NEOGEN
CHEMICALS LTD.

September 28, 2020

BSE Limited Department of Corporate Services Floor 25, PhirozeJeejeebhoy Towers, Dalal Street, Mumbai 400 001 **Scrip Code No: 542665**	The National Stock Exchange of India Limited Listing Department, Exchange Plaza, BandraKurla Complex, Bandra (East), Mumbai – 400 051 **Company Symbol: NEOGEN**

Sub: Proceedings of 31st Annual General Meeting held on Monday, September 28, 2020

Dear Sir / Madam,

Pursuant to the provisions of Regulation 30 of SEBI (Listing Obligation and Disclosures Requirements) Regulations 2015, please find enclosed herewith the summary of the proceedings of 31st Annual General Meeting (AGM) of the Members of the Company held on Monday, September 28, 2020 at 5.00 P.M. through Video Conferencing ("VC") or other audio-visual means ("OAVM").

The aforesaid proceeding is also hosted on the Company's website at www.neogenchem.com.

The voting results of the 31st AGM alongwith the scrutinizers report will be shared shortly.

Kindly take the same on your record.

Thanking You,
Yours Sincerely,
FOR NEOGEN CHEMICALS LIMITED

Unnati Kanani
Company Secretary & Compliance Officer
Membership No. A35131

Encl : As above

Registered Office : 1002, Dev Corpora, Cadbury Junction, Eastern Express Highway, Thane (W) 400 601, India.
CIN No. L24200MH1989PLC050919

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SUMMARY OF THE PROCEEDINGS OF 31st ANNUAL GENERAL MEETING (AGM) OF THE COMPANY HELD ON MONDAY, SEPTEMBER 28, 2020 at 5.00 P.M.

The 31st Annual General Meeting (AGM) of the Company was held on Monday, September 28, 2020 through Video Conferencing ("VC") or other audio-visual means ("OAVM").

The AGM commenced at 5:00 p.m. and concluded at 5.33 p. m.

Ms. Unnati Kanani, Company Secretary welcomed the shareholders, Directors and Auditors who had joined the meeting through the platform provided by Link Intime India Private Limited.

The Company Secretary informed that in view of the restrictions due to outbreak of COVID -19 and considering the social distancing norms, the AGM was conducted through VC / OAVM. This meeting has been convened and being conducted in accordance with the circulars issued by Ministry of Corporate Affairs and Securities and Exchange Board of India (SEBI). She further informed that the Company had provided through Link Intime India Private Limited (hereinafter referred as RTA) the facility of remote e-voting which commenced on Friday, September 25, 2020 at 09:00 a.m. IST and ended on Sunday, September 27, 2020 at 05:00 p.m. IST and also a facility of e- voting during the AGM for members of the Company to cast their votes electronically on the resolutions mentioned in the notice of 31st AGM and participation in the AGM through VC / OAVM.

She informed that since the 31st AGM was held electronically, physical attendance of the Members was dispensed with and also the requirement of appointing proxy was not applicable.

She further informed the members that the notice of 31st Annual General Meeting (AGM) dated August 08, 2020 along with the Annual Report for FY 2019-20 was emailed electronically to all the shareholders whose e-mail id(s) were registered with the Company and DP and was dispatched/ sent by permitted mode(s) to the members whose email ids were not registered with Company or Depository Participant or RTA.

She informed the members about certain important aspects pertaining to e- voting, participation in AGM through VC, Scrutinizer and Inspection of Registers. She also confirmed that the requisite quorum was present.

Then she requested the Board Members and other members on the panel to confirm their presence.

She then requested Mr. Haridas Kanani, Chairman and Managing Director of the Company to commence the formal proceedings of the Annual General Meeting.

Mr. Haridas Kanani, Chaired the Meeting and welcomed all the shareholders.

As per section 103 of the Companies Act, 2013, the requisite quorum for convening the 31st AGM of the Company was present at the meeting and hence the Chairman called the meeting in order. He informed the members present that the Company had received 1 (One) representations from Body Corporate under section 113 of the Companies Act, 2013.

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Mr. Haridas Kanani, Chairman and Managing Director delivered his speech and requested Dr. Harin Kanani, Managing Director of the Company to takeover.

