



ISO 9001 : 2008
ISO 14001 : 2004
OHSAS 18001 : 2007

Hospitality & Facility Management Services

CIN : U74930MH2006PLC159290

OUR SERVICES :

- | | |
|----------------------|------------------------------|
| + Housekeeping Mgmt. | + Front Office Mgmt. |
| + Guest House Mgmt. | + Gardening Mgmt. |
| + Property Mgmt. | + Building Maintenance Mgmt. |
| + Pest Control Mgmt. | + Catering / Pantry Mgmt. |

"YOUR IMAGE IS OUR BUSINESS"

Date: 30th September, 2020

To,
The Manager,
Listing Department,
National Stock Exchange of India Limited
'Exchange Plaza', C-1 Block G, Bandra - Kurla Complex,
Bandra (East), Mumbai - 400051.

SYMBOL: KHFM

SUB: SUMMARY OF PROCEEDINGS AND VOTING RESULTS OF 14th ANNUAL GENERAL MEETING (AGM) OF KHFM HOSPITALITY AND FACILITY MANAGEMENT SERVICES LIMITED ('THE COMPANY')

Dear Sir/Madam,

In terms of General Circular No. 20/2020 dated May 05, 2020 read with General Circular No. 14/2020 dated April 8, 2020 and General Circular No. 17/2020 dated April 13, 2020 issued by Ministry of Corporate Affairs (together referred to as MCA Circulars) and the SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 (referred to as SEBI Circular) and in compliance with other applicable provisions of the Companies Act, 2013 ('Act') and the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 ('Listing Regulations'), the 14th AGM of the Company was held on Wednesday, September 30, 2020 at 4.00 P.M. (IST) through two - way Video Conference ('VC')/Other Audio Visual Means ('OVAM') to transact the business as stated in the AGM Notice dated September 07, 2020 ('Notice'). All the items of the business contained in the Notice were transacted and passed by the members with requisite majority.

In this regard, please find enclosed the following:

- Summary of the proceedings of the AGM of the Company as required under Regulation 30 read with Part A of Schedule III of the Listing Regulations, as amended.
- Combined Voting Results of the remote E-Voting and E-Voting conducted during the AGM, as required under Regulation 44(3) of the Listing Regulations, as amended.

KHFM Hospitality & Facility Management Services Ltd.

REGD. OFFICE : 01, "NIRMA PLAZA, MAKHWANA ROAD, MAROL NAKA, ANDHERI (E), MUMBAI - 400 059.

MOBILIE: +91 9987870000, +91 9987574333 HELLO : + 91-22-28511234, +91-22-28514141

Tele Fax : +91-22-2859 1483 Email : sales@khfm.in Website : www.khfm.in



ISO 9001 : 2008
ISO 14001 : 2004
OHSAS 18001 : 2007

Hospitality & Facility Management Services

CIN : U74930MH2006PLC159290

OUR SERVICES :

- | | |
|----------------------|------------------------------|
| + Housekeeping Mgmt. | + Front Office Mgmt. |
| + Guest House Mgmt. | + Gardening Mgmt. |
| + Property Mgmt. | + Building Maintenance Mgmt. |
| + Pest Control Mgmt. | + Catering / Pantry Mgmt. |

"YOUR IMAGE IS OUR BUSINESS"

- The Scrutinizer's Report dated September 30, 2020, pursuant to Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, each as amended.

The AGM concluded at 4.30 P.M.

The Voting result along with the Scrutinizer's Report is available on the Company's website at www.khfm.in.

This is for your information and records

Yours Faithfully,

For KHFM HOSPITALITY AND FACILITY MANAGEMENT SERVICES LIMITED

**RAVINDRA MALINGA HEGDE
MANAGING DIRECTOR**

DIN: 01821002

**ADD: F-2504, OBEROI SPLENDOR, JVLR, OPP. MAJAS DEPOT,
JOGESHWARI (EAST), MUMBAI - 400060.**



KHFM Hospitality & Facility Management Services Ltd.

REGD. OFFICE : 01, "NIRMA PLAZA, MAKHWANA ROAD, MAROL NAKA, ANDHERI (E), MUMBAI - 400 059.

