



**Regd. Office:**

2nd Floor, A-3 Shree Ganesh Nagar Housing Society,  
Ramakaka Temple Road, Chhani, Vadodara-391740  
**Ph. : 0265 - 2773672, 2773535**

**Factory:**

F-86 to F-90, RIICO Industrial Area,  
Swaroopgunj, Dist. Sirohi, Rajasthan - 307023



**E-mail :** info@kotyark.com, kipl7722@gmail.com,  
**Website :** www.kotyark.com

**CIN :** L24100GJ2016PLC094939 • **GST :** 08AAGCK3927K1Z7

**Date:** March 24, 2026

To,  
Listing Department  
**National Stock Exchange of India Limited**  
Exchange Plaza, C-1, Block-G,  
Bandra Kurla Complex, Bandra (E),  
Mumbai-400051

To,  
Listing Department  
**BSE Limited**  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Fort,  
Mumbai-400001

**Subject: Outcome of Board Meeting held on Today i.e. on Tuesday, March 24, 2026, in Terms of Second Proviso to Regulation 30(6) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.**

**Ref:** Kotyark Industries Limited | **ISIN:** INE0J0B01017 | **NSE Symbol:** KOTYARK | **BSE Scrip Code:** 544726

Dear Sir/Ma'am,

In reference to the captioned subject, and pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby inform you that the Board of Directors of the company in their meeting held on today i.e. Tuesday, March 24, 2026 at the registered office of the Company situated at A-3, 2nd Floor, Shree Ganesh Nagar Housing Society Ramakaka Temple Road, Chhani, Vadodara-391740, Gujarat, India, which was commenced at 03:00 P.M. and concluded at 03:30 P.M., to have;

1. On recommendation of Audit Committee, Approve and recommend the Appointment of M/s. Mittal V. Kothari & Associates, Practicing Company Secretaries, as the Secretarial Auditor of the Company for a term of 5 (five) consecutive years from the financial year 2025-26 to the financial year 2029-30 subject to the approval of the shareholders.

*Disclosure pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI Master Circular No. HO/49/14/14(7)2025-CFD-POD2/1/3762/2026 dated January 30, 2026 w.r.t. Appointment of Secretarial Auditor is enclosed as Annexure A.*

2. Considered & approved Postal Ballot Notice & Calendar of events.
3. Approved Appointment of National Securities Depository Limited (NSDL) as Remote E-Voting Agency for resolutions proposed to be passed via Postal Ballot Notice.
4. Appointed M/s. SCS and Co. LLP, Practicing Company Secretaries as a Scrutinizer for conducting the postal ballot through remote e-voting in a fair and transparent manner for passing the resolutions proposed in the Postal Ballot Notice.
5. Considered and approved all other business as per agenda circulated.

The notice of Postal Ballot will be submitted to stock exchange as soon as it will be sent to the shareholders.

You are kindly requested to take the same on record.

Thanking you.

Yours faithfully,

**For, Kotyark Industries Limited**

**Bhavesh Nagar**

Company Secretary and Compliance Officer

**Mem. No.:** A62546



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**Annexure A**

**The Disclosures required under Regulation 30 read with Schedule III of the SEBI Listing Regulation and other relevant circulars of SEBI:**

**Appointment of Secretarial Auditor:**

Sr. No.	Particulars	Details
1	Reason for change viz appointment, resignation, removal, death or otherwise;	Appointment
2	Date of appointment/ <del>re-appointment/cessation (as applicable) &amp; term of appointment/re-appointment</del>	M/s. Mittal V. Kothari & Associates, has been appointed as a Secretarial Auditor of the Company for a term of five consecutive years from the financial year 2025-26 to the financial year 2029-30 subject to the approval of the shareholders.
3	Brief profile (In case of Appointment)	As Attached
4	Disclosure of relationships between directors (in case of Appointment of a director)	Not Applicable

For, **Kotyark Industries Limited**

**Bhavesh Nagar**

Company Secretary and Compliance Officer

Mem. No.: A62546

Encl.: A/a



# **MITTAL V KOTHARI & ASSOCIATES**

(Company Secretary)



## About the Mittal V Kothari, Company Secretary & Consultant

Mittal Kothari is the proprietor of Mittal V Kothari & Associates, a consultancy firm where she has over 8 years of experience in areas such as Company Law, LLP Law and SEBI Laws. Her expertise extends to handling assignments for listed companies, where she navigates the complexities of SEBI regulations related to insider trading, listing obligations, and corporate governance. She also conducts meticulous secretarial audits, ensuring compliance with SEBI's guidelines on disclosures, investor protection, and prevention of fraudulent practices. She also provides advisory services to private companies on a wide range of corporate legal matters. Her in-depth knowledge of company law allows her to guide both private and public organizations on compliance, governance best practices, and strategic decision-making.

She began her professional journey as a CS Trainee at Kalthia Engineering and Construction Limited in Ahmedabad, where she gained hands-on experience in Company Law regulations, Income Tax, and GST law. This foundational training equipped her with the skills and knowledge necessary to navigate the complexities of corporate legal practices.

