

Date: 02.09.2021

To,
The Listing Compliance Department
National Stock Exchange of India Limited
Exchange Plaza
BandraKurla Complex
Bandra East
Mumbai 400051

Scrip Code: LATTEYS

SUB: Notice convening Annual General Meeting

Dear Sir/Madam,

In accordance with the above mentioned object, it is decided that Annual General Meeting of the Company shall be held at Plot No. 16, Phase- 1/2, GIDC Estate, Naroda Ahemdabad GJ 382330 IN On Thursday, September 30, 2021 at 4:00 P. M.

As per Regulation 30 of SEBI (LODR) Regulations, 2015 kindly find the attached Notice of Annual General Meeting.

Kindly take the same on record.

Thanking you.

For, Latteys Industries Limited


Sonal Yadav
Company Secretary


FURTHER RESOLVED THAT the Board of Director of the Company be and are hereby authorized to vary and/or modify the terms and condition of appointment including remuneration within the overall limits approve herein and settle any question or difficulty in connection therewith and incidental thereto and to settle any question, or doubt that may arise in relation thereto and the Board shall have the absolute power (including any committee thereof) to decide breakup of the remuneration within the above said maximum permissible limit and in order to give effect to the foregoing resolution, or as maybe otherwise considered by it to be in the best interest of the company.

FURTHER RESOLVED THAT the Board of Director of the Company be and hereby authorize to do all act, deeds, things and execute all such documents as may be considered necessary , in order give effect the foregoing resolution and to file all documents and returns with the register of the Companies, Gujarat.

4. Re-appointment of Mr. Pawan Garg as the Whole-Time Director of the Company for a further period of Three years.

To consider and, if thought fir, to pass the following resolution as a Special Resolution:

RESOLVED THAT pursuant to provision of section 196,197 and 198, 203 and other applicable provision, if any, of the Companies Act, 2013 (the Act) read with Schedule V to the Act, including any statutory modification or re-enactments thereof, for the time being in force, on the recommendation of the Nomination & Remuneration Committee & as approved by the Board of Directors, consent be and is hereby granted for re-appointment of Mr. Pawan Garg. (00434836) as the Whole - Time Director of the Company w.e.f 21st November, 2020, for a further period of Three years, on the Terms, condition and with the Monthly remuneration of Rs.1,60,000/- (Rupees One Lakh Sixty Thousand Only).”

FURTHER RESOLVED THAT Mr. Pawan Garg shall also be entitle for the reimbursement of actual entertainment travelling, boarding and lodging expenses incurred by him in connection with the company’s business and such other benefits/ amenities , as from time to time, be available to other senior Executive of the company.

FURTHER RESOLVED THAT the Board of Director of the Company be and are hereby authorized to vary and/or modify the terms and condition of appointment including remuneration within the overall limits approve herein and settle any question or difficulty in connection therewith and incidental thereto and to settle any question, or doubt that may arise in relation thereto and the Board shall have the absolute power (including any committee thereof) to decide breakup of the remuneration within the above said maximum permissible limit and in order to give effect to the foregoing resolution, or as maybe otherwise considered by it to be in the best interest of the company.

FURTHER RESOLVED THAT the Board of Director of the Company be and hereby authorize to do all act, deeds, things and execute all such documents as may be considered necessary , in order give effect the foregoing resolution and to file all documents and returns with the register of the Companies, Gujarat.

5. Regularization of additional Director, Mr. Ashish Kumar Gupta (DIN: 01472111) by appointing him as an Independent director of the Company.

To consider and, if thought fir, to pass the following resolution as an Ordinary Resolution:

“RESOLVED THAT , pursuant to provision of section 149,150,152 read with schedule IV to the Companies Act, 2013, and all other applicable provision of the Companies Act, 2013 and the Companies (Appointment and qualification) Rules, 2014(including any statutory modification (s) or re-enactment thereof for the time being force) and regulation 17 of SEBI (Listing Obligation and Disclosure Requirement) Regulation, 2015. Mr. Ashish Kumar Gupta (DIN: 01472111) who was appointed as an Additional director of the Company w.e.f 03rd October, 2020 , who holds the office up to this Annual General Meeting and in respect of whom Company has received Notice in writing under section 160 of the Act proposing his candidature for the office of the director and Declaration that he meet the criteria for Independence as provided in section 149(6) of the Act and who is eligible for Appointment, be and hereby appointed as an Independent Director of the Company to hold office for Five (5) consecutive years.

