

MITCON/Secretarial/2025-26/17

June 16, 2025

To  
**National Stock Exchange India Limited**  
Exchange Plaza,  
Plot No. C/1, G Block,  
Bandra-Kurla Complex, Bandra (E),  
Mumbai-400051

**COMPANY NAME: MITCON CONSULTANCY & ENGINEERING SERVICES LIMITED****NSE SYMBOL: MITCON****Sub: Intimation of dispatch of First & Final Call Money cum Forfeiture Notice to the Shareholders of MITCON Consultancy & Engineering Services Limited (the 'Company').****Dear Sir/Madam,**

In continuation to our outcome of Board Meeting held on May 20, 2025 and update thereon dated June 05, 2025, in the reference matter and in terms of the Letter of Offer dated June 10, 2024, this is to further inform that the Company has, on June 16, 2025, completed the dispatch of First & Final Call cum Forfeiture Notice in the electronic mode to the members holding partly paid-up equity shares whose e-mail address is registered with the Company or the Registrar and Transfer Agent ("**RTA**") or Depository Participant(s) on the Record Date, i.e. June 13, 2025 ("Eligible Shareholders"), unless the members have registered their request for the hard copy of the same. Physical copy of the First & Final Call cum Forfeiture Notice along with detailed instructions and Payment Slip, has been sent vide permitted modes of dispatch, at the registered addresses of those shareholders (a) who have not registered their e-mail address with the Company or the Registrar and Transfer Agent or the Depository Participant(s); or (b) who have specifically registered their request for the hard copy of the same.

The First & Final Call cum Forfeiture Notice along with the instructions, ASBA Form and Frequently Asked Questions (FAQs) are available on the website of the Company [www.mitconindia.com](http://www.mitconindia.com) or on the web link of Registrar and Transfer Agent <https://in.mpms.mufg.com/>.

A specimen copy of the First and Final Call cum Forfeiture Notice is enclosed herewith for your reference and records.

This is for your information as also for the information of your members and the public at large.

Kindly take the above information on your records.

Thanking You

Yours faithfully,

**For MITCON Consultancy & Engineering Services Limited**

**Ms. Ankita Agarwal**  
**Sr. VP – Head of Compliance & Legal**  
**Encl: As above**



CIN: L74140PN1982PLC026933

**Registered Office:** Kubera Chambers, Shivaji Nagar, Pune 411005, Maharashtra, India.

**Contact person:** Ankita Agarwal, Company Secretary & Compliance Officer

**Telephone:** 020 – 25534322 / 25533309 | **E-mail id:** [cs@mitconindia.com](mailto:cs@mitconindia.com) | **Website:** [www.mitconindia.com](http://www.mitconindia.com)

**FIRST AND FINAL CALL CUM FORFEITURE NOTICE TO THE HOLDERS OF PARTLY PAID-UP EQUITY SHARES (ISIN: IN9828O01015) HELD AS ON THE RECORD DATE i.e. FRIDAY, JUNE 13, 2025**

**Final Demand cum Forfeiture Notice  
Call Payment period starts from  
Wednesday, July 09, 2025 and closes  
on Wednesday, July 23, 2025**

DP ID Client ID: [●]

Sole/First Holder: [●]

Dear Shareholder,

**Sub: Notice for payment of First and Final Call Money of ₹57.00/- (comprising ₹7.50/- towards face value and ₹49.50/- towards premium) per partly paid-up equity share issued by MITCON Consultancy & Engineering Services Limited (the “Company”), on a rights basis, pursuant to the Letter of Offer dated June 10, 2024 (“Letter of Offer”) (“Issue”)**

In terms of the Letter of Offer dated Monday, June 10, 2024 (“**Letter of Offer**”), the Company had issued partly paid-up equity shares, on a rights basis, to its existing eligible equity shareholders at an issue price of ₹76/- each including a share premium of ₹66/- per rights equity share, in the ratio of 6 (Six) rights equity shares for every 19 (Nineteen) fully paid-up equity shares held as on the record date i.e. Thursday, June 20, 2024.

In accordance with the terms of the issue as mentioned in the Letter of Offer, the Company had received ₹19/- (comprising ₹2.5/- towards face value and ₹16.5/- towards share premium) per partly paid-up equity share as application money and the partly paid-up equity shares were allotted on Friday, August 02, 2024. The balance amount of ₹57 per partly paid-up equity share (comprising ₹7.5/- towards face value and ₹49.5/- towards share premium) is payable on first and final call (the “**First and Final Call**”).

The Board of Directors of the Company (“**Board**”) has, at its meeting held on Tuesday, May 20, 2025, decided to make the First and Final Call of ₹57/- per partly paid-up equity share in respect of 42,41,321 outstanding partly paid-up equity shares of face value ₹10/- each, issued by the Company, on a rights basis, pursuant to the Letter of Offer.

The Board has fixed Friday, June 13, 2025, as the record date (“**Record Date**”) for the purpose of determining the holders of partly paid-up equity shares to whom the notice for the First and Final Call Cum Forfeiture Notice (the “**First and Final Call Cum Forfeiture Notice**”), (“**Eligible Shareholders**”) will be sent. The Company has intimated the Record Date to National Stock Exchange of India Limited (“**NSE**”) (“**Stock Exchange**”) on Tuesday, May 20, 2025.

