# NOTICE OF EXTRA ORDINERY GENERAL MEETING

NOTICE is hereby given that Extra Ordinary General Meeting of the members of M/s. NEPTUNE PETROCHEMICALS LIMITED will be held on Saturday 30<sup>th</sup> Day of August, 2025 at 11:00 A.M. at Block-B, Office No. 606, Mondeal Heights Nr. Panchratna Party Plot, S. G. Highway, Ahmedabad, Ahmedabad, Gujarat, India, 380015 to transact the following business:

#### **SPECIAL BUSINESS**

1. <u>Variation in the terms of the contract or objects of the Issue and in this regard to consider and if thought fit, to pass, the following resolution as a **Special Resolution:**</u>

"RESOLVED THAT, pursuant to Sections 13 and 27 of the Companies Act, 2013 (the "Act") and other applicable provisions, if any, of the Act, read with Rule 32 of the Companies (Incorporation) Rules, 2014 and Rule 7 of the Companies (Prospectus and Allotment of Securities) Rules, 2014, the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, and the Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018, as amended, and other applicable rules, regulations, guidelines, and statutory provisions for the time being in force, and subject to such other approvals, permissions, and sanctions as may be necessary, the consent of the Members be and is hereby accorded to the Board of Directors of the Company to vary and revise the object of the issue as stated in the Initial Public Offering ("IPO") prospectus of the Company dated June 02, 2025 (the "Prospectus"), filed with the Registrar of Companies, Ahmedabad and the Securities and Exchange Board of India.

**RESOLVED FURTHER THAT** the object of the IPO titled "Funding the capital expenditure for purchase of office space", previously allocated for the acquisition of a specific office property situated at "Sharan Circle Hub (Office No. 1101 to 1123), S.P. Ring Road, Zundal, Ahmedabad, Gujarat − 382421, India" valued at ₹1,474.58 lakh, be and is hereby revised and replaced to provide for the "Funding the capital expenditure for purchase of office space along with interior work and furniture" of an alternative office premises situated at "2501 To 2507 at Z2, Nr. Baghban Circle, Zydus Hospital Road, Thaltej, Ahmedabad − 380059" totaling ₹1050.00 lakh, with the remaining amount of ₹424.58 lakhs to be reallocated towards working capital, in accordance with applicable laws and regulations.

Original objects of the issue	Amount in Lakhs grouped for each object	Objects proposed to be altered	Amount in Lakhs proposed to be utilized after altering the object
Funding capital expenditure requirement towards installation of additional plant and machinery and related infrastructure	515.10	No change	
Funding the capital expenditure for purchase of office space	1474.58	Funding the capital expenditure for purchase of office space along with interior work and furniture	1050.00
Funding Working Capital Requirement	4200.00	Funding Working Capital Requirement	4624.58
General Corporate Purpose	940.32	No change	e proposed

**RESOLVED FURTHER THAT** the Board of Directors of the Company (including any Committee thereof), be and is hereby authorized to do all such acts, deeds, matters and things as may be necessary, desirable or expedient to give effect to this resolution, including seeking regulatory approvals, making necessary disclosures, filing returns with statutory authorities, and finalizing the reallocation of unutilized IPO proceeds."

Registered Office:

By order of the Board

Block-B, Office No. 606, Mondeal Heights

Nr. Panchratna Party Plot S. G. Highway, Ahmedaba

S. G. Highway, Ahmedabad,

Gujarat, India

FOR NEPTUNE PETROCHEMICALS LIMITED

SD/-

Pareshkumar Subodhchandra Shah MANAGING DIRECTOR (DIN 03217789)