6. Regularization of additional Director, Mr. Piyush Poddar (DIN: 09268033) by appointing him as an Independent director of the Company.

To consider and, if thought fir, to pass the following resolution as an Ordinary Resolution:

“RESOLVED THAT , pursuant to provision of section 149,150,152 read with schedule IV to the Companies Act, 2013, and all other applicable provision of the Companies Act, 2013 and the Companies (Appointment and qualification) Rules, 2014(including any statutory modification (s) or re-enactment thereof for the time being force) and regulation 17 of SEBI (Listing Obligation and Disclosure Requirement) Regulation, 2015. Mr. Piyush Poddar (DIN: 09268033) who was appointed as an Additional director of the Company w.e.f 04th August, 2021 , who holds the office up to this Annual General Meeting and in respect of whom Company has received Notice in writing under section 160 of the Act proposing his candidature for the office of the director and Declaration that he meet the criteria for Independence as provided in section 149(6) of the Act and who is eligible for Appointment, be and hereby appointed as an Independent Director of the Company to hold office for Five (5) consecutive years.

Registered Office:
PLOT NO. 16, PHASE-1/2,
GIDC ESTATE,
NARODA,
AHMEDABAD – 395002,
GUJARAT, INDIA

**By order of the Board
FOR LATTEYS INDUSTRIES LIMITED**

**SD/-
KAPOOR CHAND GARG
Chairman & Managing Director
DIN: 00434621**

Place: AHMEDABAD
Date: 02/09/2021

NOTES:

1. The relative Explanatory statement pursuant to section 102 of the Companies Act, 2013 (“Act”) setting out material facts concerning the business under items 4 to 6 of the Notice, is annexed hereto. The relevant details, pursuant to Regulation 36(3) of the SEBI (Listing Obligation and Disclosure Requirement) Regulation, 2015 (“SEBI Listing Regulation”) and Secretarial Standards on General Meeting issued by the Institute of Company Secretaries of India, in respect of Director seeking appointment/re-appointment at this Annual General Meeting (“AGM”) are also annexed. Also, additional information as per sub para (B) of section II of para II of schedule V of the Companies Act, 2013 is annexed.
2. A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF. THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. A BLANK FORM OF PROXY IS ENCLOSED HERewith AND, IF INTENDED TO BE USED, IT SHOULD BE RETURNED DULY COMPLETED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN FORTY EIGHT HOURS BEFORE THE SCHEDULED TIME OF THE COMMENCEMENT OF 8TH ANNUAL GENERAL MEETING.
3. Corporate members intending to send their authorized representative to attend the meeting are requested to send a certified copy of Board Resolution authorized on their behalf at the meeting.
4. The instrument of Proxy in order to be effective, should be deposited at the registered office of the Company, duly completed, and signed and stamped, not less than 48 hours before the commencement of the meeting. A proxy Form is sent herewith. Proxies submitted on behalf of the Companies, societies etc. must be supported by an appropriate resolution/authority, as applicable.
5. Members / proxies /authorized representative should bring the duly filled Attendance Slip enclosed herewith to attend the meeting.
6. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013, will be available for inspection by members at the AGM.
7. The Register of Members and the Share Transfer books of the Company will remain closed from Monday 20th Day of September 2021 to 30th Day of September 2021 (both days inclusive) for Annual General Meeting.

8. To prevent fraudulent transactions, members are advised to exercise due diligence and notify the Company of any change in address or demise of any member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned Depository Participant and holdings should be verified.
9. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company.
10. In compliance with Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014, as substituted by the Companies (Management and Administration) Amendment Rules 2015 and regulation 44 of the SEBI (Listing Obligation and Disclosure Requirements) Regulations 2015, the Company has provided a facility to the members to exercise their votes electronically through the electronic voting service arranged by