The trading in ISIN: IN9828O01015 representing partly paid-up equity shares of face value ₹10 each (₹2.5 paid up) has been suspended by the Stock Exchange effective from June 13, 2025 (i.e., closing hours of trading on June 12, 2025). Further the ISIN - IN9828O01015 representing partly paid equity shares has been suspended by National Securities Depository Limited (“**NSDL**”) and Central Depository Services (India) Limited (“**CDSL**”).

Accordingly, the First and Final Call Cum Forfeiture Notice is hereby given to you to pay the First and Final Call Money as per details given below:

| No. of partly paid-up equity shares held as on Record Date i.e., Friday, June 13, 2025 | Amount due and payable @ ₹57.00/- (including premium of ₹49.50/-) per partly paid-up equity share (₹ in figures) |
|--|--|
|  |  |

## Other Instructions

| Call Money Period | From  | To  | Duration |
|-------------------|---|---|----------|
|                   | Wednesday, July 9, 2025   | Wednesday, July 23, 2025  | 15 days  |
| Modes of Payment  | a) Online ASBA  | Through the website of the SCSBs <sup>(1)</sup>   |          |
|                   | b) Physical ASBA  | By submitting physical application to the Designated Branch of SCSBs <sup>(1)</sup>   |          |
|                   | c) Online   | Using the 3-in-1 online trading-demat-bank account whenever offered by brokers  |          |
|                   | d) Deposit of Cheque / Demand Draft with collection center of Axis Bank Limited (made payable to) | A) MITCON Consultancy & Engineering Services Limited – Anchor R Escrow Account (for resident shareholders)<br>B) MITCON Consultancy & Engineering Services Limited – Anchor NR Escrow Account (for non-resident shareholders) |          |

<sup>(1)</sup> Please visit <https://www.sebi.gov.in/sebiweb/other/OtherAction.do?doRecognisedFpi=yes&intmId=35> to refer to the list of existing SCSBs [Self-Certified Syndicate Banks]

**Detailed instructions for payment of the First and Final Call Money are enclosed as Annexure 1, 2 & 3.**

You are requested to make the payment of the First and Final Call Money on or before **Wednesday, July 23, 2025**.

Please note that, failure to pay the First and Final Call Money, as aforesaid shall render the partly paid-up equity shares of the Company held by you, including the amount already paid thereon, liable to be forfeited in accordance with the provisions of the Companies Act, 2013 (“Act”), and the Letter of Offer.

Please note that the trading has been suspended of the partly paid-up equity shares of the Company bearing ISIN: IN9828001015 (SYMBOL: MITCONPP) on the Stock Exchange with effect from June 13, 2025 (i.e., closing hours of trading on June 12, 2025), on account of the First and Final Call. Eligible Shareholders who pay the First and Final Call money in respect of partly paid up Rights Equity Shares can expect credit of the fully paid-up equity shares of the Company and the commencement of trading on such fully paid-up equity shares within a period of 2-3 weeks from the last date for making the payment of First and Final Call i.e., from Wednesday, July 23, 2025.

The First and Final Call Money cum forfeiture notice are also available on the Company’s website at [www.mitconindia.com](http://www.mitconindia.com) or on the website of MUFG Intime India Private Limited (Formerly known as “Link Intime India Private Limited”) (“RTA”) at <https://in.mpms.mufg.com/> or on the website of Stock Exchange at [www.nseindia.com](http://www.nseindia.com)

The First and Final Call Money Cum Forfeiture Notice along with the instructions, ASBA Application form and payment slip are also available on the Company’s website at [www.mitconindia.com](http://www.mitconindia.com)

All capitalized terms not defined herein would have the same meaning as attributed to it in the Letter of Offer.

Yours faithfully,

**For MITCON Consultancy & Engineering Services Limited**

Sd/-

**Ms. Ankita Agarwal**

**Company Secretary and Compliance Officer**

**Place: Pune**

*Encl.: As above*

## **DETAILED INSTRUCTIONS**

### **MODE OF DISPATCH OF FIRST AND FINAL CALL CUM FORFEITURE NOTICE**

In terms of the provisions of the Companies Act, 2013 (the “Act”) read with the relevant rules made thereunder, the First and Final Call cum forfeiture Notice is being sent in electronic mode to holders of Rights Equity Shares (“**Eligible Shareholders**”), whose e-mail address is registered with the Company or its Registrar to the Issue – MUFG Intime India Private Limited (*Formerly known as Link Intime India Private Limited*) (“**RTA**”) or the Depository Participant(s) as on Record Date. The First and Final Call cum forfeiture Notice along with the detailed instructions and payment slip are also available on the Company’s website at [www.mitconindia.com](http://www.mitconindia.com).

Physical copy of the First and Final Call cum forfeiture Notice along with the detailed instructions and payment slip are being sent to those Eligible Shareholders:

- a. who have not registered their e-mail address with the Company or its RTA or Depository Participant(s); or
- b. who have specifically registered their request for the hard copy of the same.