Place: AHMEDABAD Date: 06.08.2025

#### **NOTES:**

- 1. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 relating to special businesses to be transacted at Extra Ordinary General (the "Meeting") is annexed herewith.
- **2.** The Notice of the Extra Ordinary General (the "Meeting") is available on the website of the Company
  - i.e. www.neptunepetrochemicals.com
- 3. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY. PROXIES IN ORDER TO BE EFFECTIVE MUST BE RECEIVED BY THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE MEETING.
- 4. A person can act as proxy on behalf of Members not exceeding fifty (50) and holding in aggregate not more than 10% of the total share capital of the Company. In case a proxy is proposed to be appointed by a Member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.
- 5. The relevant explanatory statement setting out the material facts pursuant to Section 102 of the Companies Act, 2013, relating to special business to be transacted at the Meeting is annexed.
- 6. A Corporate Member intending to send its authorized representatives to attend the Meeting in terms of Section 113 of the Companies Act, 2013 is requested to send to the Company a certified copy of the Board Resolution authorizing such representative to attend and vote on its behalf at the Meeting.
- 7. A Route Map along with Prominent Landmark for easy location to reach the venue of Extraordinary General Meeting is annexed with the Notice of Extraordinary General Meeting.
- **8.** Shareholders are requested to intimate changes in their address, if any, quoting the folio number / DP-ID and Client ID, to the Company.
- **9.** The statutory registers viz. register of directors and key managerial personnel and their shareholding and register of contracts or arrangements in which directors are interested, shall remain available for online inspection during the meeting.
- 10. Save and except as mentioned elsewhere in this Notice, none of the Directors/Key Managerial Personnel of the Company and/or their relatives have any conflict of interest, financially or otherwise, in the any of the resolutions as set out in the Notice.

Registered Office:

By order of the Board

Block-B, Office No. 606, Mondeal Heights Nr. Panchratna Party Plot S. G. Highway, Ahmedabad, Gujarat, India

FOR NEPTUNE PETROCHEMICALS LIMITED

SD/-

Pareshkumar Subodhchandra Shah

MANAGING DIRECTOR (DIN 03217789)

Place: AHMEDABAD

Date: 06.08.2025

#### **EXPLANATORY STATEMENT UNDER SECTION 102 OF THE COMPANIES ACT, 2013:**

The Company had raised funds through an Initial Public Offering (IPO) open from 28<sup>th</sup> May, 2025 to 30<sup>th</sup> May, 2025, and got listed on June 04, 2025 and outlined the proposed utilization of the IPO proceeds in the Prospectus dated June 02, 2025 (the "Prospectus"). One of the stated objects of the issue was:

"Funding capital expenditure for purchase of office premises" situated at Sharan Circle Hub (Office No. 1101 to 1123), S.P. Ring Road, Zundal, Ahmedabad, Gujarat − 382421, India, with an estimated cost of ₹1,474.58 lakh.

The Board of Directors of the Company has reviewed the implementation of this object and the present business requirements. After evaluating various alternatives, and as per the present market situation, the Board has identified an alternative office space that better meets the Company's current operational and strategic needs. The proposed alternative office premises situated at "2501 to 2507 at Z2, Nr. Baghban Circle, Zydus Hospital Road, Thaltej, Ahmedabad – 380059" is available at a cost of ₹800.00 lakhs, and the cost of registration, stamp duty, interior work and furniture shall be in addition to this. Thus, the entire capex for office estimated to be amounted to ₹1050.00 lakhs which is significantly lower than the originally planned expenditure.

In light of this development, the Board proposes to revise the original object by replacing the earlier plan of purchasing a specific office property for ₹1,474.58 lakh with the **purchase of office space along with interior work and furniture** of an alternative office 2501 To 2507 at Z2, Nr. Baghban Circle, Zydus Hospital Road, Thaltej, Ahmedabad – 380059 costing ₹1050.00 lakhs. The unutilized balance of ₹424.58 lakh will be reallocated working capital requirements, subject to applicable laws and approvals.

# The details required under the Rule 7(1) of the Companies (Prospectus and Allotment of Securities) Rules 2014 and Rule 32(1) of the Companies (incorporation) Rules, 2014 are as follows:

		Funding capital expenditure requirement towards installation of additional plant and machinery and related infrastructure- 515.10 Lakh			
1.	The Original Object of the Issue	Funding the capital expenditure for purchase of office space – 1474.58 Lakh			
	15540	Funding Working Capital Requirement – 4200.00 Lakh			
		General Corporate Expenses – 940.32 Lakh			
		Public Issue Rel	ated Expen	ses – 190.00 L	akhs
2.	Total Money Raised	7320.00 Lakh			
3.	Total Money Utilized for the Objects (upto 04.08.2025)	Object	Total Amount	Amount Utilized (in Lakhs)	% of Money Utilized (upto