“M/s Accurate Securities & Registry Private Limited”. The facility for voting ballot paper will also be made available at the AGM and members attending the AGM, who have not already cast their votes by remote e-voting prior to the AGM may attend the AGM but shall not be entitled to cast their votes again. The instructions for e-voting are annexed to the Notice.
11. Members’ voting rights shall be in proportion to his/her share of paid up equity shares capital of the Company.
12. In case of joint holders attending the meeting, only such holder who is higher in the order of names will be entitled to vote.
13. In line with the aforesaid MCA Circular and SEBI Circulars, the Notice of the AGM along with Annual Report for the FY 2020-2021 is being sent only through electronic mode to those member whose E-mail address are registered with the Company/ depositories. The Notice convening the 8th AGM has been uploaded on the website of the company at www.latteysindustries.com.
14. Members may also note that the Notice of the 8th Annual General Meeting, Attendance Slip, Proxy Form, Ballot Paper and Annual Report will also available on the Company’s website www.latteysindustries.com for their download.

15. Member desirous of asking any questions at the Annual General Meeting are requested to send in their questions so as to reach the Company registered office at least 5 days before the Annual General Meeting so that the same can be suitably replied to.
16. Documents specifically stated in Explanatory Statement are open for inspection at the registered office of the Company between 10:00 AM and 06:00 PM on all working days (except Sunday, and Public Holidays) up to the date of announcement of result of AGM.
17. The members who did not exercise their vote by E-voting shall have an option to cast their vote on poll that will be conducted at the AGM venue. Further there shall not be any voting through Show of hands.
18. The Company has appointed M/s. Ashish Sheth & Associates, Chartered Accountants to act as the Scrutinizer for conducting the electronic voting process in a fair and transparent manner.
19. The Scrutinizer shall, immediately after the conclusion of the e-voting period, unblock the votes in the presence of at least two (2) witnesses not in the employment of the Company and make, not later than three (3) days of conclusion of the meeting, a consolidated Scrutinizer's Report of the votes cast in the favor or against, if any, forthwith to the Chairman of the Company, who shall counter –sign the same.
20. The result shall be declared at or after the Annual General Meeting of the Company. The result declared along with the Scrutinizer's Report shall be placed on the Company's website www.latteysindustries.com immediately after the result is declared by the chairman and communicated to NSE Limited.
21. Electronic copy of the Notice of the 8th Annual General Meeting of the Company, inter alia, indicating the process of e-voting along as stated herein with Attendance Slip and Proxy form is being sent to all the members whose email id are registered with the Company for communication purpose unless any member has requested for a physical copies of the same. For members who have not registered their email address, physical copies of the notice of 8th Annual General Meeting of the Company, inter alia, indicating the process and manner of e-voting along with Attendance Slip and Proxy form is being sent in the permitted mode.
22. The record date for the purpose of determining the eligibility of the Members to attend the 8th Annual General Meeting of the Company is 19th September, 2021.

23. Any person, who acquires shares of the Company and become member of the Company after dispatch of the Notice of AGM and holding shares as of the record date i.e. 19th September, 2021, can also attend the meeting.

Registered Office:
PLOT NO. 16, PHASE-1/2,
GIDC ESTATE,
NARODA,
AHMEDABAD – 395002,
GUJARAT, INDIA

**By order of the Board
FOR LATTEYS INDUSTRIES LIMITED**

SD/-
KAPOOR CHAND GARG
Chairman & Managing Director
DIN: 00434621

Place: AHMEDABAD
Date: 02/09/2021

1. In view of the massive outbreak of the COVID-19 pandemic, social distancing is a norm to be followed and pursuant to the Circular No. 14/2020 dated April 08, 2020, Circular No.17/2020 dated April 13, 2020 issued by the Ministry of Corporate Affairs followed by Circular No. 20/2020 dated May 05, 2020 and Circular No. 02/2021 dated January 13, 2021 and all other relevant circulars issued from time to time, physical attendance of the Members to the AGM venue is not required and general meeting be held through video conferencing (VC) or other audio visual means (OAVM). Hence, Members can attend and participate in the ensuing AGM through VC/OAVM.
2. Pursuant to the Circular No. 14/2020 dated April 08, 2020, issued by the Ministry of Corporate Affairs, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM. However, the Body Corporates are entitled to appoint authorised representatives to attend the AGM through VC/OAVM and participate there at and cast their votes through e-voting.
3. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the EGM/AGM without restriction on account of first come first served basis.
4. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
5. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and the Circulars issued by the Ministry of Corporate Affairs dated April 08, 2020, April 13, 2020 and May 05, 2020 the Company is providing facility of remote e-Voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with National Securities Depository Limited (NSDL) for facilitating voting through electronic means, as the authorized agency. The facility of casting votes by a member using remote e-Voting system as well as venue voting on the date of the AGM will be provided by NSDL.

6. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at <https://www.latteysindustries.com/>. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and the AGM Notice is also available on the website of NSDL (agency for providing the Remote e-Voting facility) i.e. www.evoting.nsdl.com.
7. AGM has been convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circular No. 14/2020 dated April 08, 2020 and MCA Circular No. 17/2020 dated April 13, 2020, MCA Circular No. 20/2020 dated May 05, 2020 and MCA Circular No. 2/2021 dated January 13, 2021.



PUMPS | MOTORS

THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING AND JOINING GENERAL MEETING ARE AS UNDER:-

The remote e-voting period begins on 27th September, 2021 at 09:A.M. and ends on 29th September, 2021 at 05:P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e. 19th September, 2021, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being 19th September, 2021.

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of “Two Steps” which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	1. If you are already registered for NSDL IDeAS facility , please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the “ Beneficial Owner ” icon under “Login” which is available under “ IDeAS ” section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on “Access to e-Voting” under e-

	<p>Voting services and you will be able to see e-Voting page. Click on options available against company name or e-Voting service provider - NSDL and you will be re-directed to NSDL e-Voting website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p> <ol style="list-style-type: none"> 2. If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsd.com. Select “Register Online for IDeAS” Portal or click at https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp 3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsd.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on options available against company name or e-Voting service provider - NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
<p>Individual Shareholders holding securities in demat mode with CDSL</p>	<ol style="list-style-type: none"> 1. Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com and click on New System Myeasi. 2. After successful login of Easi/Easiest the user will be also able to see the E Voting Menu. The Menu will have links of e-Voting service provider i.e. NSDL. Click on NSDL to cast your vote.

	<p>3. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration</p> <p>4. Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. NSDL where the e-Voting is in progress.</p>
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Once login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on options available against company name or e-Voting service provider-NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022-23058738 or 022-23058542-43

B) Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.
Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 117706 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
 - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
 - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
 - c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and
 - (ii) open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (iii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered**
6. If you are unable to retrieve or have not received the " Initial password" or have forgotten your password:
 - a) Click on "**Forgot User Details/Password?**"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) **Physical User Reset Password?**" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
8. Now, you will have to click on "Login" button.
9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies “EVEN” in which you are holding shares and whose voting cycle and General Meeting is in active status.
2. Select “EVEN” of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on “VC/OAVM” link placed under “Join General Meeting”.
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on “Submit” and also “Confirm” when prompted.
5. Upon confirmation, the message “Vote cast successfully” will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail

to sheth.ashish013@gmail.com with a copy marked to evoting@nsdl.co.in.

2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the “[Forgot User Details/Password?](#)” or “[Physical User Reset Password?](#)” option available on www.evoting.nsdl.com to reset the password.

3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request to (Name of NSDL Official) at evoting@nsdl.co.in

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to latteys@gmail.com.
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to latteys@gmail.com. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A)** i.e. **Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.**
3. Alternatively shareholder/members may send a request to evoting@nsdl.co.in for procuring user id and password for e-voting by providing above mentioned documents.
4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

THE INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE AGM ARE AS UNDER:-

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
2. Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.
3. Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-voting.

INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

1. Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for **Access to NSDL e-Voting system**. After successful login, you can see link of “VC/OAVM link” placed under “**Join General meeting**” menu against company name. You are requested to click on VC/OAVM link placed under Join General Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the
2. User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.
3. Members are encouraged to join the Meeting through Laptops for better experience.
4. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
5. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
6. Shareholders who would like to express their views/have questions may send their questions in advance mentioning their name demat account number/folio number, email id, mobile number at latteys@gmail.com. The same will be replied by the company suitably.
- 7.

