as decided by the Board of Directors from time to time.		
Terms and Conditions of Appointment.	As per the letter(s) issued by the Ministry of Petroleum & Natural Gas, Government of India for the appointment of respective individuals.		
Disclosure of inter-se Relationship with other Directors or KMP of the Company.	NIL		
Number of meetings of the Board attended since the date of appointment.	**4**	**2**	**1**

*Audit Committee (AC) and Stakeholders Relationship Committee (SRC) details are mentioned as per Regulation 26 of SEBI (LODR) Regulations, 2015