		(upto 04.08.2025)	04.08.2025)
Funding capital expenditure requirement towards installation of additional plant and machinery and related infrastructure	515.10 Lakh	NIL	0%
Funding the capital expenditure for purchase of office space	1474.58 Lakh	NIL	0%
Funding Working Capital Requirement	4200.00 Lakh	2288.95 Lakhs	54.50%
General Corporate Expenses	940.32 Lakh	21 Lakhs	2.23%
Public Issue Related Expenses	190.00 Lakhs	174.79 Lakhs	91.99%

		Object	Total Amount	Amount unutilsed (in Lakhs)	% of Money unutilsed (upto 04.08.2025)
	The unutilsed amount out of the money so raised through prospectus (upto 04.08.2025)	Funding capital expenditure requirement towards installation of additional plant and machinery and related infrastructure	515.10 Lakh	515.10 Lakhs	100%
4.		Funding the capital expenditure for purchase of office space	1474.58 Lakh	1474.58 Lakhs	100%
		Funding Working Capital Requirement	4200.00 Lakh	1911.05 Lakhs	45.50%
		General Corporate Expenses	940.32 Lakh	919.32 Lakhs	97.77%
		Public Issue Related Expenses	190.00 Lakhs	15.21 Lakhs	8.01%
5.	The particulars of the proposed variation in the terms of objects for which prospectus was issued	Present object of <b>purchase of offi</b> acquisition of a Sharan Circle Hu Road, Zundal, A valued at ₹1,474 with <b>funding the</b>	ce space, specific b (Office N Ahmedabad	previously all office proper No. 1101 to 11 I, Gujarat – to be revised	ty situated at 123), S.P. Ring 382421, India and replaced

		office space along with interior work and furniture of an alternative office premises situated at 2501 To 2507 at Z2, Nr. Baghban Circle, Zydus Hospital Road, Thaltej, Ahmedabad – 380059 totaling ₹1050.00 lakh, and the remaining amount of ₹424.58 lakhs to be reallocated towards working capital, in accordance with applicable laws and regulations.				
6.	The reason and justification for the alteration and change in objects	After evaluating present market alternative office current operations. Company is property, i.e. States 1123), S.P. Ring 382421, India To 2507 at ZZ Road, Thaltej, A The Company buying the earlier Circle Hub (Office Zundal, Ahmee was non-bindin	situation, the space that bonal and structional and structiona	better meets to ategic needs.  g replacement of the Hub (Office Idal, Ahmeda is property site Idal, and Circle, Zeros 280059.  Do pay any not property situal to 1123), S.	he Company's Accordingly, hent of the e No. 1101 to bad, Gujarat — tuated at 2501 hydus Hospital honey for not ated at Sharan P. Ring Road,	
		Object	Old allocation	Revised allocation	Utilization (upto 04.08.2025)	
7.	The amount proposed to be utilized for new Object	Funding capital expenditure requirement towards installation of additional plant and machinery and related infrastructure	Rs. 515.10 Lakh	Rs. 515.10 Lakh	NIL	
		Funding the capital expenditure	Rs. 1474.58 Lakh	Rs. 1050.00 Lakh	NIL	

		for purchase of office space			
		Funding Working Capital Requirement	Rs. 4200.00 Lakh	Rs. 4624.58 Lakh	Rs. 2288.95 Lakh
		General Corporate Expenses	Rs. 940.32 Lakh	Rs. 940.32 Lakh	Rs. 21.00 Lakh
		Public Issue Related Expenses	Rs. 190.00 Lakhs	Rs. 190.00 Lakhs	Rs. 174.79 Lakh
8.	The estimated financial impact of the proposed alteration on the earnings and cash flow of the company	alternate property which is cheaper in overall costing and meeting company's requirement. Hence, this			
9.	The other relevant information which is necessary for the member to take an informed decision on the proposed resolution	As mentioned in	n the notice a	nd explanato	ry statement
10.	The place from where any interested person may obtain a copy of the notice of the resolution to be passed	Registered off website i.e. www			
11.	The proposed time limit within which the proposed varied objects would be achieved	Within 24 months subject to obtaining the requisite			
12.	The clause-wise details as	As mentioned	in the notice	and explana	tory statement

	specified in sub rule (3) of rule 3 as was required with respect to the originally proposed objects of the issue.	which is available on company's website i.e. www.neptunepetrochemicals.com
13.	The risk factors pertaining to the new objects	Market conditions, performance of economy at the country and global levels, Political instability, Regulatory controls etc., that may come in future, unforeseen circumstances in spite of best efforts.
14.	Other relevant information which is necessary for the members to take an informed decision on the proposed resolution.	None. All details are mentioned in the explanatory statement.