Dr. Harin Kanani, Managing Director delivered his speech to the members present at the meeting and briefed them about the progress and achievements of the Company during the financial year ending on March 31, 2020.

Thereafter, he informed the members that:

- The Notice convening the AGM and Annual Report containing the Audited Financial Statements (Standalone & Consolidated) for the financial year March 31, 2020, the Directors Report and Auditors Report thereon along with the relevant Annexures were duly dispatched to the Shareholders and hence the same is taken as read.

- As the report of the Statutory Auditors and the Secretarial Auditors were unqualified and without any adverse observations or comments in their respective reports, the same were taken as read.

He then asked Ms. Unnati Kanani to read out the resolutions pertaining to agenda item nos. 1, 2 and 3 of the Notice of AGM. The detailed resolutions of agenda item nos. 4, 5 and 6 were already provided in the Notice of AGM and hence, it was proposed to take them as read.

Thereafter, Ms. Unnati Kanani, read out resolution nos. 1, 2 and 3.

The queries raised by the speakers who had already registered themselves as a speaker addressed the meeting through VC / OAVM and sought clarifications on impact of COVID -19 pandemic on the business of the Company, projected performance and planned initiatives on the road ahead for the Company. Dr. Harin Kanani, Managing Director of the Company responded to the queries of the members and had provided satisfactory clarifications to the members.

Ms. Unnati Kanani requested the Members who had not cast their votes by remote e-voting, to cast their vote by e-voting during the AGM & within next 30 minutes after the meeting.

The facility of e-voting during the AGM was available only to the members who had not casted their vote through remote e-voting during the E-voting period and were otherwise not barred from doing so. Members who had casted their vote by remote e-voting prior to AGM were allowed to participate in the Annual General Meeting through VC/ OVAM but were not entitled to cast their vote again. If a member had exercised his / her vote during the AGM through e-voting but not attended the AGM through VC facility, then the votes casted by such member was considered invalid. If a member had casted votes by both the modes, then voting done through remote e-voting period prevailed over the vote casted through e-voting during the AGM.

The Board of Directors had appointed CS Devendra V. Deshpande, Proprietor, DVD & Associates, Company secretaries, Pune as the scrutinizer to scrutinize the remote e-voting and e-voting during the AGM process in a fair and transparent manner.

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The following items of business, as set out in Notice convening the 31st AGM were placed for members' consideration and approval:

Sr. No.	Description of the Resolution	Type of resolution
	ORDINARY BUSINESS	
1	To consider and adopt the a) Audited Standalone Financial Statements for the financial year ended March 31, 2020 together with Reports of Directors' & Auditors' thereon; and b) Audited Consolidated Financial Statements for the financial year ended March 31, 2020 together with Report of Auditors' thereon.	Ordinary
2	To declare a final dividend on equity shares of the Company for the financial year ended March 31, 2020.	Ordinary
3	To appoint a Director in place of Dr. Harin Kanani (DIN: 05136947), Managing Director who retires by rotation and being eligible offers himself for re-appointment.	Ordinary
	SPECIAL BUSINESS	
4	Ratification of remuneration payable to cost auditor	Ordinary
5	Increasing the borrowing powers under section 180(1) (c) of the Companies Act, 2013 up to Rs. 25,000 lakhs.	Special
6	Creation of security on the properties of the company, both present and future, in favour of lenders.	Special

Ms. Unnati Kanani, further informed the members present at the 31st AGM through VC/ OAVM, that the consolidated results of the remote e-voting and e-voting during the AGM will be declared within 48 hours of the conclusion of the AGM. The same will also be available on the website of the Company at www.neogenchem.comand website of BSE Limited (www.bseindia.com), National Stock Exchange of India Limited (www.nseindia.com) and the website of RTA at https://instavote.linkintime. co. in.

The e-voting facility during the AGM commenced on Monday, September 28, 2020 at 5.00 p.m. and ended on completion of 30 minutes from the time of the conclusion of the AGM.

The 31st AGM was concluded at 5.33 p.m. with a vote of thanks of the Chair to everyone present at meeting.

Kindly take the same on your record.

Thanking You,
Yours Sincerely,
FOR Neogen Chemicals Limited

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Unnati Kanani
Company Secretary & Compliance Officer
Membership No. : A35131