

Dated: 3rd July, 2018

To, The Secretary, Corporate Relationship Department, Bombay Stock Exchange Limited Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai-400001	To The Secretary The National Stock Exchange Limited Bandra Kurla Complex Mumbai
To The Secretary The Calcutta Stock Exchange Limited 4, Lyons Range, Dalhousie, Murgighata, B B D Bagh, Kolkata, West Bengal 700001	

Subject: Submission of Notice for attention of Equity Shareholders of the Company in respect of transfer of Dividend to Investor Education and Protection Fund (IEPF) Account.

**Ref: VIJI FINANCE LIMITED (BSE Scrip Code 537820, NSE Symbol: VIJIFIN)
ISIN: INE159N01027**

Dear Sir/Madam,

With reference to the above captioned subject and Pursuant to Regulation 30 read with sub-para (12) of Para A in Part A of Schedule III of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirement) Regulations, 2015 please find enclosed specimen of draft notice issued to Equity Shareholders of the Company for transfer of Dividend which has not been claimed for seven years to Investor Education and Protection Fund (IEPF) Account in accordance with the requirements of Section 124(5) of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 and amendments made from time to time.

You are requested to kindly take above information on your records.

**Thanking You
FOR VIJI FINANCE LIMITED**



**VIJAY KOTHARI
MANAGING DIRECTOR
Encl: As above**



SPECIMEN

VIJI FINANCE LIMITED

CIN: L65192MP1994PLC008715

Reg. Office: 11/2, USHA GANJ JAORA COMPOUND INDORE MP 452001 IN

Email: info@vijifinance.com; Website: www.vijifinance.com

To,

Date:

Folio No. /DP Id-Client Id:

No. of Shares:

Dear Shareholder(s)

Sub.: Transfer of amount of unpaid & unclaimed dividend to the Investor Education & Protection Fund (IEPF).

Pursuant to provisions of Section 124(5) of the Companies Act, 2013 and the Rules and amendment made thereof, the amount of unpaid & unclaimed dividend which has not been entashed for seven consecutive years are now required to be transferred by the Company to **Investor Education & Protection Fund (IEPF)**.

As per the Company's records, it has been found that the dividend which was issued /remitted to you in for the year 2010-11 remains unpaid/ unclaimed. You are therefore requested to make an application to the Company on or before **15th September 2018**, in the enclosed **Annexure-I** Form for claiming the unpaid dividend for the year 2010-11. It may please be noted that if no reply is received by the Company by **15th September 2018**, the Company shall proceed to transfer the said unclaimed/unpaid amount to **Investor Education & Protection Fund (IEPF)**

The Company shall remit the dividend(s) due to you, as mentioned above, on verification of your application.

Please note that the unclaimed dividend once transferred to IEPF, can be claimed from IEPF Authority, by making an online application in Form IEPF-5 available on the website www.iepf.gov.in along with fee specified by the Authority from time to time in consultation with the Central Government and sending the physical copy of the same, duly signed (as per registered specimen signature), along with requisite documents as enumerated in the said Form IEPF-5 to the Nodal Officer of the Company at its registered office mentioned hereinabove for verification of Claim. We shall send a verification report to IEPF Authority in the format specified by the Authority along with all the documents submitted by the claimant for refund of the unpaid/unclaimed dividend(s).

Yours faithfully,

For, **VIJI FINANCE LIMITED**

Vijay Kothari

Managing Director

DIN: 00172878

Encl: a/a

Date:

Place:

ANNEXURE-I

Date: _____

To,
Viji Finance Limited
11/2, USHA GANJ JAORA COMPOUND
INDORE MP 452001 IN

Folio No./DP Id-Client Id: _____

No. of Shares: _____

Sub: Transfer of amount of unpaid & unclaimed dividend & corresponding equity shares to the Investor Education & Protection Fund (IEPF)

With reference to the letter dated **June 28, 2018** from **Viji Finance Limited** on the above subject, I/we* state and confirm that i/we* have not encashed the dividend amount(s) remitted to me/us* under the folio as mentioned in the said letter.

I/we*, _____, son of/wife of/ daughter of _____
[hereinafter referred to as "Applicant(s)"] by occupation _____, residing at _____

is/was/were* holding _____ equity shares under Folio No./DP ID-Client ID _____ in

Viji Finance Limited [hereinafter referred to as "Company"] hereby request you to:

a) Issue to me/us* duplicate dividend warrant(s) aggregating Rs. _____ representing dividends which have not been encashed by me/us*

b) Credit the unencashed dividends to my bank account details below:

(i) Bank Name:

(ii) Branch Name:

(iii) Branch Address with PIN Code:

(iv) Type of Account (Saving/Current/Cash Credit):

(v) Account No. (as appearing in the cheque leaf):

(vi) MICR Code (9 digits)

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(vii) IFSC Code (11 digits)

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Please attach a cancelled leaf or a photo copy of blank cheque of your bank account duly cancelled for ensuring accuracy of the bank's name, branch name and code number. This is mandatory to update your ECS/NACH details.

I/We* solemnly declare that whatever stated hereinabove is true and correct.

(Name/Address/Signature of Shareholder(s)/Joint Holder(s))

Date:

Place:

*(Strike _____ out _____ whichever _____ is _____ not _____ applicable)

Dated: 3rd July, 2018

To, The Secretary, Corporate Relationship Department, Bombay Stock Exchange Limited Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai-400001	To The Secretary The National Stock Exchange Limited Bandra Kurla Complex Mumbai
To The Secretary The Calcutta Stock Exchange Limited 4, Lyons Range, Dalhousie, Murgighata, B B D Bagh, Kolkata, West Bengal 700001	

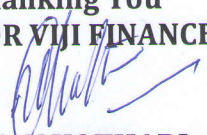
Subject: Submission of Notice for attention of Equity Shareholders of the Company in respect of transfer of Equity Shares to Investor Education and Protection Fund (IEPF) Account.