Mittal is a qualified Company Secretary, having earned this designation in December 2015, and holds a Bachelor of Commerce (B.Com) degree from 2010. Her academic background and professional experience have positioned her as a trusted advisor in the legal and corporate sectors. With a commitment to integrity and excellence, She continues to provide reliable and impactful consultancy services to businesses.

# Our Offered Services

- ◆ **Companies Act**
- ◆ **SEBI Laws**
- ◆ **Public Offering**
- ◆ **LLP & ROC**
- ◆ **Other Anncillary Services**

# Companies Act

- Incorporation of Companies
- Obtaining License under Section 8 (Non Profit organization)
- Conversion of Private Limited to Public Limited Company and vice versa
- Shifting of Registered Office within city, state or from one state to another
- Alteration of Share Capital by Right Issue, Preferential Allotment, Buy Back and cancellation of Shares
- Alteration of Memorandum and Article of Association
- Change of Name or Object of the Company
- Creation/Modification and satisfaction of Charges
- Search Reports/Due-Diligence Reports as per Bank requirements
- Secretarial Audit
- Appointment and Resignation of Directors
- Conducting Board Meetings, Annual General Meetings and Extra Ordinary General meeting
- Preparation of Agenda, Minutes and compliances thereof
- Annual Filing, Preparation of Annual Returns, Notice and Director's Report
- Preparation and maintenance of Statutory registers viz. Register of Members, Register of Transfers, Register of Directors, Register of Directors' Shareholdings, Register of Charges, Register of Allotments, Register of Contracts etc.
- Striking off of Company
- Voluntary Liquidation of Company
- Winding up of Company
- Legal opinions on various aspects of Company Law and Other Services related to Companies Act

# SEBI Laws

- Secretarial Audit pursuant to Regulation 24A of SEBI (LODR), Regulation 2015 and as per the Section 204 provisions of the Companies Act,2013;
- Quarterly & Annual Compliance under SEBI (LODR) Regulations, 2015;
- SEBI Takeover Compliances as per SEBI (SAST) Regulations, 2011
- SEBI (Prohibition of Insider Trading) Regulations, 2015
- Listing of Securities/Warrants/Debentures through Preferential Allotment and Right Issue in adherence with SEBI (ICDR) Regulation, 2018
- Issuance of Bonus Shares and listing of Bonus Shares in adherence with SEBI (ICDR) Regulation, 2018
- Buy-Back of securities
- Issuance of ESOP and listing of ESOP in adherence with SEBI (ICDR) Regulation, 2018
- Approval of Shareholders through Postal Ballots and E-voting
- Scrutinizer for conducting the Annual and Extra Ordinary General Meeting
- Conducting Annual General Meetings;
- Shifting Registered office of Company within city, state or from one state to another
- Due-Diligence reports for Banks
- Delisting of Securities of Companies;
- Migration of Company from SME to Main Board
- Merger/Amalgamation/Demerger/Arrangement of Company
- Other Services related to SEBI Laws

# Public Offerings

All secretarial work related to ROC required to comply pre IPO. Conducting the Board Meeting and Extra Ordinary General meeting for the following Matters:

- Conversion of Private Limited to Public Limited Company
- Approval for Increase in Authorised Share Capital
- Approval for Pre IPO placement – Right Issue and Preferential Allotment of Shares to Promoter and Promoter Group
- Allotment of Bonus Shares
- Approval for further issue of Share Capital
- Appointment of MD and WTD
- Appointment of Independent Directors
- Appointment of Peer Review Auditors
- Alteration of Articles as per stock Exchange Requirements
- Formation of Audit Committees, Stakeholders and Nomination Committees
- Getting the NSDL and CDSL connectivity and demating of Shares
- Providing lock-in certificate to be provided to Stock Exchange
- Preparation of Minutes of the Company
- Preparation of Statutory Registers of the Company
- Provides Secretarial Due Dilligence and other services as well

# LLP & ROC

## **Limited Liability Partnership – (LLP's)**


- Formation of LLP
- Changes in capital contribution
- Drafting and vetting of various agreements like LLP agreements, Supplementary agreements, Lease agreements, Service agreements, Leave and License agreements etc.
- Drafting of other legal documents like Memorandum of association, Articles of Association, POA, Affidavits, Indemnity Bond, Vakalatnama, Letter of Authority etc.
- Appointment and resignation of designated partners
- Annual filling & Striking off LLP
- Creation, Modification and Satisfaction of Charge
- Change in name and main object of the LLP
- Change in Registered Office of the LLP
- Other Services related to LLP

## **ROC & Regional Director**

- Consultancy Services
- Liaison with Lead Manager, SEBI, Stock Exchange, Registrar of Companies, Reserve Bank of India Ministry of Corporate Affairs and other Government authorities.
- Liaison and interaction with Company Advocates, Solicitors and Legal Consultants

# Connect with us.

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