### **PAYMENT INSTRUCTIONS**

Please note that:

- a. Cash payment shall not be accepted.
- b. Partly paid-up Equity Shares in respect of which the First and Final Call payable remains unpaid may be forfeited, in accordance with the provisions of the Companies Act, the Articles of Association, and the Application form. However, in relation to any payment made by a holder of the partly paid-up equity shares pursuant to the First and Final Call, which is lesser than the aggregate amount payable by such holder with respect to the partly paid-up equity shares held by such holder as on the Record Date, our Board or a duly authorized Committee of the Board, may consider conversion of such lower number of equity shares to be made fully paid-up, such that it is in proportion to the amount paid by such holder.  
*(For example - If a shareholder holds 100 Rights Equity Shares on Record Date, the aggregate amount payable by such holder pursuant to the First and Final Call will be ₹570.00/-. If such holder makes a payment of ₹285.00/-, such holder will receive such number of fully paid-up Equity Shares converted in proportion to the payment made i.e., 50 fully paid-up Equity Shares. Partly paid-up equity shares in respect of which the First and Final Call payable remains unpaid may be forfeited, in accordance with the provisions of the Act, the Articles of Association of the Company and the Letter of Offer.)*
- c. Payments made using third party bank accounts are liable to be rejected and the Company and the Registrar for the Issue - MUFG Intime India Private Limited (*Formerly known as Link Intime India Private Limited*) (“**Registrar to the Issue**”) shall rely on the self-certification of the transaction in this regard.
- d. Excess/duplicate amount paid, or amount paid by person who is not an Eligible Shareholder as on Record Date or short payment made by an Eligible Shareholder (in case the same cannot be adjusted towards payment of First and Final Call Money), will be refunded as per following methods:
  - a. ASBA mode – Unblocking of funds in ASBA Account.
  - b. Cheque/ Demand Draft – Credit to the same bank account from where payment has been made.

### **Payment Modes**

#### **1. For payment through Physical/Online ASBA**

Eligible Shareholders may pay the First and Final Call Money through:

- i. **Online mode:** by visiting the website of the SCSBs, to block the First and Final Call Money payable in their ASBA Account;
- ii. **Physical mode:** by submitting the physical ASBA Application Form (enclosed as **Annexure 2**) to the Designated Branch of the SCSBs, to block the First and Final Call Money payable in their ASBA Account.

Please visit <https://www.sebi.gov.in/sebiweb/other/OtherAction.do?doRecognisedFpi=yes&intmId=34> to refer to the list of existing SCSBs [*Self Certified Syndicate Banks*].

#### **2. For payment through 3-in-1 Account**

- i. In accordance with the SEBI circular no. SEBI/HO/CFD/PoD-1/P/CIR/2024/0154 dated November 11, 2024, Eligible Shareholders can also make the First and Final Call Money payment by using the facility of linked online trading-demat-bank account [3-in-1 type accounts], provided by some of the brokers.

- ii. Eligible Shareholders must log into their demat account and under the relevant section proceed with the payment for First and Final Call Money of MITCON Consultancy & Engineering Services Limited.
- iii. Eligible Shareholders are requested to check with their respective brokers for exact process to be followed.
- iv. Eligible Shareholders may please note that this payment method can be used only if the concerned broker has made this facility available to their customer. The Company, Merchant Banker or Registrar to the Issue will not be responsible for non-availability of this payment method to the shareholders.

### 3. For payment through cheque/ demand draft

- i. Eligible Shareholders are requested to send the payment slip along with cheque/demand draft made payable to:

|                                  |  |
|----------------------------------|--|
| <b>Resident Shareholders</b>     | MITCON Consultancy & Engineering Services Limited – Anchor R Escrow Account  |
| <b>Non-Resident Shareholders</b> | MITCON Consultancy & Engineering Services Limited – Anchor NR Escrow Account |

- ii. The payment slip is enclosed herewith as **Annexure 3**.
- iii. The Eligible Shareholders must inter alia state the following details in the payment slip:
  - a. Full Name of the Sole/First shareholder;
  - b. First and Final Call cum forfeiture Notice No.;
  - c. DP ID-Client ID/Folio No.;
  - d. No. of partly paid-up equity shares held.
  - e. PAN Number;
  - f. Details of Cheque/Demand Draft:
- iv. The payment slip along with the amount payable by cheque or demand draft must be presented at **Axis Bank Limited** at the following locations on or before **Wednesday, July 23, 2025**:

