

14<sup>th</sup> December, 2024

To,  
**The Secretary**  
**BSE Limited**  
Phiroze Jeejeebhoy Towers  
25<sup>th</sup> Floor, Dalal Street,  
MUMBAI – 400 001.  
**Scrip Code: 519528**

To,  
**The Secretary**  
**National Stock Exchange of India Ltd.**  
Exchange Plaza, 5<sup>th</sup> Floor,  
Plot No.C/1, 'G' Block,  
Bandra (East)  
MUMBAI – 400 051.  
**NSE Symbol: NORBTEAEXP**

**Sub : Intimation under Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 – Resignation of Chief Financial Officer – KMP**

**Ref : Earlier Intimation to exchange – Resignation of CFO – KMP dated 15.11.2024**

Dear Sir/Madam,

This has reference to the subject matter and in continuation of the earlier intimation to the exchange about the resignation of Chief Financial Officer – KMP dated 15.11.2024, we hereby resubmit the intimation to the exchange about the Resignation of Mrs. Payal Surolia, Chief Financial Officer and Key Managerial Personnel of the Company along with the copy of her resignation letter.

Till the appointment of next Chief Financial Officer the Managing Director shall take the additional responsibility of Chief Financial Officer.

The Company has initiated the process of selecting a Chief Financial Officer. Such appointment shall be updated in due course in accordance with provision of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015.

She has been released from her duties from close of business hours on 14<sup>th</sup> December, 2024.

Disclosure of information pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, read with SEBI master Circular SEBI/HO/CFD/PoD2/CIR/P/2023/120 dated July 11, 2023 and SEBI circular No. SEBI/HO/CFD/CFDPoD1/P/CIR/2023/123 dated July 13, 2023 and SEBI master Circular SEBI/HO/CFD/PoD2/CIR/P/0155 dated November 11, 2024 is attached as **Annexure-A**.

You are requested to take the above on your records.

Thanking you,

Yours faithfully,

**For Norben Tea & Exports Limited**

**NIRAJ  
TIWARI**

Digitally signed by  
NIRAJ TIWARI  
Date: 2024.12.14  
14:33:47 +05'30'

**Niraj Tiwari**

**Company Secretary & Compliance Officer**

**Encl: As above.**

Information as required under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, read with SEBI master Circular SEBI/HO/CFD/PoD2/CIR/P/2023/120 dated July 11, 2023 and SEBI Circular SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023 and SEBI master Circular SEBI/HO/CFD/PoD2/CIR/P/0155 dated November 11, 2024

Sl No.	Particulars	Disclosures
1.	Reason for Change	Resignation due to personal reason.
2.	Date of appointment/cessation (as applicable)	w.e.f. Closure of business hours on 14 <sup>th</sup> December, 2024.
3.	Brief profile (in case of appointment)	Not Applicable
4.	Disclosure of relationships between directors (in case of appointment of a director)	Not Applicable

Date: 15/11/2024

**From:**  
Payal Surolia,  
Designation: Chief Financial Officer

To  
The Board of Directors,  
Norben Tea & Exports Ltd.  
15B Hemanta Basu Sarani,  
3<sup>rd</sup> Floor, Kolkata 700 001

**Subject: Resignation**

Respected Sir/Madam

I would like to tender my Resignation from the post of Chief Financial Officer at M/s Norben Tea & Exports Ltd and also from the Company due to personal reasons.

I am grateful for providing me a learning experience to pursue my personal and professional goals. I have truly enjoyed and got many opportunities during my tenure with M/s Norben Tea & Exports Ltd.

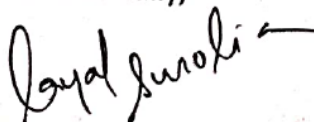
My last working day with the Company will be from closure of business hours on 14<sup>th</sup> December, 2024. I would put in all my sincere efforts to handover the work in the meantime to ensure a smooth transition period.

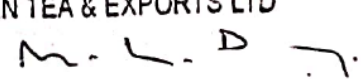
I would be grateful if you could confirm receipt of my letter and of my leaving date.

Kindly treat this letter as one month prior intimation to the Company.

Once again thank you for your continuous support.

Yours faithfully,

  
Payal Surolia

*Accepted*  
For NORBEN TEA & EXPORTS LTD  
  
Mg. Director