Oil Country Tubular Ltd.

'KAMINENI', 3rd Floor, King Koti, Hyderabad - 500 001
Telangana, India ✆ +91 40 2478 5555, 🖷 +91 40 2475 9299
CIN : L26932TG1985PLC005329, TIN : 36750206456

OCTL/SEC/11018/2015

13th May, 2015

Attn : Mr. S Subramanian
DCS – CRD
The Secretary
Bombay Stock Exchange Ltd
BSE's Corporate Relationship Dept
1ST Floor, New Trading Ring
Routunga Building, P J Towers
Dalal Street
MUMBAI – 400 001

Mr.Hari K
Asst. Vice President
National Stock Exchange of India Ltd
Exchange Plaza
5TH Floor, Plot No: C/1
G-Block, Bandra Karla Complex
Bandra East
MUMBAI – 400 051

Dear Sirs,

Sub: E-voting for 29th AGM - reg.

In terms of section 108 of Companies Act, 2013 and Rule 20(4)(v) of the Companies (Management and Administration) Rules, 2014 the Company has fixed 28th May, 2015 as the cut-off date to determine the eligibility of the shareholders to cast their vote by electronic means or at the 29th Annual General Meeting of the Company to be held on 4th June, 2015.

We are enclosing a copy of the intimation and procedure for e-voting through electronic means which was sent to all the shareholders by permitted mode.

This is for your information and record.

Yours faithfully,
For **Oil Country Tubular Limited**

C S Rao
Company Secretary

Encl: a/a

CC: 1) National Security Depository Ltd, Mumbai (ISIN NO: INE 591A01010)
2) Central Depository Services India Ltd, Mumbai (ISIN NO: INE 591A01010)

OIL COUNTRY TUBULAR LIMITED

(CIN: L26932TG1985PLC005329)
Registered Ofice: "Kamineni", 3rd Floor, King Koti , Hyderabad - 500001
Email:demat@octlindia.com, website:www.octl.com

29TH ANNUAL GENERAL MEETING
Voting Through Electronic Means

Pursuant to Section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and the revised clause 35B of the Listing Agreement, the Company is providing e-voting facility to the Members of the Company, the facility to vote at the 29th Annual General Meeting to be held on Thursday, the 4th June, 2015. Members of the Company can transact all the items of the business through electronic voting system, provided by Central Depository Services Limited, as contained in the Notice of the Meeting.

The Members who have cast their vote by remote e-voting prior to the meeting may also attend the meeting but shall not be entitled to cast their vote again.

The Company has appointed Mr. K Swamy, Practicing Company Secretary, who in the opinion of the Board is a duly qualified person, as a Scrutinizer who will collate the electronic voting process in a fair and transparent manner. The Scrutinizer shall within a period of three working days from the date of conclusion of the shareholders meeting, submit his report after consolidation of e-voting and the votes in the shareholders meeting, cast in favour of or against, if any, to the Chairman of the Company. Results will be uploaded on the Company's website as well as intimated to the Stock Exchanges (BSE & NSE).

The procedure and instructions for members for voting electronically are as under :

The voting period begins at **9.00 A.M. on 1st June, 2015 and ends at 5 P.M. on 3rd June, 2015.** During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of **28th May, 2015,** may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.

i) Open your web browser during the voting period and log on to the e-voting website www.evotingindia.com

ii) Now click on "Shareholders" to cast your votes

iii) User-ID	For Members holding shares in Demat Form:- a) For CDSL:– 16 digits beneficiary ID b) For NSDL:– 8 Character DPID followed by 8 Digits Client ID For Members holding shares in Physical Form:- a) Folio Number registered with the Company
iv) Next enter the Image Verification as displayed and Click on Login.	
v) If you are holding shares in demat form and had logged on to **www.evotingindia.com** and voted on an earlier voting of any company, then your existing password is to be used.	

vi) If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form	
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) ➢ Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field. ➢ In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.