|                                      |  |
|--------------------------------------|--|
| <b>For Resident Shareholders</b>     | <b>Ahmedabad:</b> Trishul – Opposite Samartheshwar Temple, Ahmedabad – 380006, Gujarat; <b>Bengaluru:</b> No.9 M.G. Road Block A, Bengaluru – 560001, Karnataka; <b>Chennai:</b> 82 Dr. Radhakrishnan Salaimylapore, Chennai – 600004, Tamil Nadu; <b>Delhi:</b> Statesman House, 148, Barakhamba Road, New Delhi – 110001, Delhi; <b>Hyderabad:</b> 6-3-879/B First Floor, G Pulla Reddy B1Greenlands, Begumpet Road, Hyderabad – 500016, Telangana; <b>Jaipur:</b> O-15, Green House, Ashok Marg, C-Scheme, Jaipur – 302001, Rajasthan; <b>Kolkata:</b> 7, Shakespeare Sarani, Kolkata – 700071, West Bengal; <b>Mumbai:</b> Jeevan Prakash Building, Ground Floor, Sir P M Road, Fort, Mumbai – 400001, Maharashtra; <b>Nagpur:</b> M. G. House, Rabindranath Tagore Road, Besides Board Office, Civil Lines, Nagpur – 440001, Maharashtra; <b>Noida:</b> B2-B3, Sector 16, Noida – 201301, Uttar Pradesh; <b>Pune:</b> Indra Pushti, Opposite Fergusson College Gate No 2, Pune – 411004, Maharashtra; <b>Rajkot:</b> Titan, Near K K V Circle, Kalawad Road, Rajkot – 360005, Gujarat; <b>Surat:</b> Digvijay Towers, Opp. St. Xavier's School, Ghod Dod Road, Surat – 395001, Gujarat; <b>Vadodara:</b> Vardhaman Complex, Opp. G.E.B Race Course Circle (North), Vadodara – 390007, Gujarat; <b>Panvel:</b> Raje Complex, Plot No 198 Ashivaji Chowk, Panvel – 410206, Maharashtra; <b>Chandigarh:</b> Sco 343-344, Sector 35-B, Chandigarh - 160022, Chandigarh; <b>Indore:</b> Kamal Palace, 1 Yeshwant Colonyyeshwant Niwas Road Indore – 452003, Madhya Pradesh; <b>Lucknow:</b> 31/93, Ground Floor, I & II Floor Lucknow – 226001, Uttar Pradesh; <b>Gurgaon:</b> Sco-29, Sector-14, Near Huda Office, Old Delhi - Gurgaon Rd Gurgaon – 122001, Haryana; <b>Thane:</b> Dhiraj Baug, (Near Hari Niwas Circle) LBS Marg, Thane (West).Thane - 400602, Maharashtra; <b>Vashi:</b> Vardhaman Chambers Co – Op - Soplot No 84, Sector 17, Vashi, Navi Mumbai – 400705, Maharashtra; <b>Kanpur:</b> 16/104 A, Civil Lines, Infront Of ICAI Bhawankapur – 20800, Uttar Pradesh; <b>Jamnagar:</b> Jaidev Arcade, Grand FLR, Park Cly Mainmain RD, NR Joggers Parkjamnagar – 361008, Gujarat; <b>Faridabad:</b> Shop No.-6, Crown Complex, Neighbourhood No.2, 1-2 Chowk, N.I.T. ,Faridabad - 121001, Haryana; <b>Gandhinagar:</b> Gandhinagar Milk Consumerco-OP Union Lt plot No 436, Sector 16, Gandhinagar - 382016 Gujarat. |
| <b>For Non-Resident Shareholders</b> | <b>Delhi:</b> Statesman House, 148, Barakhamba Road, New Delhi – 110001, Delhi.<br><b>Mumbai:</b> Jeevan Prakash Building, Ground Floor, Sir P M Road, Fort, Mumbai – 400001, Maharashtra.   |

- v. Eligible Shareholders residing at locations where the ASBA facility or Bank's collection centres are not available, may send their First and Final Call Money along with the completed payment slip by registered post/speed post at the office of the Registrar to the Issue: **MUFG Intime India Private Limited (Formerly Link Intime India Private Limited), C-101, 1<sup>st</sup> Floor, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai - 400083, Maharashtra, India.** Tel No.: +91 810 811 4949, stating the requisite details along with Cheque/Demand Draft payable at Mumbai, such that the same are received on or before the last date of payment of the First and Final Call Money i.e. **Wednesday, July 23, 2025**.

- vi. Cheque / Demand Draft should be drawn on such bank, including Co-operative Bank, which is situated at and is a member or a sub-member of the Bankers' Clearing House located at the centre where this First and Final Call cum forfeiture Notice is presented. Outstation Cheques / Bank Drafts, Money Orders, and Postal Orders will not be accepted. Post-dated cheques will not be accepted and are liable to be rejected.
- vii. After the last date of payment, i.e. **Wednesday, July 23, 2025**, Bank branches at the aforesaid locations will not accept any First and Final Call Money payment.
- viii. The Company will not be liable for any delayed receipt and reserves the right to reject such delayed receipts unless accompanied with applicable interest payment.
- ix. Payment slip should be complete in all respects. The payment slip found incomplete with regard to any of the particulars required to be given therein are liable to be rejected.

### Non-payment

Please note that, failure to pay the First and Final Call Money, as aforesaid, shall render the partly paid-up equity shares, including the amount already paid thereon, liable to be forfeited in accordance with the Act, the Articles of Association of the Company and the Letter of Offer.