MOBLIE: +91 9987870000, +91 9987574333 HELLO : + 91-22-28511234, +91-22-28514141

Tele Fax : +91-22-2859 1483 Email : sales@khfm.in Website : www.khfm.in

OUR SERVICES :

- + Housekeeping Mgmt.
- + Front Office Mgmt.
- + Guest House Mgmt.
- + Gardening Mgmt.
- + Property Mgmt.
- + Building Maintenance Mgmt.
- + Pest Control Mgmt.
- + Catering / Pantry Mgmt.

"YOUR IMAGE IS OUR BUSINESS"

SUMMARY OF PROCEEDINGS OF THE 14TH ANNUAL GENERAL MEETING

Pursuant to Regulation 30 of the SEBI (LODR) Regulations, 2015 the 14th Annual General Meeting of the Members of KHFM Hospitality and Facility Management Services Limited was held on Wednesday, September 30, 2020 at 4.00 P.M. through two – way Video Conference ('VC')/ Other Audio Visual Means ('OVAM') to transact the business as stated in the AGM Notice dated September 07, 2020 ('Notice'). The Meeting was conducted in accordance with the circulars issued by the Ministry of Corporate Affairs ('MCA') and the Securities Exchange Board of India ('SEBI').

Mr. Ravindra Malinga Hegde, Managing Director welcomed the members to the meeting and briefed them on the details relating to their participation at the Meeting through audio visual means.

Mr. Ravindra Malinga Hegde, Chairman of the Board, chaired the Meeting. The Chairman welcomed the Shareholders to the Meeting and on requisite quorum being present, called the meeting to order.

All the Directors of the Company were present at the Meeting through VC from their respective locations. The Chairman welcomed the Directors and requested them to introduce themselves to the Members who participated through VC.

The Chairman informed the Members those representatives of the M/s Bhushan Khot & Co., Chartered Accountants, Statutory Auditors, M/s. Mishra & Associates, Secretarial Auditors, and M/s. G.R. Shetty & Co., Chartered Accountants, Mr. Kamal Bansal and Ms. Swati Agarwal of Bonanza Portfolio Limited and Scrutinizers for the remote E-Voting and E-Voting during the proceedings of the AGM, were also present at the Meeting through VC. With the Consent of the Shareholders, the Notice convening the Meeting and Auditors Report were taken as read. There were no qualifications, observations or adverse remarks in the Statutory & Secretarial Auditors Report.

The Company had taken the requisite steps to enable Members to participate and vote on the items being considered at the AGM.

Since there was no physical attendance of Members and in compliance with the circulars issued by the MCA and SEBI, Members were informed that the requirement of appointing proxies was not applicable. Further, the Registers as required under the Companies Act, 2013 were available for inspection in electronic mode, should any Member request for the same.

In terms of the Notice dated September 07, 2020 convening the 14th Annual General Meeting of the Company, the following business were transacted at the Meeting through remote E-Voting. All Resolutions were Ordinary Resolutions:

1. To adopt the Audited Financial Statements of the Company on Standalone Basis for the Financial Year ended March 31, 2020 consisting of Balance Sheet as at March 31, 2020, Statement of Profit & Loss for the Year Ended March 31, 2020 and Cash Flow Statement for the year Ended March 31, 2020 together with Notes to Financial Statements and Reports of the Board of Directors and Auditors including annexure thereon.

KHFM Hospitality & Facility Management Services Ltd.

REGD. OFFICE : 01, "NIRMA PLAZA, MAKHWANA ROAD, MAROL NAKA, ANDHERI (E), MUMBAI - 400 059.

MOBLIE: +91 9987870000, +91 9987574333 HELLO : + 91-22-28511234, +91-22-28514141

Tele Fax : +91-22-2859 1483 Email : sales@khfm.in Website : www.khfm.in

2. To declare a final dividend @ 2.5% i.e. Rs. 0.25/- (Rupees Twenty Five Paise Only) per Equity Share for the Financial Year 2019-20 as recommended by the Board of Directors be and is hereby declared and approved.
3. To appoint a Director in place of Mr. Saurav Ravindra Hegde (DIN: 08116567), who retires from office by rotation and being eligible, offers himself for re-appointment.

Members present at the Meeting were given an opportunity to ask questions and seek clarification(s). No questions were raised by any Member.

The Chairman informed the Members that in compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of SEBI Listing Regulations read along with Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India, each as amended from time, the members are provided with the facility for E-Voting at the AGM for the members who have not cast their vote through the remote e-voting.

