Mindtree
A Larsen & Toubro Group Company

Registered Office Address: Mindtree Limited
Global Village, RVCE Post, Mysore Road,
Bengaluru – 560059, Karnataka, India.
Corporate identity Number (CIN):
L72200KA1999PLC025564
E-mail : info@mindtree.com

Ref: MT/STAT/CS/20-21/70 **July 15, 2020**

BSE Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai 400 001
BSE : fax : 022 2272 3121/2041/ 61
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National Stock Exchange of India Limited,
Exchange Plaza, Bandra Kurla Complex,
Bandra East, Mumbai 400 051
NSE : Fax: 022 2659 8237 / 38
Phone: 022 2659 8235 / 36
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Dear Sirs,

Subject: Twenty First Annual General meeting –Compliance as required under SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

This is further to our letter Ref: MT/STAT/CS/20-21/61 dated June 19, 2020. The twenty first Annual General Meeting of the Company was held on July 14, 2020 through Video Conferencing (VC)/Other Audio Visual Means (OAVM) and the business mentioned in our notice of Twenty First Annual General Meeting dated June 9, 2020 was transacted.

Please find enclosed the following:

1. **Annexure A** - Summary of proceedings as required under Regulation 30, Part A of Schedule III of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015;

2. **Annexure B** - Annual Report for the FY 2019-20 as required under Regulation 34 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as duly approved and adopted by the Members at the Annual General Meeting as per the provisions of Companies Act, 2013.

This is for your information and records.

Thanking you.
Yours truly,

For Mindtree Limited

Vedavalli S
Company Secretary

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ANNEXURE A

SUMMARY OF PROCEEDINGS OF TWENTY FIRST ANNUAL GENERAL MEETING OF MINDTREE LIMITED HELD ON TUESDAY, JULY 14, 2020 AT 330 PM IST

The 21st Annual General Meeting (AGM) of the Members of Mindtree Limited ('the Company') was held on Tuesday, July 14, 2020 at 330PM IST through Video Conferencing (VC)/Other Audio Visual Means (OAVM). The meeting was held in compliance with the General Circular numbers 20/2020, 14/2020, 17/2020 issued by the Ministry of Corporate Affairs (MCA) and Circular number SEBI/HO/CFD/CMD1/CIR/P/2020/79 issued by the Securities and Exchange Board of India (SEBI) and as per the applicable provisions of the Companies Act, 2013 and the Rules made thereunder.

Directors Present:

Mr. A M Naik (over VC from Mumbai) - Non- Executive Chairman
Mr. S N Subrahmanyan (on VC from Mumbai) - Non-Executive Vice Chairman
Mr. Debashis Chatterjee (on VC from Bengaluru) -CEO & Managing Director
Mr. R Shankar Raman (on VC from Mumbai)-Non-Executive Director
Mr. Jayant Damodar Patil (on VC from Mumbai) -Non-Executive Director
Ms. Apurva Purohit (on VC from Mumbai) - Lead Independent Director and Chairperson of Nomination and Remuneration Committee (NRC)
Mr. Akshaya Bhargava (on VC from UK) – Independent Director
Mr. Bijou Kurien (on VC from Bengaluru) - Independent Director and Chairperson of Stakeholders' Relationship Committee (SRC)
Mr. M R Prasanna (on VC from Bengaluru) - Independent Director and Chairperson of Audit Committee
Ms. Deepa Gopalan Wadhwa (on VC from Delhi) – Independent Director

Management Team
Mr. Vinit Ajit Teredesai (VC from Pune) – CFO
Ms. Vedavalli S (VC from Bengaluru) – Company Secretary

Other Representatives:
Deloitte Haskins & Sells, Statutory Auditors – VC from Bengaluru
Mr. G Shanker Prasad – Secretarial Auditor – VC from Bengaluru

A total of 109 members attended the meeting. The meeting commenced at 330 PM IST.