### Other Information

- i. The trading in ISIN: IN9828O01015 representing partly paid-up equity shares of face value ₹10 each (₹2.5 paid up) has been suspended by the Stock Exchange effective from June 13, 2025 (i.e., closing hours of trading on June 12, 2025). Further the ISIN - IN9828O01015 representing partly paid equity shares has been suspended by National Securities Depository Limited ("NSDL") and Central Depository Services (India) Limited ("CDSL").
- ii. The process of corporate action for converting the partly paid-up Rights Equity Shares to the fully paid-up Equity Shares under the present ISIN – INE828O01033 for the existing fully paid-up Equity Shares, allotted by the depositories, is estimated to be completed within 2-3 weeks from the last date of payment of the First and Final Call Money stipulated under this Notice.
- iii. Upon completion of the corporate action, the Rights Equity Shares shall be converted into fully paid-up Equity Shares and would be credited to ISIN - INE828O01033, allotted by depositories.
- iv. In case of non-receipt of the First and Final Call cum forfeiture Notice, Eligible Shareholders can request by e-mail or letter, for the duplicate First and Final Call cum forfeiture Notice to the Registrar to the Issue or may also download the same from the Company's website: [www.mitconindia.com](http://www.mitconindia.com) or the Registrar's website: <https://in.mpms.mufg.com/>. In such a case, however, the Eligible Shareholder needs to fill the DP ID-Client ID, number of Rights Equity Shares held and amount payable towards the First and Final Call Money.
- v. The Eligible shareholder must mention in the Application, his/her PAN number allotted under the Income Tax Act, 1961.
- vi. Eligible Shareholders must ensure that their PAN is linked with Aadhaar and are in compliance with the notification dated February 13, 2020 issued by Central Board of Direct Taxes and press release dated June 25, 2021.
- vii. This intimation does not constitute an offer of, or a solicitation of an offer to purchase, any securities of the Company in any jurisdiction where offers or solicitations are not permitted by law. The information is solely intended for distribution to, and use by, the Eligible Shareholders only and is not to be reproduced, transmitted or distributed to any other person.
- viii. All correspondence in this regard may be addressed to:



### MUFG Intime India Private Limited

(Formerly Link Intime India Private Limited)

(Unit: MITCON Consultancy & Engineering Services Limited)

Registered Address: C-101, 247 Park, L. B. S. Marg, Vikhroli, (West), Mumbai – 400 083

Tel: +91 810 811 4949

Contact Person: Shanti Gopalakrishnan


Email: [mitcon.callmoney@in.mpms.mufg.com](mailto:mitcon.callmoney@in.mpms.mufg.com)

Investor grievance email: [mitcon.callmoney@in.mpms.mufg.com](mailto:mitcon.callmoney@in.mpms.mufg.com)

Website: <https://in.mpms.mufg.com>

SEBI Registration Number: INR000004058

CIN: U67190MH1999PTC118368

|   |   |
|---|---|
| <br>Solutions for Sustainable Tomorrow | MITCON Consultancy & Engineering Services Limited<br><b>FIRST AND FINAL CALL MONEY</b><br><b>ASBA APPLICATION FORM</b><br>(ONLY TO BE USED WHILE PAYING THROUGH PHYSICAL ASBA FACILITY) |
|---|---|

**1. NAME AND CONTACT DETAILS OF APPLICANT/ELIGIBLE SHAREHOLDER(S)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| <b>Name of sole/first Applicant</b>          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Name of second Applicant</b>              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Name of third Applicant</b>               |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Indian Address (sole/first Applicant)</b> |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>E-mail</b>                                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Telephone/ Mobile No.</b>                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**2. PERMANENT ACCOUNT NUMBER (PAN)**

|                             |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|-----------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| <b>Sole/First Applicant</b> |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Second Applicant</b>     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| <b>Third Applicant</b>      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**3. TYPE OF APPLICANTS (Please tick ✓):**

☐ Resident                      ☐ Non-Resident

*Note: Non-resident Applicants applying on non-repatriation basis should select "Resident".*

**4. DEPOSITORY ACCOUNT DETAILS: please provide your DP ID and Client ID (Please tick ✓ for NSDL or CDSL): -**

☐ NSDL                      ☐ CDSL

*For NSDL enter 8-digit DP ID followed by 8-digit Client ID / For CDSL enter 16-digit Client ID*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

*Note: Transfer of fully paid-up equity shares shall be made in dematerialized form only.*

**5. APPLICATION DETAILS**

Partly Paid-up Equity Share held on First and Final Call Record Date i.e., Friday, June 13, 2025 [I]

|  |              |
|--|--------------|
| Total amount payable on First and Final Call at ₹ 57.00/- per Rights Equity Share [II] = [I] x ₹ 57.00/- |              |
| (₹ in Figures)   | (₹ in Words) |
|  |              |