This variation in the object of the IPO is being proposed in accordance with the provisions of Section 27 of the Companies Act, 2013, which requires the Company to obtain approval of the shareholders by way of a special resolution, when it proposes to vary the terms of the objects stated in the Prospectus.

None of the Directors, Key Managerial Personnel or their relatives are concerned or interested, financially or otherwise, in the proposed resolution, except to the extent of their shareholding, if any, in the Company.

The Board recommends the resolution as set out in the accompanying Notice for approval of the members as a Special Resolution.

Registered Office:

By order of the Board

Block-B, Office No. 606, Mondeal Heights

Nr. Panchratna Party Plot

S. G. Highway, Ahmedabad

Gujarat, India

FOR NEPTUNE PETROCHEMICALS LIMITED

SD/-

Pareshkumar Subodhchandra Shah

MANAGING DIRECTOR (DIN 03217789)

Place: AHMEDABAD

Date: 06.08.2025

### THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING ARE AS UNDER: -

The remote e-voting period begins on Wednesday, August 27, 2025 at 09:00 A.M. and ends on Friday, August 29, 2025 at 05:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members/Beneficial Owners as on the record date (cut-off date) i.e. Friday 22nd of August 2025 may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being Friday 22nd of August 2025.

#### REMOTE EVOTING INSTRUCTIONS:

In terms of SEBI circular no. SEBI/HO/CFD/PoD2/CIR/P/2023/120 dated July 11, 2023, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants.

Shareholders are advised to update their mobile number and email Id correctly in their demat accounts to access remote e-Voting facility.

#### Login method for Individual shareholders holding securities in demat mode:

Individual Shareholders holding securities in demat mode with NSDL

#### **METHOD 1 - NSDL IDeAS facility**

Shareholders registered for IDeAS facility:

- a) Visit URL: <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> and click on "Beneficial Owner" icon under "IDeAS Login Section".
- b) Click on "Beneficial Owner" icon under "IDeAS Login Section".
- c) Post successful authentication, you will be able to see e-Voting services under Value added services section. Click on "Access to e-Voting" under e-Voting services.
- d) Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

# Shareholders not registered for IDeAS facility:

- a) To register, visit URL: <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> and select "Register Online for IDeAS Portal" or click on <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.isp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.isp</a>
- b) Enter 8-character DP ID, 8-digit Client ID, Mobile no, Verification code & click on "Submit".
- c) Enter the last 4 digits of your bank account / generate 'OTP'
- d) Post successful registration, user will be provided with Login ID and password. Follow steps given above in points (a-d).

Shareholders/ Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.





#### **METHOD 2 - NSDL e-voting website**

- a) Visit URL: https://www.evoting.nsdl.com
- b) Click on the "Login" tab available under 'Shareholder/Member' section.
- c) Enter User ID (i.e., your 16-digit demat account no. held with NSDL), Password/OTP and a Verification Code as shown on the screen.
- d) Post successful authentication, you will be re-directed to NSDL depository website wherein you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services.
- e) Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

#### **METHOD 3 - NSDL OTP based login**

- a) Visit URL: <a href="https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp">https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp</a>
- b) Enter your 8 character DP ID, 8 digit Client Id, PAN, Verification code and generate OTP.
- c) Enter the OTP received on your registered email ID/ mobile number and click on login.
- d) Post successful authentication, you will be re-directed to NSDL depository website wherein you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services.
- e) Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

Individual Shareholders registered with CDSL Easi/ Easiest facility

#### **METHOD 1 - CDSL Easi/ Easiest facility:**

Shareholders registered for Easi/ Easiest facility:

- a) Visit URL: <a href="https://web.cdslindia.com/myeasitoken/Home/Login">https://web.cdslindia.com/myeasitoken/Home/Login</a> or <a href="https://web.cdslindia.com/myeasitoken/Home/Login">www.cdslindia.com</a> & click on New System Myeasi Tab.
- b) Enter existing username, Password & click on "Login".
- c) Post successful authentication, user will be able to see e-voting option. The evoting option will have links of e-voting service providers i.e., MUFG InTime. Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

#### Shareholders not registered for Easi/ Easiest facility:

a) To register, visit URL: <a href="https://web.cdslindia.com/myeasitoken/Registration/EasiRegistration">https://web.cdslindia.com/myeasitoken/Registration/EasiRegistration</a>

https://web.cdslindia.com/myeasitoken/Registration/EasiestRegistration

- b) Proceed with updating the required fields for registration.
- c) Post successful registration, user will be provided username and password. Follow steps given above in points (a-c).