DOB	Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.
Dividend Bank Details	Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio. ➢ Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).

xi) Click on the EVSN for the relevant <Company Name> on which you choose to vote.

xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.

xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.

xvi) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.

xvii) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

xviii) Note for Non – Individual Shareholders and Custodians

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to **helpdesk.evoting@cdslindia.com.**
- After receiving the login details a compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
- The list of accounts should be mailed to **helpdesk.evoting@cdslindia.com** and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same

xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at **www.evotingindia.com**, under help section or write an email to **helpdesk.evoting@cdslindia.com.**

Yours Sincerely,
For Oil Country Tubular Ltd

Place : Hyderabad
Date : 30.04.2015

C S Rao
Company Secretary

E-Voting Page

Resolution No. as per Notice	Particulars	No. of Shares Held	Assent	Dissent
1	Adoption of statement of Profit & Loss, Balance Sheet, report of Director's and Auditor's for the financial year 31st March, 2015			
2	Re-appointment of M/s.C K S Associates, Chartered Accountants as Statutory Auditors & fixing their remuneration			
3	Appointment of Mrs. K. Indira as Director			
4	Re-appointment of Mr. Sridhar Kamineni as Managing Director for a period of five years			
5	To appoint Mr. A P Vitthal as Independent Director			
6	To appoint Datuk Syed Hisham Bin Syed Wazir as Independent Director			
7	To ratify the remuneration paid to M/s. Sagar & Associates, Cost Auditors for the year 2014-15			
8	To create charge / mortgage assets and undertakings of the Company up to ₹.1000 Crores under section 180(1)(a) of the Companies Act, 2013			
9	To fix the limits of borrowings up to ₹.1000 Crores under section 180(1)(c) of the Companies Act, 2013			
10	To alter Articles of Association of the Company in conformity with the Companies Act, 2013			

OIL COUNTRY TUBULAR LTD. HYD

OIL COUNTRY TUBULAR LIMITED

(CIN L26932TG1965PLC000329)
Regd. Office: "KAMANEM", 3rd Floor, King Kob, Hyderabad - 500 001(TG)
Email:demat@octlindia.com, Website:octlindia.com; Ph 040-24735555

Notice of 29th Annual General Meeting
Public Notice of Remote E-Voting
Book Closure Dates

A) The Notice of AGM is hereby given that :

1. The 29th Annual General Meeting ('AGM') of the Company will be held on Thursday, the 4th June, 2015 at 10.00 A.M. At Taj Mahal Hotel, 2nd Floor, Akshaya Hall, 4-1-999, Abids Road, Hyderabad-500 001, to transact the business specified in the Notice of AGM.

2. Electronic copies of the Notice of AGM and Annual Report for the year 2014-15 have been sent to all the Members whose email IDs are registered with the Company/Depository Participant. The same is also available on the Company's website:**www.octlindia.com**. Physical copies of the Notice of AGM and Annual Report for the year 2014-15 have been sent to all other Members at their registered address in the permitted mode.

B) Remote E-Voting :

Members holding shares either in Physical or in Dematerialised form, as on the cut-off date of 28th May, 2015, may cast their vote electronically on the business specified in the Notice of AGM through electronic voting system of CDSL from a place other than venue of AGM ('remote e-voting'). All the Members are informed that :

i) The Ordinary and the Special Business as set out in the notice of AGM may be transacted through voting by electronic means.
ii) The remote e-voting shall commence on 1st June, 2015 at 9.00 A.M. and ends on 3rd June, 2015 at 5.00 P.M.
iii) Cut-off datefor E-Voting: 28th May, 2015
iv) Any person, who acquires shares of the Company and become Member of the Company after dispatch of the Notice of AGM and holding shares as of cut-off date i.e. 28th May, 2015, may obtain the login ID and password by sending a request at **helpdesk.evoting@cdslindia.com** or **xlfield@gmail.com**. However, if a person is already registered with CDSL for e-voting then existing user ID and password can be used for casting vote.
v) Members may note that :
   a) the remote e-voting module shall be disabled by CDSL after the aforesaid date and time for voting and once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently;
   b) the facility for voting through ballot paper shall be made available at the AGM; and
   c) the members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again; and
   d) a person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper;
vi) E-Voting Notice is available on the Company's website:**www.octlindia.com**
vii) In case of queries, Members may refer the Frequently Asked Questions (FAQs) and e-voting manual available at **www.evotingindia.com**, under help section or write an email to **helpdesk.evoting@cdslindia.com**. Members may also write to the Company Secretary at the above mentioned email ID or the Registered Office address.

C) Book Closure :

The Register of Members and the Share Transfer books of the Company will remain closed from **Monday, the 1st June, 2015 to Thursday, the 4th June, 2015** (both days inclusive) for annual closing for the purpose of Annual General Meeting to be held on 4th June, 2015.

FOR OIL COUNTRY TUBULAR LIMITED
C S RAO
COMPANY SECRETARY

Place : Hyderabad
Date : 12.05.2015

size: 8x 21 cms