**6. PAYMENT DETAILS [IN CAPITAL LETTERS]**

|                                      |                     |
|--------------------------------------|---------------------|
| <b>Amount Blocked (₹ in Figures)</b> | <b>(₹ in Words)</b> |
|                                      |                     |





|                               |  |  |  |  |  |               |  |  |  |  |  |           |  |  |  |  |                                 |
|-------------------------------|--|--|--|--|--|---------------|--|--|--|--|--|-----------|--|--|--|--|---------------------------------|
| Received from                 |  |  |  |  |  |               |  |  |  |  |  |           |  |  |  |  | APPLICATION FORM NO.            |
| PAN                           |  |  |  |  |  |               |  |  |  |  |  |           |  |  |  |  |                                 |
| DP ID and CLIENT ID           |  |  |  |  |  |               |  |  |  |  |  |           |  |  |  |  | Collecting SCSBs<br>Sign & Seal |
| Amount Blocked (₹ in Figures) |  |  |  |  |  | Bank & Branch |  |  |  |  |  |           |  |  |  |  |                                 |
| ASBA Account No.              |  |  |  |  |  |               |  |  |  |  |  |           |  |  |  |  | Date _____                      |
| Tel. /Mobile No.              |  |  |  |  |  |               |  |  |  |  |  | Email Id: |  |  |  |  |                                 |



**GENERAL INSTRUCTIONS**

- a) Please read the instructions printed on the Application Form carefully.
- b) The Application Form can be used by the shareholders holding partly paid-up Equity Shares of MITCON Consultancy & Engineering Services Limited on the First as on Record Date. Investors should carefully read the provisions applicable to such Applications before making their Application through ASBA. For details, see ***“Payment Modes- For payment through Physical/Online ASBA”*** in Annexure-I to the First and Final Call Money Notice.
- c) Applications should be submitted to the Designated Branch of the SCSB or made online/electronic through the website of the SCSBs (if made available by such SCSB) for authorising such SCSB to block First and Final Call Money payable in their respective ASBA Accounts. Please note that on the last date of payment i.e., **Wednesday, July 23, 2025**.
- d) An Eligible Shareholder, wishing to pay the First and Final Call Money through the ASBA facility, is required to have an ASBA enabled bank account with a SCSB, prior to making the Application.
- e) The Application should be complete in all respects. The Application Form found incomplete with regard to any of the particulars required to be given therein, and/or which are not completed in conformity with the terms of the First and Final Call Cum Forfeiture Notice is liable to be rejected. The Application Form must be filled in English only.
- f) Applications should not be submitted to the Company or the Registrar.
- g) In case of Application through ASBA facility, Eligible Shareholders are required to provide necessary details, including details of the ASBA Account, authorization to the SCSB to block an amount equal to the First and Final Call Money in the ASBA Account mentioned in the Application Form.
- h) All Applicants/Eligible Shareholders, and in the case of Application in joint names, each of the joint Applicants/Eligible Shareholders, should mention their PAN allotted under the Income Tax Act, irrespective of the amount of the Application. Except for Applications on behalf of the Central or the State Government, the residents of Sikkim and the officials appointed by the courts. Applications without PAN will be considered incomplete and are liable to be rejected.
- i) Eligible Shareholders must ensure that their PAN is linked with Aadhaar and are in compliance with the notification dated February 13, 2020 issued by Central Board of Direct Taxes and press release dated June 25, 2021.
- j) In case of Application through ASBA facility, all payments will be made only by blocking the amount in the ASBA Account.
- k) For physical Applications through ASBA at Designated Branches of SCSB, signatures should be either in English or Hindi or in any other language specified in the Eighth Schedule to the Constitution of India. Signatures other than in any such language or thumb impression must be attested by a Notary Public or a Special Executive Magistrate under his/her official seal. The Eligible Shareholder must sign the Application as per the specimen signature recorded with the SCSB.
- l) In case of joint holders and physical Applications through ASBA process, all joint account holders must sign the relevant part of the Application Form in the same order and as per the specimen signature(s) recorded with the SCSB. In case of joint Applicants/Eligible Shareholder, reference, if any, will be made in the first Applicant's/Eligible Shareholder's name and all communication will be addressed to the first Applicant/Eligible Shareholder.
- m) Please note that Applications without depository account details shall be treated as incomplete and shall be rejected.
- n) Please note that Applications through ASBA may be submitted at all designated branches of the SCSBs available on the SEBI website at <https://www.sebi.gov.in/sebiweb/other/OtherAction.do?doRecognisedFpi=yes&intmId=34>, updated from time to time, or at such other website as may be prescribed by SEBI from time to time.