Registered Office:
PLOT NO. 16, PHASE-1/2,
GIDC ESTATE,
NARODA,
AHMEDABAD – 395002,
GUJARAT, INDIA

**By order of the Board
FOR LATTEYS INDUSTRIES LIMITED**

**SD/-
KAPOOR CHAND GARG
Chairman & Managing Director
DIN: 00434621**

Place: AHMEDABAD
Date: 02/09/2021

EXPLANATORY STATEMENT UNDER SECTION 102 OF THE COMPANIES ACT, 2013:

Item no 3:

The Board of Director at its meeting held on 23rd November, 2017, approved the appointment of Mr. Kapoor Chand Garg as managing Director of the company with effect from 23rd November, 2017 for a period of three years and approved payment of remuneration to him. The tenure expired on 22nd November, 2020 and it was proposed to reappoint him for further period of 3 years from 23rd November, 2020 till 22nd November, 2023.

Hence, the Board of Director in its meeting held on 21st November, 2020, approved the re-appointment of Mr. Kapoor Chand Garg as Managing Director of the Company with effect from 23rd November, 2020 for further period of three years and approved the payment of remuneration to him.

The Board of Director recommended the relevant resolution for your consideration and approval as special resolution.

None of the Director except Mr. Kapoor Chand Garg & Pawan Garg are concerned or interested in the resolution. None of the other Director, Key Managerial Personnel or their relatives are concerned or interested in the resolution.

Item no 4:

The Board of Director at its meeting held on 23rd November, 2017, approved the appointment of Mr. Pawan Garg as Whole-Time Director of the company with effect from 23rd November, 2017 for a period of three years and approved payment of remuneration to him. The tenure expired on 22nd November, 2020 and it was proposed to reappoint him for further period of 3 years from 23rd November, 2020 till 22nd November, 2023.

Hence, the Board of Director in its meeting held on 21st November, 2020, approved the re-appointment of Mr. Pawan Garg as Whole-Time Director of the Company with effect from 23rd November, 2020 for further period of three years and approved the payment of remuneration to him.

The Board of Director recommended the relevant resolution for your consideration and approval as special resolution.

None of the Director except Mr. Kapoor Chand Garg & Pawan Garg are concerned or interested in the resolution. None of the other Director, Key Managerial Personnel or their relatives are concerned or interested in the resolution.

Item No 5:

Mr. Ashish Kumar Gupta was appointed as an Additional Independent Director with effect from 3rd October, 2020, in accordance with the provisions of section 161 of the Companies Act, 2013 read with the Article of Association. Pursuant to section 161 of the Companies Act, 2013, the above director holds office up to the date of Ensuing General Meeting of the Company. The Board is of the view that the appointment of Mr. Ashish Kumar Gupta on the Company Board is desirable and would be beneficial to the Company and hence it recommends the said resolution No. 6 for approval of member of the company and also in opinion of the Board, he fulfils the condition specified under Companies Act, 2013. None of the Director / Key Managerial Personnel of the Company / Key Managerial Personnel of the Company/ their relatives except Mr. Ashish Kumar Gupta himself, in any way concerned or interested, in the said resolution. The Board recommends the said resolution to be passed as an ordinary resolution.

None of the Director and Key Managerial Personnel or their relatives are concerned or interested in the resolution.

Item No 6:

Mr. Piyush Poddar was appointed as an Additional Independent Director with effect from 4th August, 2021, in accordance with the provisions of section 161 of the Companies Act, 2013 read with the Article of Association. Pursuant to section 161 of the Companies Act, 2013, the above director holds office up to the date of Ensuing General Meeting of the Company. The Board is of the view that the appointment of Mr. Piyush Poddar on the Company Board is desirable and would be beneficial to the Company and hence it recommends the said resolution No.7 for approval of member of the company and also in opinion of the Board, he fulfils the condition specified under Companies Act, 2013. None of the Director / Key Managerial Personnel of the Company / Key Managerial Personnel of the Company/ their relatives except Mr. Piyush Poddar himself, in any way concerned or interested, in the said resolution. The Board recommends the said resolution to be passed as an ordinary resolution

None of the Director and Key Managerial Personnel or their relatives are concerned or interested in the resolution.

DETAILS OF DIRECTOR SEEKING APPOINTMENTS/RE-APPOINTMENT AT 8TH ANNUAL GENERAL MEETING.

