

# MASK INVESTMENTS LIMITED

CIN No. : L65993GJ1992PLC036653

Date:27.10.2018

To,  
Dear All Directors,  
Mask Investments Limited  
Surat.

**Sub: NOTICE FOR 04/ 2018-19 MEETING OF THE BOARD OF DIRECTORS ON 05.11.2018**

Notice is hereby given that 04/ 2018 -19 Meeting of the Board of Directors of the Company will be held on Monday,05<sup>th</sup> November, 2018 at 11.30 AM at the Registered Office of the Company situated at A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat 395002, Gujarat to transact the following business:

1. To Elect the Chairperson of the meeting.
2. To Grant Leave of Absence, if Any
3. To record the Minutes of the previous Board Meeting.
4. To record the Minutes of the previous Committee Meetings.
5. To consider and approve the Unaudited Standalone Financial Quarterly Result along with the Limited Review Report for the second Quarter and Half year ended on 30th September, 2018.
6. To place before the Board Quarterly Statement of Grievances Redressal Mechanism, Reconciliation of Share Capital Audit Report, Shareholding Pattern Report, half-yearly certificate from PCS and RTA and Corporate Governance Report for the Quarter ended on 30th September, 2018 in Compliance of SEBI (LODR) Regulation, 2015.
7. To give authority to e-sign various e-forms as and where applicable.

All Directors are requested to make it convenient to attend the meeting.

In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

**NOTES OF AGENDA FOR THE MEETING ARE ENCLOSED.**

**FOR AND BEHALF OF  
MASK INVESTMENT LIMITED**

  
**SANJU PATEL**  
Company Secretary



Regd. Office : A/601 B, International Trade Centre, Majura Gate, Ring Road, Surat-395 002. Gujarat-India.

Ph. : 2463261, 2463262, 2463263 FAX : +91 - 261 - 2463264

E-mail : [contact@maskinvestments.com](mailto:contact@maskinvestments.com), [maskinvestmentltd@gmail.com](mailto:maskinvestmentltd@gmail.com) Visit us : [www.maskinvestments.com](http://www.maskinvestments.com)

**NOTES TO AGENDA FOR 04/ 2018-19 MEETING OF THE BOARD OF DIRECTORS OF MASK INVESTMENTS LIMITED SCHEDULE TO BE HELD ON MONDAY, 05<sup>TH</sup> NOVEMBER, 2018 AT 11.30 A.M AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT A-601/B, INTERNATIONAL TRADE CENTRE, MAJURA GATE, RING ROAD, SURAT 395002, GUJARAT**

**Item No. 1:** To Appoint Chairperson of the meeting

Mrs. Madhu Narayan Saboo, Chairperson of the Company shall be the Chairperson of the Meeting, However, in absence of Mrs. Madhu Narayan Saboo, (Chairperson) in the meeting, the Directors may elect one of themselves to be the Chairperson of the Meeting.

**Item No. 2:** To Grant Leave of Absence, if Any

Leave of Absence shall be granted to Director, who shall express their inability to attend the meeting.

**Item No. 3:** To Confirm & noting the Minutes of the previous Board Meeting.

The last meeting of Board of Directors of the Company was held on 25/08/2018 will be read and noted.

**Item No. 4:** To Confirm & noting the Minutes of the previous Committee Meetings.

The minutes of Stake holders Relationship Committee meeting held on 08/09/2018 will be read and noted.

**Item No. 5:** To consider and approve the Unaudited Standalone Financial Quarterly Result along with the Limited Review Report for the second Quarter ended and Half Year ended on 30<sup>th</sup> September, 2018.

The Chairperson is requested to place before the Board Un-audited Financial Results for the second quarter and Half Year ended on 30<sup>th</sup> September, 2018 to be submitted to the Stock Exchange and to be published in the newspapers and the said results is reviewed by the members of the Audit Committee in detail and have recommended the same to the directors for their approval. The Auditors of the Company have carried out a Limited Review of the said results. The Board is requested to discuss on the same and to pass the following resolutions with or without modifications:

**DRAFT RESOLUTION**

"**RESOLVED THAT** pursuant to the Regulation 33 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 issued by SEBI, Unaudited Financial result along with the limited review report for the second Quarter and Half Year ended on 30<sup>th</sup> September, 2018 placed on the table, for the purpose of identification initialed by the Chairperson, be and is hereby approved and the same be released as per requirement of the listing Agreement under signature of Director of the Company."

**Item No. 6:** To place before the Board Quarterly Statement of Grievances Redressal Mechanism, Reconciliation of Share Capital Audit Report, Shareholding Pattern Report, half-yearly certificate from PCS and RTA and Corporate Governance Report for the Quarter ended on 30<sup>th</sup> September, 2018 in Compliance of SEBI (LODR) Regulation, 2015.

The Chairperson is requested to place before the Board Quarterly Statement of Grievances Redressal Mechanism, Reconciliation of Share Capital Audit Report, Shareholding Pattern Report, half-yearly certificate from PCS and RTA and Corporate Governance Report for the Quarter ended on 30<sup>th</sup> September, 2018 in Compliance of SEBI (LODR) Regulation, 2015. The Board is requested to take note of the same and to pass the following resolutions with or without modifications:



**DRAFT RESOLUTION**

**“RESOLVED THAT** Quarterly Statement of Grievances Redressal Mechanism, Reconciliation of Share Capital Audit Report, Shareholding Pattern Report, half-yearly certificate from PCS and RTA and Corporate Governance Report for the Quarter ended on 30th September, 2018 in Compliance of SEBI (LODR) Regulation, 2015, as placed before the meeting, be and are hereby noted and taken on record by the Board.”

**Item No. 7:** To give authority to e-sign various e-forms and file the same with the ROC as and where applicable.

The board is requested to authorize directors or any other authorized person to obtain the necessary digital signature and sign/ e-file all the necessary e-forms under the Companies Act, 2013 and/or any other applicable Acts/Rules/Regulations with Ministry of Corporate Affairs and/or any other prescribed authority.

**Item No. 8:** Any other business with the permission of the chair/ Board.

