OIL AND NATURAL GAS CORPORATION LIMITED
COMPANY SECRETARIAT

CS/ONGC/AGM/SE/2021-22 14.09.2021

National Stock Exchange of India Ltd.
Listing Department
Exchange Plaza
Bandra-Kurla Complex, Bandra (E)
Mumbai – 400 051

Symbol-**ONGC**; Series - **EQ**

BSE Limited
Corporate Relationship Department
Phiroze Jeejeebhoy Towers
Dalal Street, Fort
Mumbai – 400 001

BSE Security Code No.- **500312**

Sub: Addendum to the Notice of 28th Annual General Meeting

Madam/Sir,

Further to our letter of even no. dated 30.08.2021 w.r.t. Notice of Annual General Meeting and Annual Report for the FY 2020-21, an addendum to the notice of 28th AGM is submitted

Aforesaid Addendum to the Notice of AGM is being dispatched to the members whose email addresses are registered with the RTA/ Depositories.

This is for your kind information and record please.

Thanking you,
Yours faithfully,

for Oil and Natural Gas Corporation Ltd

14/9/21

(Rajni Kant)
Company Secretary & Compliance Officer

Encls.: As above.

OIL AND NATURAL GAS CORPORATION LIMITED

CIN: L74899DL1993GOI054155
Reg. Office: Plot No. 5A-5B, Nelson Mandela Road, Vasant Kunj, New Delhi - 110070
Website: www.ongcindia.com email: secretariat@ongc.co.in Tel: 011-26754073/4085

Addendum to the Notice of 28th Annual General Meeting dated 27.08.2021

SPECIAL BUSINESS:

ITEM NO. 5

Appointment of Shri Pankaj Kumar as the Director by passing the following resolution as an ordinary resolution

"RESOLVED THAT Shri Pankaj Kumar (DIN 09252235), who has been appointed by the Board as an Additional Director and designated as the Director (Offshore) w.e.f. 04.09.2021, be and is hereby appointed as Director of the Company in terms of Section 152 of the Companies Act, 2013, liable to retire by rotation, on such terms and conditions, remuneration and tenure as may be determined by the President of India from time to time."

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

ITEM NO. 5

Appointment of Shri Pankaj Kumar as Director

In terms of Article 96(d) of the Articles of Association of the Company, the Ministry of Petroleum and Natural Gas, Government of India vide letter no. CA-31011/1/2019-CA-PNG dated 04.09.2021 has conveyed approval of the proposal for appointment of **Shri Pankaj Kumar** as the **Director (Offshore)** on the Board of the Company. Accordingly, the Board of Directors of the Company has appointed **Shri Pankaj Kumar** as an Additional Director w.e.f. 04.09.2021, who shall hold office up-to this AGM.

In terms of Section 160 of the Companies Act, 2013, the Company has received necessary candidature along with deposit of ₹1,00,000/- from Shri Pankaj Kumar, proposing himself for appointment as Director of the Company.

Brief profile of Shri Pankaj Kumar in terms of regulation 36(3) of SEBI-Listing Regulations, 2015 is enclosed at ***Annexure -1***.

Shri Pankaj Kumar, if appointed as Director, will be liable to retire by rotation under Section 152 of the Companies Act, 2013.

Except Shri Pankaj Kumar, none of the Directors, Key Managerial Personnel and their relatives is interested or concerned in the resolution.

The Board recommends the Ordinary Resolution as set out at item no.5 for approval of the members.

By Order of the Board of Directors

Sd/-
(Rajni Kant)
Company Secretary

New Delhi
09.09.2021

Annexure-1

Brief profile of **Shri Pankaj Kumar**

Name (DIN)	**Shri Pankaj Kumar (DIN 09252235)**
Date of Birth & Age	30.06.1966 (55 years)
Date of Appointment	04.09.2021
Qualifications	1. Bachelor's degree in Chemical Engineering from University of Roorkee (now IIT Roorkee); 2. Master's degree in Process Engineering & Plant Design from IIT Delhi; and 3. Advance Management Program from IIM, Bengaluru and Leadership Development Program from IIM, Calcutta
No. of Shares held	1,080 equity shares
Experience in specific Functional Areas	Shri Pankaj Kumar is a thorough Oil & Gas industry professional with more than 34 years of experience across ONGC's business functions varying from Operations Management of Offshore and Onshore fields, Well Engineering, Joint Venture Management, Corporate Strategic Management and Asset Management. Shri Pankaj Kumar has held several key positions such as Chief of Corporate Strategy & Planning and Asset Manager of Cambay Asset and Ahmedabad Assets. Sustainable production enhancement from mature fields of Ahmedabad & Cambay are another testimony to his impeccable Asset & Project Management skills. Shri Pankaj Kumar is known for his visionary approach and dynamic decision making with excellent performance records. During his stint in Joint Venture (JV) Operations Group, he was instrumental in exceptional turnaround of CB-OS/2 Offshore JV block by making it profitable with almost 100% increase in production and delivering complex offshore projects in Panna-Mukta & Tapti block, on-time and within allocated budget. Shri Kumar's immense contribution in formulation of ONGC's Long Term Growth Strategy: Energy Strategy 2040 as Chief Corporate Strategy & Planning is remarkable. During his tenure as Asset Manager of the largest onshore Asset of ONGC at Ahmedabad, Country faced worst ever Pandemic and the lock down situation. Under his dynamic leadership during severe lock-down conditions Asset having 67 installations continued operations on round the clock basis and maintained production.
Directorship held in other listed companies	Nil
Disclosure of inter-se relationship with Directors and Key Managerial Personnel	None
Chairmanship (C) Membership (M) of Committees across all Public companies*	Nil

**Audit Committee (AC) and Stakeholders Relationship Committee (SRC) details are mentioned as per regulation 26 of Listing Regulations, 2015.*