[Pursuant to Regulation 36(3) of the Securities and Exchange Board of Indian (Listing Obligation and Disclosure Requirement) Regulation, 2015]

NAME OF DIRECTOR	MR. KAPOOR CHAND GARG	MR. PAWAN GARG	MR. ASHISH KUMAR GUPTA	MR. PIYUSH PODDAR
DIN	00434621	00434836	01472111	09268033
Date of Birth	23/08/1973	15/06/1980	10/07/1985	25/01/1992
Date of first Appointment	02/04/2013	02/04/2013	03/10/2020	04/08/2021
Permanent Account Number (PAN)	ACCPG5249D	AFEPG4803J	ANJPK2479D	CIJPP2365Q
Expertise in Specific Functional Area and experience	Mr. Kapoor Chand Garg, aged 47 years is Promoter & Managing Director of our Company. He has been Director of our Company since incorporation. He has approximately 18 years of experience in the Pump Industry. He holds relevant knowledge and expertise in the areas of	Mr. Pawan Garg, aged 41 years is Promoter & Whole Time Director of our Company. He has been Director of our Company since incorporation. He has approximately 15 years of experience in the Pump Industry. He holds relevant knowledge and expertise in the areas of	Mr. Ashish Kumar Gupta has graduate from the Delhi University and having experience for more than 15 years in publishing and marketing industries.	Mr. Piyush Poddar is graduate in Commerce and pursuing the course of the Chartered Accountancy. He has been assisting various Multi National and closely-held companies, and has specialized expertise in servicing clients in Banking, Insurance, Broking, Information Technology, Communication,

	Manufacturing and Production of the Product. At present he heads the Production department of the Company.	marketing, sales and branding. At present he heads the Marketing department of the Company.		Entertainment and Service industry. He is currently looking after Tax Advisory and accounting.
Directorship held in other Companies	NIL	LATTICE ENGINEERING PVT LTD	1. Aroo Publication Private Limited. 2. Sharda Press Private Limited.	NIL
Committee positions held in other Companies	NIL	NIL	NIL	NIL
No. of Equity Shares held in the Company as on 31/03/2021.	29,16,090.00	1,93,670.00	NIL	NIL
Relation with the Director inter-se	Brother of pawan Garg and husband of Saroj Garg.	Brother of Kapoor Chand Garg and Brother in law of Saroj Garg.	Mr. Ashish Kumar Gupta is not related to any Director of the Company.	Mr. Piyush Poddar is not related to any Director of the Company.



LATTEYS INDUSTRIES LIMITED
CIN: L29120GJ2013PLC074281
PLOT NO. 16, PHASE 1/2, GIDC ESTATE, NARODA
AHMEDABAD – 382330, GUJARAT, INDIA
Phone: 079-22822894/22823354 Email: info@latteysindustries.com

ATTENDANCE SLIP

(Please fill the attendance slip and hand it over at the entrance)

Folio No./ DP ID/ Client ID	
No. of Equity Shares held	

I hereby record my presence at the 8th Annual General Meeting of the Company being held at the registered office of the Company on Thursday, 30^h Day of September, 2021 at 04:00 P.M.

Name of the Shareholder	
Name of the Proxy / Authorized Representative	

*Strike off whichever is not applicable

**Signature of Shareholders /
Proxy /Authorized Representative**

FORM NO. MGT-11

Proxy form

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: L29120GJ2013PLC074281

Name of the Company: LATTEYS INDUSTRIES LIMITED

Registered office: PLOT NO. 16, PHASE- 1/2, G IDC ESTATE, NARODA AHMEDABAD GJ 382330 IN.

<p>Name of the Member(s):</p> <p>Registered address:</p> <p>E -mail Id:</p> <p>Folio NO:</p>
--

I/ We being the member of _____, holding _____ shares, hereby appoint.

1. Name: _____
Address: _____
E-mail Id: _____
DP Signature:ID _____, or failing him

2. Name: _____
Address: _____
E-mail Id: _____
Signature: _____

As my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at Annual General Meeting of members of the Company, to be held on at the... .. Registered office of the Company at and at any adjournment thereof in respect of such resolutions as are indicated below:

RESOLUTION:

Ordinary Business:

1. Adoption of Audited Financial Statements and Reports of the Directors and the Auditors.
2. To appoint Mr. Kapoor Chand Garg as a Managing Director, who retires by rotation and being eligible offer himself for re - appointment.