Mr. A M Naik, chaired the meeting. He welcomed the Members to the Twenty First Annual General Meeting. The Chairman informed that this Annual General Meeting (AGM) is being held through VC/OAVM in accordance with the circulars issued by the Ministry of Corporate Affairs and SEBI. He requested Ms. Vedavalli S, Company Secretary to introduce the colleagues. After ensuring the requisite quorum for the meeting was present, he called the meeting to order. The Chairman welcomed all the shareholders, auditors and other invitees joining over VC/OAVM and delivered his speech followed by presentation by Mr. Debashis Chatterjee, CEO and Managing Director. The Chairman informed that the Company had provided members the facility to cast their vote electronically, on all resolutions set forth in the Notice. The notice was taken as read. The Members were informed that the requisite Registers and the documents referred to in the Notice of AGM were available for inspection electronically during the meeting. Mr. Vinit Teredesai, CFO provided the summary of the statutory auditors' report for the financial year 2019-20.

The following items of business, as per the Notice of AGM dated June 9, 2020, were transacted at the meeting. Shareholders were provided facility to ask questions or express their views through VC and through chat box option on the aforesaid resolutions. Clarifications were provided to the queries raised by the members:

1. To receive, consider, approve and adopt the Audited Standalone Financial Statements and Audited Consolidated Financial Statements of the Company for the Financial Year ended March 31, 2020 together with Reports of the Directors and Auditors thereon-Ordinary Resolution.

2. To confirm the payment of the Interim dividend of Rs.3/- per equity share, and to declare a final dividend of Rs.10/- per equity share of Rs.10/- each for the Financial Year 2019-20-Ordinary Resolution.

3. To appoint a Director in place of Mr. Jayant Damodar Patil (DIN 01252184), who retires by rotation and being eligible, offers himself for re-appointment-Ordinary Resolution.

4. Re-appointment of M/s. Deloitte Haskins and Sells, Chartered Accountants as Statutory Auditors-Ordinary Resolution

5. To approve requests received from Mr. Krishnakumar Natarajan, Promoter along with Ms. Akila Krishnakumar, Mr. Abhirath K Kumar and Mr. Siddarth Krishna Kumar, Persons belonging to Promoter Group for reclassification from "Promoter and Promoter Group" category to "Public" category-Ordinary Resolution

6. To approve requests received from Mr. Rostow Ravanan, Promoter along with Ms. Seema Ravanan, Person belonging to Promoter Group, for reclassification from "Promoter and Promoter Group" category to "Public" category-Ordinary Resolution

7. To approve requests received from Mr. N.S. Parthasarathy, Promoter along with Mr. N G Srinivasan, Ms. Jayanthi Vasudevan, Ms. Jayasri Dwarakanath and Mr. Krishnaswamy L P, Persons belonging to Promoter Group for reclassification from "Promoter and Promoter Group" category to "Public" category-Ordinary Resolution

8. To approve requests received from Mr. Subroto Bagchi, Promoter along with Ms. Susmita Bagchi and Mr. Sanjay Kumar Panda, Persons belonging to Promoter Group for reclassification from "Promoter and Promoter Group" category to "Public" category-Ordinary Resolution

9. To approve request received from M/s. LSO Investment Private Limited, Promoter for reclassification from "Promoter Group" category to "Public" category-Ordinary Resolution

10. To approve request received from Mr. Kamran Ozair, Promoter for reclassification from "Promoter Group" category to "Public" category-Ordinary Resolution

11. To approve request received from Mr. Scott Staples, Promoter for reclassification from "Promoter Group" category to "Public" category-Ordinary Resolution

Mr. Nagendra Rao, Practicing Company Secretary (Membership No. FCS 5553, COP 7731) was appointed as the Scrutinizer to scrutinize the voting process in a fair and transparent manner.

The Members were informed that the results of the meeting shall be declared within two days and the same shall be placed on the website of the Company, website of NSDL and that of BSE and NSE.

The AGM concluded at 5 PM with a vote of thanks to the Chair.

The Scrutinizer's report was received, and all the above resolutions as set out in the notice were passed with the requisite majority.

For Mindtree Limited



Vedavalli S
Company Secretary