

**नवशक्ति**

मुंबई, मंगळवार, २४ मार्च २०१५

MERCK LIMITED

CIN: L99999MH1967PLC013726

Registered Office: Shiv Sagar Estate 'A', Dr. A. B. Road, Worli,
Mumbai 400018, India. Fax: 91 22 24950307 | Ph: 91 22 66809000
Email: investorgrievances@merckgroup.com
Website: www.merck.co.in

Notice is hereby given that the 48th Annual General Meeting of the members of the Company will be held on Wednesday, April 08, 2015 at 3. P. M. at Sunville Banquets, 3rd Floor, Royal Room, 9, Dr. Annie Besant Road, Worli, Mumbai - 400 018 to transact the business as set forth in the Notice of the Meeting dated February 05, 2015.

As per Section 108 of the Companies Act, 2013 read with Rule 20 of the Company (Management and Administration) Rules, 2014, the Company is pleased to provide its Members the facility to cast their votes by electronic means on all the resolutions set forth in the Notice. The required details including details of e-voting pursuant to the provisions of the Companies Act, 2013 and the said Rules are given as under:

- 1.) **Date of completion of dispatch of the notice:** For Members who have not registered their email addresses the Annual Report containing Notice has been sent at their registered postal address on March 12, 2015 by the registered post/speed post. The members who have updated their email address with their respective depository or is otherwise available with the Company the Annual Report with the Notice has been emailed on March 16, 2015.
- 2.) **Date and time of completion of commencement of e-voting:** 02 April, 2015 (9.00 a.m. IST)
- 3.) **Date and time of end of e-voting:** 04 April 2015 (6.00 p.m. IST)
- 4.) **E-Voting shall not be allowed beyond 6.00 p.m. IST on 04 April 2015**
- 5.) The Notice of the 48th Annual General Meeting, along with the procedure for e-voting has been sent to all the members by the prescribed modes and the same is also available on the website of the Company at www.merck.co.in and the National Securities Depository Limited at <https://www.evoting.nsdl.com>

For any queries/grievance, In relation to e-voting, members may contact:

Ms. Pallavi Mhatre,

National Securities Depository Limited

Trade World, A Wing, 4th & 5th Floors,

Kamala Mills Compound, Lower Parel, Mumbai -400013

Tel: 022-24994545; Email: pallavid@nsdl.co.in

If any member wishes to get the printed copy of the Annual Report, the Company will send the same, free of cost, upon receipt of request from the member.

A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL ONLY INSTEAD OF HIMSELF AND A PROXY NEED NOT BE A MEMBER. The instrument appointing proxy, duly completed, stamped and signed in order to be effective must be received at the Registered Office of the Company not less than Forty-Eight (48) hours before commencement of the Meeting. A person can act as proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

NOTICE is also hereby given that pursuant to the Section 91 of the Companies Act, 2013 the Register of Members and Share Transfer Books in respect of Equity Shares of the Company will remain closed from April 6, 2015 to April 08, 2015 (both days inclusive) for the purpose of payment of dividend, for the year ended December 31, 2014, if approved by members.

For MERCK LIMITED

Place: Mumbai

Sd/-
VIKAS R. GUPTA

Dated: 20th March, 2015 General Counsel & Company Secretary