Mahindra Logistics Limited
Unit No. 3 & 4, 7th Floor, Techniplex 2,
Techniplex Complex, Veer Savarkar Marg,
Goregaon (West). Mumbai – 400 062

Tel : +91 22 28715500
Toll Free : 1800 258 6787
Mahindralogistics.com

Regd Office
Mahindra Towers,
P. K. Kurne Chowk, Worli,
Mumbai – 400 018

CIN : L63000MH2007PLC173466

Our Ref: MLLSEC/105/2020

15 June 2020

To,
BSE Limited, (Security Code: 540768)
Phiroze Jeejeebhoy Towers,
Dalal Street, Fort,
Mumbai – 400 001.

National Stock Exchange of India Ltd., (Symbol: MAHLOG)
Exchange Plaza, 5th Floor, Plot No. C/1, "G" Block,
Bandra -Kurla Complex,
Bandra (East), Mumbai – 400 051.

Dear Sirs,

Sub: Notice to Shareholders on information on 13th Annual General Meeting through Video Conference ("VC") / Other Audio Visual Means ("OAVM") – Securities and Exchange Board of India (Listing Obligations And Disclosure Requirements) Regulations, 2015 ("Listing Regulations")

In compliance with Regulation 30 and other applicable provisions of the Listing Regulations and the Ministry of Corporate Affairs General Circulars - No. 20/2020 dated 5 May 2020, No. 17/2020 dated 13 April 2020 and No. 14/2020 dated 8 April 2020 and the SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12 May 2020 and such other applicable circulars issued by the Government and SEBI, please find enclosed (as **Annexure A**) notice being published in newspapers in Business Standard (in English language) and Sakal (in Marathi language) inter alia informing the following:

1. That the 13th Annual General Meeting ("AGM") of the Company will be held through VC or OAVM on Thursday, 30 July 2020 at 3.30 p.m. (IST) in compliance with the abovementioned circulars;
2. Notice of the 13th AGM and the Annual Report for FY 2019-20 will be made available on the website of the Company and the websites of the Stock Exchanges;
3. The manner in which the Members who are holding shares in physical form or who have not registered their e-mail addresses with the Company can cast their vote through remote e-voting or through the e-voting system during the 13th AGM;
4. The manner in which Members can register/update their e-mail address, PAN, Bank Account details, registered Mobile Nos. with the Company/Depository Participant;
5. The procedure to attend the 13th AGM, cast votes through remote e-voting and e-voting during the 13th AGM.

This intimation is also being uploaded on Company's website https://www.mahindralogistics.com

Kindly take the above on record and acknowledge receipt of the same.

Thanking you,

Yours faithfully,
For Mahindra Logistics Limited

Brijbala Mohanlal Batwal

Digitally signed by Brijbala Mohanlal Batwal
Date: 2020.06.15 20:22:27 +05'30'

Brijbala Batwal
Company Secretary

Enclosures: As above

Annexure A

MAHINDRA LOGISTICS LIMITED
Registered Office: Mahindra Towers, P. K. Kurne Chowk, Worli, Mumbai - 400 018.
Website: www.mahindralogistics.com; e - mail: cs.mll@mahindra.com
Tel: +91 22 2490 1441; Fax: +91 22 2490 0833
CIN: L63000MH2007PLC173466

INFORMATION REGARDING 13TH ANNUAL GENERAL MEETING TO BE HELD THROUGH VIDEO CONFERENCE ("VC") /OTHER AUDIO VISUAL MEANS ("OAVM")

Members may please note that the **13th Annual General Meeting ("AGM") of Mahindra Logistics Limited ("the Company") will be held through VC/OAVM on Thursday, 30 July 2020 at 3:30 p.m. (IST)** in compliance with the applicable provisions of the Companies Act, 2013 ("the Act") read with the applicable rules made thereunder and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the General Circular No. 14/2020 dated 8 April 2020, No. 17/2020 dated 13 April 2020 and No. 20/2020 dated 5 May 2020 issued by the Ministry of Corporate Affairs ("MCA"), Government of India and SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12 May 2020 and such other applicable circulars issued by the Government and SEBI ("collectively referred to as "Circulars") to transact the businesses that will be set forth in the Notice of the 13th AGM.

Dispatch of Notice and Annual Report via e-mail

In compliance with the aforementioned MCA and SEBI Circulars, electronic copies of the Notice convening the 13th AGM along with the Annual Report for the financial year 2019-20 including the Audited Financial Statements will be sent within prescribed timelines by e-mail to all the Members whose e-mail addresses are registered with the Company and/or the Depository Participant(s). The said Notice of the 13th AGM and the Annual Report FY 2019-20 will also be available on the Company's website at https://www.mahindralogistics.com and can also be accessed on the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at https://www.bseindia.com and https://www.nseindia.com respectively.

Electronic voting and participation at the 13th AGM

The Company will be providing Members the facility to cast their voting rights using an electronic voting system from a place other than venue of the Meeting ("remote e-voting"), to participate in the 13th AGM through VC/OAVM facility and to electronically cast their votes during the 13th AGM ("e-voting"). Members joining the 13th AGM through VC/OAVM shall be counted for the purpose of quorum under Section 103 of the Act.