Mr. Manishkumar Premnath Mishra (Memberschip No. ACS 41066 and CP No. 18303) of M/s. Mishra & Associates, Practicing Company Secretaries, have been appointed by the Board of Directors of the Company as Scrutinizer for Scrutinizing the remote e-voting process before and during the Meeting in a fair and transparent manner.

The Chairman thanked all the members present at the Meeting and then concluded the same. He informed the members that the consolidated voting results will be disseminated to the National Stock Exchange of India Limited and also will be made available at the CDSL's and Company's website within 48 hours from the conclusion of the Meeting.

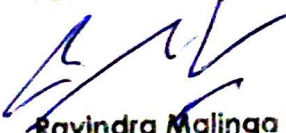
The Chairman then thanked the Members for their continued support and for attending and participating in the Meeting. He also thanked the Directors for joining the Meeting virtually. The E-Voting facility was kept open for the next 15 minutes to enable the Members to cast their vote from the conclusion of the Meeting.

Post the conclusion of the Meeting, the Scrutinizers Report was received.

All the resolutions have been passed with requisite majority.

Thanks & Regards,

For **KHFM Hospitality & Facility Management Services Limited**


Ravindra Malinga Hegde
Managing Director

DIN: 01821002

**ADD: F-2504, OBEROI SPLENDOR, JVLR, OPP. MAJAS DEPOT,
JOGESHWARI (EAST), MUMBAI - 400060.**

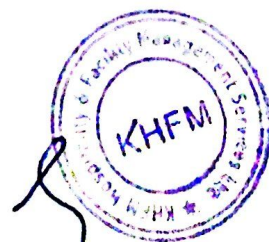


Voting Results of 14th Annual General Meeting of KHFM Hospitality and Facility Management Services Limited

Date of AGM	September 30, 2020
Total number of shareholders on Record Date	219
No. of shareholders present in the meeting either in person or through proxy:	
Promoters and Promoter Group	03
Public	05
No. of shareholders attended the meeting through video conferencing:	
Promoters and Promoter Group	0
Public	0

Resolution No. 1: To Consider and adopt the audited Financial Statements of the Company on Standalone Basis for the Financial Year ended March 31, 2020 consisting of Balance Sheet as at March 31, 2020, Statement of Profit & Loss for the Year Ended March 31, 2020 and Cash Flow Statement for the year Ended March 31, 2020 together with Notes to Financial Statements and Reports of the Board of Directors and Auditors including annexure thereon.

Resolution required: (Ordinary / Special)				Ordinary Resolution				
Whether promoter / promoter group are interested in the agenda / resolution?				No				
Category	Mode of Voting	No. of share held (1)	No. of votes polled (2)	% of votes polled on outstanding shares (3) = [(2)/(1)]*100	No. of Votes in favour (4)	No. of votes against (5)	% of votes in favour on votes polled (6) = [(4)/(2)]*100	% of votes against on votes polled (6) = [(5)/(2)]*100
Promoter & Promoter group	E - Voting	6887885	6887885	100.00	6887885	0	100.00	6887885
	Polli	-	-	-	-	-	-	-
	Postal Ballot	-	-	-	-	-	-	-
	Total	6887885	6887885	100.00	6887885	0	100.00	0
Public	E -	-	-	-	-	-	-	-



Institutions	Voting							
	Poll	-	-	-	-	-	-	-
	Postal Ballot	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-
Public Non - Institutions	E - Voting	108015	108015	100	108015	-	100	0
	Poll	-	-	-	-	-	-	-
	Postal Ballot	-	-	-	-	-	-	-
	Total	108015	108015	100	108015	-	100	0
TOTAL		6995900	6995900	100.00	6995900	0	100.00	0

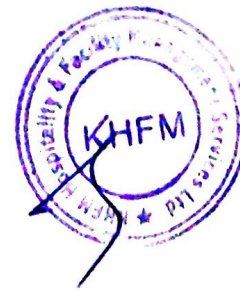
Resolution No. 2: To declare a final dividend @ 2.5% i.e. Rs. 0.25/- (Twenty Five Paise Only) per Equity Share for the Financial Year 2019-20 as recommended by the Board of Directors be and is hereby declared and approved.