Special Business:

3. Re-appointment of Mr. Kapoor Chand Garg as the Managing Director of the Company for a further period of Three years.
4. Re-appointment of Mr. Pawan Garg as the Whole -Time Director of the Company for a further period of Three years.
5. Regularization of additional Director, Mr. Ashish Kumar Gupta (DIN: 01472111) by appointing him as an Independent director of the Company.
6. Regularization of additional Director, Mr. Piyush Poddar (DIN: 09268033) by appointing him as an Independent director of the Company

Signed this Day of.....2021

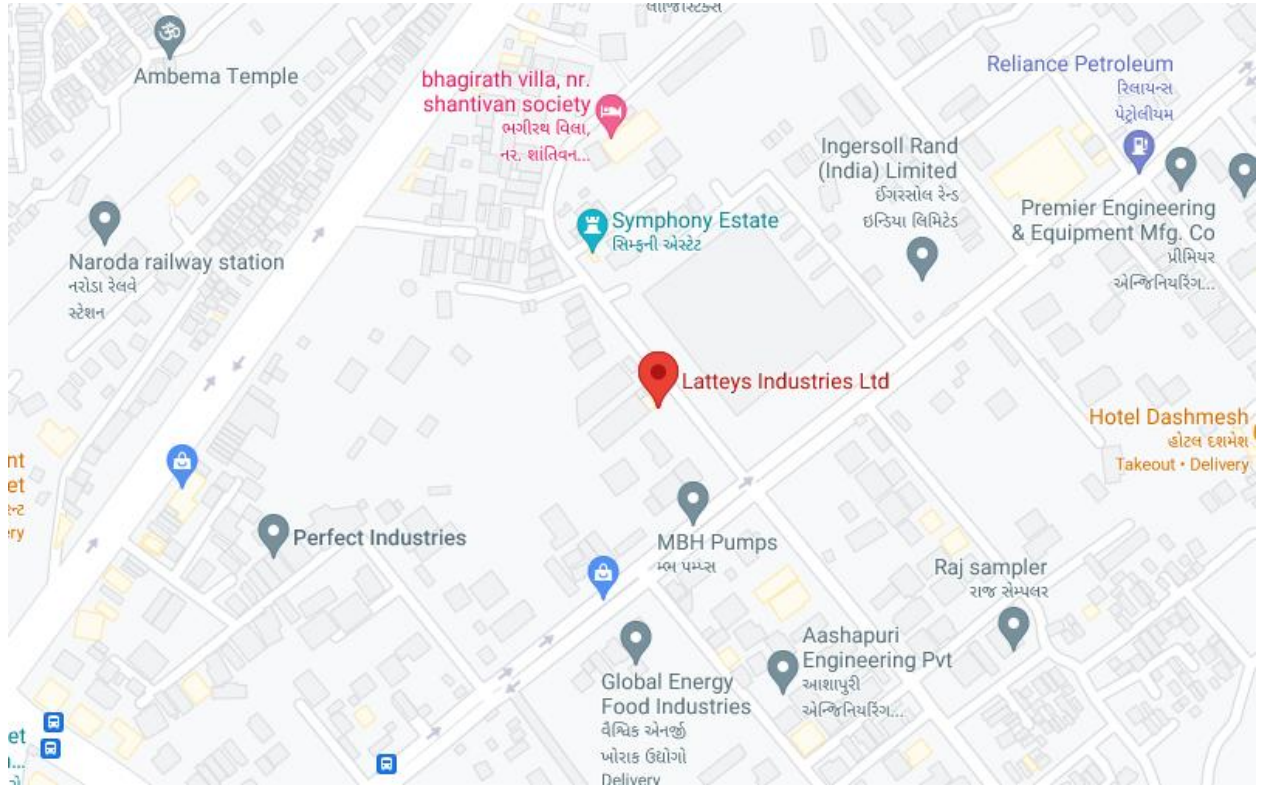
Signature of Shareholder

Signature of Proxy holder(s)



Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, before the commencement of the Meeting.

ROUTE MAP FOR 8TH ANNUAL GENERAL MEETING



For and on behalf of the Board
FOR LATTEYS INDUSTRIES LIMITED

PAWAN GARG
WHOLE-TIME DIRECTOR
DIN: 00434836

KAPOOR CHAND GARG
MANAGING DIRECTOR
DIN: 00434621

PLACE: AHMEDABAD
DATE: 02/09/2021