#### **METHOD 2 - CDSL e-voting page**

- a) Visit URL: https://www.cdslindia.com
- b) Go to e-voting tab.
- c) Enter 16-digit Demat Account Number (BO ID) and PAN No. and click on "Submit".
- d) System will authenticate the user by sending OTP on registered Mobile and Email as recorded in Demat Account
- e) Post successful authentication, user will be able to see e-voting option. The evoting option will have links of e-voting service providers i.e., MUFG InTime. Click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

Individual Shareholders holding securities in demat mode with Depository Participant

Individual shareholders can also login using the login credentials of your demat account through your depository participant registered with NSDL / CDSL for e-voting facility.

- a) Login to DP website
- b) After Successful login, user shall navigate through "e-voting" option.
- c) Click on e-voting option, user will be redirected to NSDL / CDSL Depository website after successful authentication, wherein user can see e-voting feature.
- d) Post successful authentication, click on "MUFG InTime" or "evoting link displayed alongside Company's Name" and you will be redirected to InstaVote website for casting the vote during the remote e-voting period.

# Login method for shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode.

Shareholders holding shares in physical mode / Non-Individual Shareholders holding securities in demat mode as on the cut-off date for e-voting may register and vote on InstaVote as under:

### STEP 1: LOGIN / SIGNUP to InstaVote

Shareholders registered for INSTAVOTE facility:

- a) Visit URL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a> & click on "Login" under 'SHARE HOLDER' tab.
- b) Enter details as under:
  - 1. User ID: Enter User ID
  - 2. Password: Enter existing Password

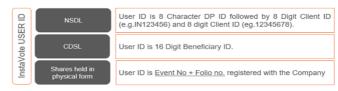


- 3. Enter Image Verification (CAPTCHA) Code
- 4. Click "Submit".

(Home page of e-voting will open. Follow the process given under "Steps to cast vote for Resolutions")

#### Shareholders not registered for INSTAVOTE facility:

- a) Visit URL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a> & click on "Sign Up" under 'SHARE HOLDER' tab & register with details as under:
  - 1. User ID: Enter User ID
  - 2. PAN: Enter your 10-digit Permanent Account Number (PAN) (Shareholders who have not updated their PAN with the



Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable.

- 3. DOB/DOI: Enter the Date of Birth (DOB) / Date of Incorporation (DOI) (As recorded with your DP/Company in DD/MM/YYYY format)
- 4. Bank Account Number: Enter your Bank Account Number (last four digits), as recorded with your DP/Company.
  - o Shareholders holding shares in **NSDL form**, shall provide 'D' above
  - O Shareholders holding shares in **physical form** but have not recorded 'C' and 'D', shall provide their Folio number in 'D' above
- 5. Set the password of your choice.

(The password should contain minimum 8 characters, at least one special Character (!#\$&\*), at least one numeral, at least one alphabet and at least one capital letter).

- 6. Enter Image Verification (CAPTCHA) Code.
- 7. Click "Submit" (You have now registered on InstaVote).

Post successful registration, click on "Login" under 'SHARE HOLDER' tab & follow steps given above in points (a-b).

#### STEP 2: Steps to cast vote for Resolutions through InstaVote

- A. Post successful authentication and redirection to InstaVote inbox page, you will be able to see the "Notification for e-voting".
- B. Select 'View' icon. E-voting page will appear.
- C. Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link).
- D. After selecting the desired option i.e. Favour / Against, click on 'Submit'.
- E. A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.

NOTE: Shareholders may click on "Vote as per Proxy Advisor's Recommendation" option and

view proxy advisor recommendations for each resolution before casting vote. "Vote as per Proxy Advisor's Recommendation" option provides access to expert insights during the e-Voting process. Shareholders may modify their vote before final submission.

Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently.