Resolution required: (Ordinary / Special)				Ordinary Resolution				
Whether promoter / promoter group are interested in the agenda / resolution?				No				
Category	Mode of Voting	No. of share held (1)	No. of votes polled (2)	% of votes polled on outstanding shares (3) = [(2)/(1)]*100	No. of Votes in favour (4)	No. of votes against (5)	% of votes in favour on votes polled (6) = [(4)/(2)]*100	% of votes against on votes polled (6) = [(5)/(2)]*100
Promoter & Promoter group	E - Voting	6887885	6887885	100.00	6887885	0	100.00	6887885
	Poll	-	-	-	-	-	-	-
	Postal Ballot	-	-	-	-	-	-	-
	Total	6887885	6887885	100.00	6887885	0	100.00	0
Public Institutions	E - Voting	-	-	-	-	-	-	-
	Poll	-	-	-	-	-	-	-
	Postal Ballot	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-
Public Non - Institutions	E - Voting	108015	108015	100	108015	-	100	0
	Poll	-	-	-	-	-	-	-
	Postal Ballot	-	-	-	-	-	-	-
	Total	108015	108015	100	108015	-	100	0
TOTAL		6995900	6995900	100.00	6995900	0	100.00	0



Resolution No. 3: To appoint a Director in place of Mr. Saurav Hegde (DIN: 08116567), who retires by rotation and being eligible, offers himself for re-appointment.

Resolution required: (Ordinary / Special)				Ordinary Resolution				
Whether promoter / promoter group are interested in the agenda / resolution?				Yes				
Category	Mode of Voting	No. of share held (1)	No. of votes polled (2)	% of votes polled on outstanding shares (3) = $\frac{(2)}{(1)} \times 100$	No. of Votes in favour (4)	No. of votes against (5)	% of votes in favour on votes polled (6) = $\frac{(4)}{(2)} \times 100$	% of votes against on votes polled (6) = $\frac{(5)}{(2)} \times 100$
Promoter & Promoter group	E - Voting	6887885	6887885	100.00	6887885	0	100.00	6887885
	Poll	-	-	-	-	-	-	-
	Postal Ballot	-	-	-	-	-	-	-
	Total	6887885	6887885	100.00	6887885	0	100.00	0
Public Institutions	E - Voting	-	-	-	-	-	-	-
	Poll	-	-	-	-	-	-	-
	Postal Ballot	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-
Public Non - Institutions	E - Voting	108015	108015	100	108015	-	100	0
	Poll	-	-	-	-	-	-	-
	Postal Ballot	-	-	-	-	-	-	-
	Total	108015	108015	100	108015	-	100	0
TOTAL		6995900	6995900	100.00	6995900	0	100.00	0





MISHRA & ASSOCIATES

Company Secretaries

Office: G/17, Washington Plaza, Topiwala Lane, Goregaon (West), Mumbai – 400 062.

Email: office@mishraandassociates.in; **Cell:** 9773-478-068 / 9022-616-809

MGT-13

Report of Scrutinizer

[Pursuant to section 108 of the Companies Act, 2013 and Rule 20(3) of the Companies (Management and Administration) Rules, 2014]

To,

The Chairman of

14th Annual General Meeting of

KHFM Hospitality and Facility Management Services Limited

Dear Sir,

Sub: Consolidated Scrutinizer's Report in remote E-Voting before the 14th Annual General Meeting ('AGM') of KHFM Hospitality and Facility Management Services Limited held on Wednesday, September 30, 2020 at 4.00 P.M. through video conferencing ('VC')/other Audio Visual Means ('OAVM') and remote E-Voting during the AGM, conducted pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements, 2015 (SEBI Listing Regulations'))

I, Manishkumar Premnath Mishra, Proprietor of Mishra & Associates, Company Secretaries, Mumbai, appointed by the Board of Directors of KHFM Hospitality and Facility Management Services Limited ["the Company"] as Scrutinizer for the purpose of scrutinizing the e-voting process in a fair and transparent manner and also for ascertaining the requisite majority on e-voting carried out as per the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 on the resolutions contained in the notice of the 14th Annual General Meeting of the shareholders of KHFM Hospitality and Facility Management Services Limited held on Wednesday, September 30, 2020 through VC

I was also appointed as Scrutinizer to scrutinize the remote e-voting process during the AGM.



The Notice dated September 07, 2020 convening the AGM, as confirmed by the Company was sent to the Shareholders in respect of the below mentioned resolutions passed at the AGM of the Company through electronic mode to those Members whose email address are registered with the Company/ Depositories, in compliance with the MCA circular dated May 5, 2020 read with circulars dated April 8, 2020 and April 13, 2020 (collectively referred to as 'MCA Circulars') and SEBI circular dated May 12, 2020.