Manner of casting votes electronically

If the e-mail address of the Member is registered with the Company and/or the Depository Participant(s), the login credentials and procedure for remote e-voting and e-voting during the 13th AGM will be sent on the registered e-mail address. Please note that same login credentials are required for participating in the 13th AGM through VC/OAVM and e-voting on resolutions during the 13th AGM.

Members holding shares in physical mode or who have not registered their e-mail address with the Company are requested to register/update their e-mail addresses and mobile numbers at the earliest in the manner given below to be able to receive voting instructions and cast their voting rights electronically.

The instructions for registering/updating e-mail address for joining the 13th AGM through VC/OAVM, for casting votes through remote e-voting and through e-voting during the 13th AGM for Members holding shares in dematerialized mode, physical mode or for Members who have not registered their e-mail address is given below and will also be provided in the Notice of the 13th AGM and made available on the website of the Company https://www.mahindralogistics.com/investor

Final Dividend

Members may note that the Board of Directors of the Company at their Meeting held on 20 May 2020 have recommended a final dividend of Rs. 1.50 per equity share of face value of Rs. 10/- each (15%) for the financial year ended 31 March 2020, subject to approval of the Members at the 13th AGM.

Payment of Final Dividend, if approved

The said Final Dividend, if approved by the Members, will be paid after 31 July 2020 to those Members whose names appear in the Register of Members of the Company (in respect of the shares held in the physical form) or in the records of the Depositories as beneficial owners of the shares (in respect of the shares held in dematerialized form) as at the close of business hours on Friday, 24 July 2020 in the following manner:

a. By electronic credit through electronic clearing service and other modes to eligible Members who have registered/updated their complete bank account details including MICR and IFSC Code with the Depositories (for shares held in dematerialized form) and with the the Registrar and Share Transfer Agent of the Company – Link Intime India Private Limited ("Link Intime") (for shares held in physical form).
b. By physical demand drafts/dividend warrants/cheque to eligible Members who have not registered/updated their bank account details, once the postal facility is available.

Withholding Tax on Final Dividend

Members may note that in accordance with the provisions of Finance Act, 2020, effective 1 April 2020, Dividend is taxable in the hands of the Members and accordingly, the Company shall be liable to deduct withholding tax ("TDS") as per the rates applicable to each category of Member on the Record Date. In order to enable the Company to determine the appropriate TDS rate, as applicable, **Members are requested to update their records (residential status, PAN, category of holding) with the Depository Participant/Link Intime and submit the documents in accordance with the provisions of the Income Tax Act, 1961 for claiming tax exemptions, if applicable on or before 24 July 2020. No documents received after 24 July 2020 will be considered for withholding tax for payment for final dividend for FY 2019-20.**

Members are requested to refer the Frequently Asked Questions ("FAQs") and the documents required for availing exemptions uploaded on the website of the Company and accessible at the link: https://www.mahindralogistics.com/media//pdf_files/taxationon-dac8be9e98f4278.pdf

REQUEST TO REGISTER/UPDATE E-MAIL ADDRESS, CONTACT DETAILS AND BANK MANDATES FOR ELECTRONIC CREDIT OF DIVIDEND

In compliance with the abovementioned MCA and SEBI circulars, all Members holding shares in physical and dematerialized form, are requested to register/update their records viz. e-mail address, PAN, Bank Account details, registered Mobile Nos. with supporting documents in the manner given below to:

a. Receive electronic copies of the Notice of the 13th AGM and Annual Report FY 2019-20 on their registered e-mail address;
b. Receive instructions for voting electronically through remote e-voting or e-voting during the 13th AGM and participating in the 13th AGM through VC/OAVM;
c. Receive seamless credit of Dividend directly to the registered bank account through electronic clearing services or any other means;
d. Receive Dividend mandates and TDS certificates on their registered e-mail address.

How to update/register records

Web-portal	For e-mail address, PAN and Mobile No.: https://linkintime.co.in/EmailReg/Email_Register.html For Bank Account details for physical holders: https://linkintime.co.in/EmailReg/Email_Register.html For Dividend taxation documents: https://linkintime.co.in/formsreg/submission-of-form-15g-15h.html
Physical Shareholders	Writing an e-mail with request letter mentioning name, folio number and sending scanned copy of self-attested PAN and cancelled cheque leaf bearing name of the Member to Link Intime at rnt.helpdesk@linkintime.co.in or the Company at cs.mll@mahindra.com to receive voting credentials for e-voting and updation of records. Or Using above web-portal links
Demat Shareholders	By connecting with your respective Depository Participants Or Using above web-portal links (for updation of e-mail address, PAN, Mobile No. and upload of dividend exemption documents only)

For Mahindra Logistics Limited

Sd/-
Brijbala Batwal
Company Secretary

Place: Mumbai
Date: 15 June 2020

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