**LIST OF SELF CERTIFIED SYNDICATE BANKS (SCSBs)**

For the First and Final Call Money, following banks would be acting as SCSB: 1. AU Small Finance Bank Limited 2. Axis Bank Ltd 3. Bandhan Bank 4. Bank of Baroda 5. Bank of India 6. Bank of Maharashtra 7. Barclays Bank PLC 8. BNP Paribas 9. Canara Bank 10. Catholic Syrian Bank Limited 11. Central Bank of India 12. CITI Bank NA 13. City Union Bank Ltd. 14. DBS Bank Ltd. 15. Deutsche Bank 16. Dhanlaxmi Bank Limited 17. Equitas Small Finance Bank 18. GP Parsik Sahakari Bank Limited 19. HDFC Bank Ltd. 20. HSBC Ltd. 21. ICICI Bank Ltd 22. IDBI Bank Ltd. 23. IDFC FIRST Bank 24. Indian Bank 25. Indian Overseas Bank 26. IndusInd Bank 27. J P Morgan Chase Bank, N.A. 28. Janata Sahakari Bank Ltd. 29. Karnataka Bank Ltd. 30. Karur Vysya Bank Ltd. 31. Kotak Mahindra Bank Ltd. 32. Mehsana Urban Co-operative Bank Limited 33. Nutan Nagarik Sahakari Bank Ltd. 34. Punjab & Sind Bank 35. Punjab National Bank 36. Rajkot Nagarik Sahakari Bank Ltd 37. RBL Bank Limited 38. South Indian Bank 39. Standard Chartered Bank 40. State Bank of India 41. SVC Co-operative Bank Ltd. 42. Tamilnad Mercantile Bank Ltd. 43. The Ahmedabad Mercantile Co-Op. Bank Ltd. 44. The Federal Bank 45. The Jammu & Kashmir Bank Limited. 46. The Kalupur Commercial Co-operative Bank Ltd. 47. The Saraswat Co-

Opearative Bank Ltd 48. The Surat Peoples Co-op Bank Ltd 49. TJSB Sahakari Bank Ltd 50. UCO Bank 51. Union Bank of India 52. YES Bank Ltd 53. Jana Small Finance Bank Limited 54. Utkarsh Small Finance Bank Limited.

- o) Eligible Shareholders can access the First and Final Call Money Cum Forfeiture Notice on the websites of:
- i. the Company at [www.mitconindia.com](http://www.mitconindia.com);
  - ii. the Registrar at <https://in.mpms.mufg.com/> and
  - iii. the Stock Exchange at [www.nseindia.com](http://www.nseindia.com)
- p) All correspondence in this regard may be addressed to:



**MUFG Intime India Private Limited**

*(Formerly Link Intime India Private Limited)*

**(Unit: MITCON Consultancy & Engineering Services Limited)**

**Registered Address:** C-101, 247 Park, L. B. S. Marg, Vikhroli, (West), Mumbai – 400 083

**Tel:** +91 810 811 4949

**Contact Person:** Shanti Gopalakrishnan

**Email:** [mitcon.callmoney@in.mpms.mufg.com](mailto:mitcon.callmoney@in.mpms.mufg.com)

**Investor grievance email:** [mitcon.callmoney@in.mpms.mufg.com](mailto:mitcon.callmoney@in.mpms.mufg.com)

**Website:** <https://in.mpms.mufg.com/>

**SEBI Registration Number:** INR000004058

**CIN:** U67190MH1999PTC118368

**PAYMENT SLIP**

(To be used only in case of payment through Cheque / Demand Draft)

**SHAREHOLDERS MAKING PAYMENT THROUGH ESCROW ACCOUNT SHOULD SUBMIT THIS SLIP TO ESCROW BANK ALONG WITH CHEQUE/DEMAND DRAFT**

**From:**

**To,**

**Axis Bank Limited**

**Name of First/ Sole Shareholder:**

**Address:**

**Branch:** \_\_\_\_\_

(Please fill name of branch, refer list overleaf)

**OR**

**MUFG Intime India Private Limited**

(Formerly Link Intime India Private Limited)

**(Unit: MITCON Consultancy & Engineering Services Limited)**

C 101, 1st Floor, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai - 400083, Maharashtra, India.

**First and Final Call Notice No.:**

**PAN:**

**DP ID-Client ID/Folio No:**

**No. of Partly paid-up equity shares:**

**FIRST AND FINAL CALL MONEY NOTICE TO THE HOLDERS OF PARTLY PAID-UP EQUITY SHARES (ISIN: IN9828001015) HELD AS ON THE FIRST AND FINAL CALL RECORD DATE i.e., FRIDAY, JUNE 13, 2025 ("ELIGIBLE SHAREHOLDER").**

(to be filled in by the Eligible Shareholder)

| DP ID and Client ID<br>(For shares held in dematerialised form) | No. Partly Paid-up<br>Equity Share held as<br>on Record Date<br>(A) | Amount due and payable @<br>₹57.00/- per<br>Partly Paid-up Equity Share<br>[(A)*₹ 57.00/-] |
|---|---|--|
|   |   | (₹ in figures)   |
|   |   |  |

**Payment Details:**

| First and Final<br>Call Money due<br>(in ₹) | Cheque/<br>Demand draft<br>amount (in ₹) | Cheque/<br>Demand<br>draft No. | Drawn on<br>(Bank &<br>Branch) | Date of<br>payment | Bank Serial No.<br>(To be filled in by<br>the Bank) |
|---|--|--------------------------------|--------------------------------|--------------------|---|
|   |  |                                |                                |                    |   |

-----TEAR HERE-----

**ACKNOWLEDGEMENT SLIP**

**First and Final Call Money Cum Forfeiture Notice**

Received Cheque/DD No. \_\_\_\_\_ dated \_\_\_\_\_ for ₹ \_\_\_\_\_ drawn on \_\_\_\_\_ [name of bank and branch] the amount aforesaid being the payment towards the First and Final Call Money for the aforementioned partly paid-up Equity Shares of MITCON Consultancy & Engineering Services Limited. (Details to be filled by the Eligible Shareholder)

Date:

**Sign and Stamp of the**

**Axis Bank Limited/ Registrar**

Name of the First/ Sole Shareholder:

DP ID-Client ID/Folio No:

Partly Paid-up Equity Share:

First and Final Call Cum Forfeiture Notice No.