The Company had availed the E-Voting facility offered by Central Depositories Services Limited ('CDSL') for conducting remote E-Voting by the shareholders of the Company.

The voting period for remote e-voting commenced on Sunday, September 27, 2020 at 9.00 a.m. (IST) and ended on Tuesday, September 29, 2020 at 5.00 p.m. (IST) and the CDSL e-voting platform was disabled thereafter.

The Company had also provided remote e-voting facility to the shareholders present at the AGM through VC and who had not cast their vote earlier.

The Shareholders of the Company holding shares as on 'cut-off' date of Wednesday, September 23, 2020 were entitled to vote on the resolutions forming part of the Notice of the AGM.

After the closure of e-voting at the AGM, the report on remote e-voting done during the AGM and the vote cast under the remote e-voting facility prior to the AGM were unblocked and counted.

I have scrutinized and reviewed the remote e-voting prior to and during the AGM and votes cast therein based on the data downloaded from the CDSL e-voting system.

The Management of the Company is responsible to ensure compliance with the requirements of the Act and rules relating to the e-voting prior to and during the AGM on the resolutions forming part of the Notice of the AGM.

My responsibility as a Scrutinizer for the remote e-voting is restricted to making a Scrutinizer's Report of the Votes cast in favour or against the resolutions.

I now submit my consolidated report under on the results of the remote e-voting prior to and during the AGM in respect of the said resolutions.



Item No. 1: Ordinary Resolution

To adopt the Audited Financial Statements of the Company on Standalone Basis for the Financial Year ended March 31, 2020 consisting of Balance Sheet as at March 31, 2020, Statement of Profit & Loss for the Year Ended March 31, 2020 and Cash Flow Statement for the year Ended March 31, 2020 together with Notes to Financial Statements and Reports of the Board of Directors and Auditors including annexure thereon:

(i) Voted in favour of the resolution:

Number of Members Voted	Number of Valid Votes Cast by Them	% of Total Number of Valid Votes Cast
8	69,95,900	100.00

(ii) Voted against the resolution:

Number of Members Voted	Number of Valid Votes Cast by Them	% of Total Number of Valid Votes Cast
Nil	Nil	Nil

(iii) Invalid Votes:

Total Number of Members Whose Votes Were Declared Invalid	Total Number of Votes Cast by them
Nil	Nil



Item No. 2

To declare a final dividend @ 2.5% i.e. Rs. 0.25/- (Twenty Five Paise Only) per Equity Share for the Financial Year 2019-20 as recommended by the Board of Directors be and is hereby declared and approved:

(i) Voted in favour of the resolution:

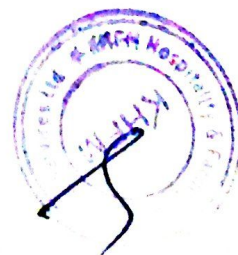
Number of Members Voted	Number of Valid Votes Cast by Them	% of Total Number of Valid Votes Cast
8	69,95,900	100.00

(ii) Voted against the resolution:

Number of Members Voted	Number of Valid Votes Cast by Them	% of Total Number of Valid Votes Cast
Nil	Nil	Nil

(iii) Invalid Votes:

Total Number of Members Whose Votes Were Declared Invalid	Total Number of Votes Cast by them
Nil	Nil



Item No. 3

To appoint a Director in place of Mr. Saurav Ravindra Hegde (DIN: 08116567), who retires from office by rotation and being eligible, offers himself for re-appointment:

(i) Voted in favour of the resolution:

Number of Members Voted	Number of Valid Votes Cast by Them	% of Total Number of Valid Votes Cast
8	69,95,900	100.00

(ii) Voted against the resolution:

Number of Members Voted	Number of Valid Votes Cast by Them	% of Total Number of Valid Votes Cast
Nil	Nil	Nil

(iii) Invalid Votes:

Total Number of Members Whose Votes Were Declared Invalid	Total Number of Votes Cast by them
Nil	Nil

Thanking you,

Yours faithfully,

For Mishra & Associates
Company Secretaries

Manish

Manishkumar Mishra
(Proprietor)

Membership No. 41066

C.P. No. 18303

U'DIN: A041066B000823342



Date: 30.09.2020

Place: Mumbai