# Guidelines for Institutional shareholders ("Custodian / Corporate Body/ Mutual Fund")

### STEP 1 - Custodian / Corporate Body/ Mutual Fund Registration

- A. Visit URL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a>
- B. Click on "Sign Up" under "Custodian / Corporate Body/ Mutual Fund"
- C. Fill up your entity details and submit the form.
- D. A declaration form and organization ID is generated and sent to the Primary contact person email ID (which is filled at the time of sign up). The said form is to be signed by the Authorised Signatory, Director, Company Secretary of the entity & stamped and sent to insta.vote@linkintime.co.in.
- E. Thereafter, Login credentials (User ID; Organisation ID; Password) is sent to Primary contact person's email ID. (You have now registered on InstaVote)

#### **STEP 2 – Investor Mapping**

- A. Visit URL: https://instavote.linkintime.co.in and login with InstaVote Login credentials.
- B. Click on "Investor Mapping" tab under the Menu Section
- C. Map the Investor with the following details:
  - 1) 'Investor ID' Investor ID for NSDL demat account is 8 Character DP ID followed by 8 Digit Client ID i.e., IN00000012345678; Investor ID for CDSL demat account is 16 Digit Beneficiary ID.
  - 2) 'Investor's Name Enter Investor's Name as updated with DP.
  - 3) 'Investor PAN' Enter your 10-digit PAN.
  - 4) 'Power of Attorney' Attach Board resolution or Power of Attorney.

NOTE: File Name for the Board resolution/ Power of Attorney shall be - DP ID and Client ID or 16 Digit Beneficiary ID.

Further, Custodians and Mutual Funds shall also upload specimen signatures.

D. Click on Submit button. (The investor is now mapped with the Custodian / Corporate Body/ Mutual Fund Entity). The same can be viewed under the "Report Section".

#### STEP 3 – Steps to cast vote for Resolutions through InstaVote

The corporate shareholder can vote by two methods, during the remote e-voting period.

#### **METHOD 1 - VOTES ENTRY**

- a) Visit URL: https://instavote.linkintime.co.in and login with InstaVote Login credentials.
- b) Click on "Votes Entry" tab under the Menu section.
- c) Enter the "Event No." for which you want to cast vote. Event No. can be viewed on the home page of InstaVote under "On-going Events".
- d) Enter "16-digit Demat Account No.".
- e) Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link). After selecting the desired option i.e. Favour / Against, click on 'Submit'.
- f) A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.

(Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).

#### **METHOD 2 - VOTES UPLOAD**

- a) Visit URL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a> and login with InstaVote Login credentials.
- b) After successful login, you will see "Notification for e-voting".
- c) Select "View" icon for "Company's Name / Event number".
- d) E-voting page will appear.
- e) Download sample vote file from "Download Sample Vote File" tab.
- f) Cast your vote by selecting your desired option 'Favour / Against' in the sample vote file and upload the same under "Upload Vote File" option.
- g) Click on 'Submit'. 'Data uploaded successfully' message will be displayed. (Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).

#### Helpdesk:

# Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode:

Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode facing any technical issue in login may contact INSTAVOTE helpdesk by sending a request at <a href="mailto:enotices@in.mpms.mufg.com">enotices@in.mpms.mufg.com</a> or contact on: - Tel: 022 – 4918 6000.

#### **Individual Shareholders holding securities in demat mode:**

Individual Shareholders holding securities in demat mode may contact the respective helpdesk for any technical issues related to login through Depository i.e., NSDL and CDSL.

Login type	Helpdesk details

Individual Shareholders	Members facing any technical issue in login can contact NSDL
holding securities in demat	helpdesk by sending request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at: 022 -
mode with NSDL	4886 7000
Individual Shareholders	Members facing any technical issue in login can contact CDSL
holding securities in demat	helpdesk by sending request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or
mode with CDSL	contact at toll free no. 1800 22 55 33

#### **Forgot Password:**

Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode:

Shareholders holding securities in physical mode / Non-Individual Shareholders holding securities in demat mode have forgotten the USER ID [Login ID] or Password or both then the shareholder can use the "Forgot Password" option available on: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a>

- Click on "Login" under 'SHARE HOLDER' tab.
- Click "forgot password?"
- Enter User ID, select Mode and Enter Image Verification code (CAPTCHA).
- Click on "SUBMIT".

In case Custodian / Corporate Body/ Mutual Fund has forgotten the USER ID [Login ID] or Password or both then the shareholder can use the "Forgot Password" option available on: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a>

- Click on 'Login' under "Custodian / Corporate Body/ Mutual Fund" tab
- Click "forgot password?"
- Enter User ID, Organization ID and Enter Image Verification code (CAPTCHA).
- Click on "SUBMIT".