**Date:**

List of Branches of Axis Bank Limited where cheque or demand draft can be deposited.

|                                      |   |
|--------------------------------------|---|
| <b>For Resident Shareholders</b>     | <p><b>Ahmedabad:</b> Trishul – Opposite Samartheshwar Temple, Ahmedabad – 380006, Gujarat; <b>Bengaluru:</b> No.9 M.G. Road Block A, Bengaluru – 560001, Karnataka; <b>Chennai:</b> 82 Dr. Radhakrishnan Salaimylapore, Chennai – 600004, Tamil Nadu; <b>Delhi:</b> Statesman House, 148, Barakhamba Road, New Delhi – 110001, Delhi; <b>Hyderabad:</b> 6-3-879/B First Floor, G Pulla Reddy B1Greenlands, Begumpet Road, Hyderabad – 500016, Telangana; <b>Jaipur:</b> O-15, Green House, Ashok Marg, C-Scheme, Jaipur – 302001, Rajasthan; <b>Kolkata:</b> 7, Shakespeare Sarani, Kolkata – 700071, West Bengal; <b>Mumbai:</b> Jeevan Prakash Building, Ground Floor, Sir P M Road, Fort, Mumbai – 400001, Maharashtra; <b>Nagpur:</b> M. G. House, Rabindranath Tagore Road, Besides Board Office, Civil Lines, Nagpur – 440001, Maharashtra; <b>Noida:</b> B2-B3, Sector 16, Noida – 201301, Uttar Pradesh; <b>Pune:</b> Indra Pushti, Opposite Fergusson College Gate No 2, Pune – 411004, Maharashtra; <b>Rajkot:</b> Titan, Near K K V Circle, Kalawad Road, Rajkot – 360005, Gujarat; <b>Surat:</b> Digvijay Towers, Opp. St. Xavier’s School, Ghod Dod Road, Surat – 395001, Gujarat; <b>Vadodara:</b> Vardhaman Complex, Opp. G.E.B Race Course Circle (North), Vadodara – 390007, Gujarat; <b>Panvel:</b> Raje Complex, Plot No 198 Ashivaji Chowk, Panvel – 410206, Maharashtra; <b>Chandigarh:</b> Sco 343-344, Sector 35-B, Chandigarh – 160022, Chandigarh; <b>Indore:</b> Kamal Palace, 1 Yeshwant Colonyyeshwant Niwas Road Indore – 452003, Madhya Pradesh; <b>Lucknow:</b> 31/93, Ground Floor, I &amp; II Floor Lucknow – 226001, Uttar Pradesh; <b>Gurgaon:</b> Sco-29, Sector-14, Near Huda Office, Old Delhi - Gurgaon Rd Gurgaon – 122001, Haryana; <b>Thane:</b> Dhiraj Baug, (Near Hari Niwas Circle) LBS Marg, Thane (West). Thane - 400602, Maharashtra; <b>Vashi:</b> Vardhaman Chambers Co – Op - Splot No 84, Sector 17, Vashi, Navi Mumbai – 400705, Maharashtra; <b>Kanpur:</b> 16/104 A , Civil Lines, Infront Of ICAI Bhawankanpur – 20800, Uttar Pradesh; <b>Jamnagar:</b> Jaidev Arcade, Grand FLR, Park Cly Mainmain RD, NR Joggers Parkjamnagar – 361008, Gujarat; <b>Faridabad:</b> Shop No.-6, Crown Complex, Neighbourhood No.2, 1-2 Chowk, N.I.T. ,Faridabad - 121001, Haryana; <b>Gandhinagar:</b> Gandhinagar Milk Consumerco-OP Union Lt plot No 436, Sector 16, Gandhinagar - 382016 Gujarat.</p> |
| <b>For Non-Resident Shareholders</b> | <p><b>Delhi:</b> Statesman House, 148, Barakhamba Road, New Delhi – 110001, Delhi.<br/> <b>Mumbai:</b> Jeevan Prakash Building, Ground Floor, Sir P M Road, Fort, Mumbai – 400001, Maharashtra.</p>   |

Eligible Shareholders residing at locations where the ASBA facility or Bank’s collection centres are not available, may send their First and Final Call Money along with the completed payment slip by registered post/speed post at the office of the Registrar to the Issue: MUFG Intime India Private Limited (*Formerly known as Link Intime India Private Limited*), C-101, 1st Floor, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai - 400083, Maharashtra, India. Tel No.: +91810 811 4949, stating the requisite details along with Cheque/Demand Draft payable at Mumbai, such that the same are received on or before the last date of payment of the First and Final Call Money i.e. Wednesday, July 23, 2025