**Ref: VIJI FINANCE LIMITED (BSE Scrip Code 537820, NSE Symbol: VIJIFIN)
ISIN: INE159N01027**

Dear Sir/Madam,

With reference to the above captioned subject and Pursuant to Regulation 30 read with sub-para (12) of Para A in Part A of Schedule III of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirement) Regulations, 2015 please find enclosed specimen of draft notice issued to Equity Shareholders of the Company for transfer Equity Shares of the Company for which dividend has not been encashed for seven consecutive years, to Investor Education and Protection Fund (IEPF) Account in accordance with the requirements of Section 124(6) of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 and amendments made from time to time. You are requested to kindly take above information on your records.

**Thanking You
FOR VIJI FINANCE LIMITED**


**VIJAY KOTHARI
MANAGING DIRECTOR
Encl: As above**



SPECIMEN

VIJI FINANCE LIMITED

CIN: L65192MP1994PLC008715

Reg. Office: 11/2, USHA GANJ JAORA COMPOUND INDORE MP 452001 IN

Email: info@vijifinance.com; Website: www.vijifinance.com

To,

Date:

Folio No./DP Id-Client Id:

No. of Shares:

Dear Shareholder(s),

Sub.: Transfer of amount of unpaid & unclaimed dividend & corresponding equity shares to the Investor Education & Protection Fund (IEPF).

The Ministry of Corporate Affairs has notified the Investor Education & Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 ("Rules") effective from September 7, 2016 (Amended via MCA Notification dated February 28, 2017 and October 13, 2017). Pursuant to provisions of Section 124(5) & 124(6) of the Companies Act, 2013 and the Rules and amendment made thereof, the amount of unpaid & unclaimed dividend and shares in respect of which dividend has not been encashed for seven consecutive years are now required to be transferred by the Company to IEPF Authority.

As per the Company's records, it has been found that the dividend which was issued/remitted to you in the last seven years remains unpaid/unclaimed. You are therefore requested to make an application to the Company on or before **15th September 2018** with a request for claiming the unpaid dividend for the year 2010-11 onwards in the enclosed **Annexure-I** Form, so that the shares held by you are not transferred to the IEPF Authority. It may please be noted that if no reply is received by the Company by **15th September 2018**, the Company shall proceed to transfer the Shares held by you to the IEPF Authority in compliance with the said rules, by following the due process as enumerated in the said notification which is as under;

- a. In case shares held in physical form- by issuance of duplicate share certificate and transfer to the IEPF Authority;
- b. In case shares held in demat mode- the company shall inform the depository by way of Corporate action, where the shareholders have their accounts, for transfer to the IEPF Authority

The Company shall remit the dividend(s) due to you, as mentioned above, on verification of your application.

Please note that both the unclaimed dividend and corresponding shares, once transferred to IEPF, can be claimed from IEPF Authority, by making an online application in Form IEPF-5 available on the website www.iepf.gov.in along with fee specified by the Authority from time to time in consultation with the Central Government and sending the physical copy of the same, duly signed (as per registered specimen signature), along with requisite documents as enumerated in the said Form IEPF-5 to the Nodal Officer of the Company at its registered office mentioned hereinabove for verification of Claim. We shall send a verification report to IEPF Authority in the format specified by the Authority along with all the documents submitted by the claimant for refund of the unpaid/unclaimed dividend(s).

Yours faithfully,

For, **VIJI FINANCE LIMITED**

Vijay kothari

Managing Director

DIN: 00172878

Encl: a/a

Date:

Place:

ANNEXURE-I

Date: _____

To,
Viji Finance Limited
11/2, USHA GANJ JAORA COMPOUND
INDORE MP 452001 IN

Folio No./DP Id-Client Id: _____

No. of Shares: _____

Sub: Transfer of amount of unpaid & unclaimed dividend & corresponding equity shares to the Investor Education & Protection Fund (IEPF)

With reference to the letter dated **June 28, 2018** from **Viji Finance Limited** on the above subject, I/we* state and confirm that i/we* have not encashed the dividend amount(s) remitted to me/us* under the folio as mentioned in the said letter.

I/we*, _____, son of/wife of/ daughter of _____
[hereinafter referred to as "Applicant(s)"] by occupation _____, residing at _____

is/was/were* holding _____ equity shares under Folio No./DP ID-Client ID _____ in

Viji Finance Limited [hereinafter referred to as "Company"] hereby request you to:

- a) Issue to me/us* duplicate dividend warrant(s) aggregating Rs. _____ representing dividends which have not been encashed by me/us*
- b) Credit the unencashed dividends to my bank account details below:
 - (i) Bank Name:
 - (ii) Branch Name:
 - (iii) Branch Address with PIN Code:
 - (iv) Type of Account (Saving/Current/Cash Credit):
 - (v) Account No. (as appearing in the cheque leaf):

(vi) MICR Code (9 digits)

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(vii) IFSC Code (11 digits)

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Please attach a cancelled leaf or a photo copy of blank cheque of your bank account duly cancelled for ensuring accuracy of the bank's name, branch name and code number. This is mandatory to update your ECS/NACH details.

I/We* solemnly declare that whatever stated hereinabove is true and correct.

(Name/Address/Signature of Shareholder(s)/Joint Holder(s))

Date:

Place:

*(Strike out whichever is not applicable)