In case shareholders have a valid email address, Password will be sent to his / her registered email address. Shareholders can set the password of his/her choice by providing information about the particulars of the Security Question and Answer, PAN, DOB/DOI etc. The password should contain a minimum of 8 characters, at least one special character (!#\$&\*), at least one numeral, at least one alphabet and at least one capital letter.

# Individual Shareholders holding securities in demat mode with NSDL/ CDSL has forgotten the password:

Individual Shareholders holding securities in demat mode have forgotten the USER ID [Login ID] or Password or both, then the Shareholders are advised to use Forget User ID and Forget Password option available at above mentioned depository/ depository participants website.

#### **General Instructions - Shareholders**

- ❖ It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- For shareholders/ members holding shares in physical form, the details can be used only for voting on the resolutions contained in this Notice.

During the voting period, shareholders/ members can login any number of time till they have voted on the resolution(s) for a particular "Event".

Registered Office:

By order of the Board

Block-B, Office No. 606, Mondeal Heights

Nr. Panchratna Party Plot

S. G. Highway, Ahmedabad,

FOR NEPTUNE PETROCHEMICALS LIMITED

SD/-

Gujarat, India

Pareshkumar Subodhchandra Shah **MANAGING DIRECTOR** (**DIN 03217789**)

Place: AHMEDABAD

Date: 06.08.2025

# **PROXY FORM**

[Pursuant to Section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

To,

# NEPTUNE PETROCHEMICALS LIMITED

Block-B, Office No. 606, Mondeal Heights Nr. Panchratna Party Plot,

S. G. Highway,

Ahmedabad, Gujarat, India, 380015

#### PROXY FORM

Name		
Registered Address		
E-Mail ID		
Folio No./Client ID		
being member(s) of abo	e-named company, hereby appoint	
N.T.		
Name:		
Name: Address:		
	Signature:	
Address:	Signature:	
Address: E-Mail ID Or failing him/her	Signature:	
Address: E-Mail ID Or failing him/her Name:	Signature: Signature:	
Address:  E-Mail ID  Or failing him/her  Name:  Address:  E-Mail ID  Or failing him/her		
Address:  E-Mail ID  Or failing him/her Name: Address:  E-Mail ID  Or failing him/her Name:		
Address:  E-Mail ID  Or failing him/her  Name:  Address:  E-Mail ID  Or failing him/her		

As my/ our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Extra Ordinary General Meeting of the Company, to be held on the Saturday, 30<sup>th</sup> Day of August, 2025 at 11:00 am at registered office of the Company and at any adjournment thereof in respect of such resolutions as are indicated below:

Sr. No.	Resolution	Vote	
		For	Against
	Special resolution		
	To approve the variation in the terms of the contract or objects of the Issue		

C	-	 *	

, 2025

Affix Re. 1 Revenue Stamp

Signature of Member

Signed this day of

Signature of Proxy holder(s) Note:

This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the Meeting.

A proxy need not be a member of the Company.

Please complete all the details mentioned above before submission.



# NEPTUNE PETROCHEMICALS LIMITED U24299GJ2021PLC126567

Block-B, Office No. 606, Mondeal Heights Nr. Panchratna Party Plot, S. G. Highway, Ahmedabad, Ahmedabad, Gujarat, India, 380015

**Phone:**  $\underline{+91-79}$   $\underline{49000599/600}$  **Email:** info@neptunepetrochemicals.com

### **ATTENDANCE SLIP**

(Please fill the attendance slip and hand it over at the entrance)

Folio No./ DP ID/ Client ID	
No. of Equity Shares held	
reby record my presence at the Eytra Ordinary Gene	ral Meeting of the Company being held at the

I hereby record my presence at the Extra Ordinary General Meeting of the Company being held at the registered office of the Company on Saturday 30<sup>th</sup> of August 2025 at 11:00 A.M.

Name of the Shareholder	
Name of the Proxy / Authorized Representative	
Name of the Proxy / Authorized Representative	

*Strike off whichever is not applicable		

Signature of Shareholders / Proxy / Authorized Representative

#### **ROUTE MAP**

# NEPTUNE PETROCHEMICALS LIMITED

#### **Extra Ordinary General Meeting Dated September 1,2025**

