Date: September 26, 2025

To,
The Listing Compliance Department
National Stock Exchange of India Limited
Exchange Plaza, Bandra Kurla Complex
Bandra (E), Mumbai - 400051
Maharashtra, India

Company Trading Symbol**: KHFM**
ISIN: **INE00UG01014**

Subject: Summary of Proceedings of the Nineteenth (19th) Annual General Meeting of the Company held on Friday, September 26, 2025

Dear Sir/Madam,

Pursuant to the provisions of Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed herewith the Summary of the proceedings of the Nineteenth (19^{th}) Annual General Meeting of the Company held on Friday, September 26, 2025, at 4.00 P.M. (IST) through video conference (VC) / other audio-visual means (OAVM) facility in accordance with the relevant circulars issued by the Ministry of Corporate Affairs, Government of India and the Securities and Exchange Board of India.

The Registered office of the Company was deemed as the venue for the Meeting and the proceedings of the Annual General Meeting have been deemed to be made thereat, to transact the business as stated in the Notice dated August 28, 2025 convening the AGM, without the physical presence of the Members at a common venue. The Company transacted the businesses as mentioned in the Notice of Annual General Meeting (AGM).

This is for your information and records.

Thanking You.

For KHFM Hospitality & Facility Management Services Limited

Ritesh Krishna Kumar Mishra
Digitally signed by Ritesh Krishna Kumar Mishra
Date: 2025.09.26 16:53:39 +05'30'

Ritesh K Mishra
Company Secretary & Compliance Officer
ICSI Membership No.: A76039

Place: Mumbai

SUMMARY OF PROCEEDINGS OF THE NINETEENTH (19th) ANNUAL GENERAL MEETING (AGM) OF KHFM HOSPITALITY AND FACILITY MANAGEMENT SERVICES LIMITED HELD ON FRIDAY, SEPTEMBER 26, 2025, AT 04:00 PM IST, THROUGH VIDEO CONFERENCING ("VC") / OTHER AUDIO-VISUAL MEANS ("OAVM")

Mr. Ritesh Mishra, Company Secretary & Compliance Officer, welcomed the Shareholders, Directors, Auditors and other Stakeholders to the Nineteenth (19th) Annual General Meeting ("AGM") of KHFM Hospitality and Facility Management Services Limited, held on Friday, September 26, 2025, at 04:00 P.M. (IST) through Video Conferencing ("VC").

The following Directors, Key Managerial Personnel and Auditors were present at the meeting.

Directors and KMP present (Through VC / OAVM):

Mr. Ravindra Hegde	:	Managing Director, Member of Audit Committee
Mr. Girish Ramnani	:	Independent Director, Chairman of Audit Committee and member of Nomination and Remuneration Committee.
Mr. Prabhakar Patil	:	Independent Director, Chairman of Nomination and Remuneration Committee and Stakeholders Relationship Committee.
Mr. Saurav Hegde	:	Director, Member of Stakeholders Relationship Committee.
Mrs. Sujata R Hegde	:	Director and CFO, Member of Stakeholders Relationship Committee
Mr. Ritesh K. Mishra	:	Company Secretary & Compliance Officer

Invitees present (Through VC / OAVM):

Mr. Manish Mishra	:	Secretarial Auditor and Scrutinizer for the e-voting process
Mr. Rohit Teli	:	Statutory Auditor

Mr. Ritesh Mishra, informed the Members that the AGM was conducted through the VC platform provided by Bigshare Services Pvt. Ltd., Registrar and Transfer Agent of the Company in compliance with the provisions of the Companies Act, 2013, SEBI LODR Regulations, 2015 Secretarial Standard–2 on General Meetings issued by ICSI, and the relevant circulars issued by the Ministry of Corporate Affairs and SEBI in this regard. He further noted that the proceedings were being recorded for compliance purposes and that all participants would remain on mute during the Meeting. He also mentioned that the Registered Office of the Company at Mumbai was deemed to be the venue of the AGM for all purposes.

It was noted that the Company had provided its Members with the facility to exercise their right to vote through remote e-voting during the period commencing on Monday, September 22, 2025, at 9:00 A.M. and ending on Thursday, September 25, 2025, at 5:00 P.M. Members who had not cast their votes through remote e-voting were provided with the facility to vote during the AGM and also after the conclusion of the AGM, within the prescribed timeline. In accordance with the applicable provisions, voting by show of hands was not permitted. The Board had appointed Mr. Manish Mishra, Practicing Company Secretary, as the Scrutinizer to oversee the e-voting process.

With the consent of the Directors present and in accordance with the Articles of Association of the Company, Mr. Ravindra Hegde, Managing Director, was elected as the Chairman of the Meeting. Upon confirmation of the requisite quorum, the Chairman called the Meeting to order and commenced proceedings on the business as set out in the Notice of the AGM.

Mr. Ravindra Hegde, Managing Director, welcomed the Members and declared the 19th AGM open, confirming that the requisite quorum was present. He noted that the Notice of the 19th AGM, along with the Annual Report for the financial year ended March 31, 2025, comprising the Audited Standalone and Consolidated Financial Statements, the Board's Report, and the Auditors' Report, had been circulated to all shareholders whose email IDs were registered with the Company or Depositories. For Members who had not registered their email IDs, a physical intimation containing a web link and QR code to access the Annual Report had been dispatched.

It was further informed that the Statutory Auditors' Report for FY 2024–25, issued by M/s YRKDAJ & Associates LLP, did not contain any qualifications, adverse remarks, or comments. Accordingly, with the consent of the Members, the Notice of the AGM, the Board's Report, and the Auditors' Report were taken as read.

The Chairman then addressed the Members, sharing key highlights of the Company's performance during FY 2024–25. He stated that despite external challenges, the Company achieved steady progress by strengthening its capital base, improving operational efficiency, and diversifying into new service areas. Significant advancements were made in digitalisation and automation, enhancing KHFM's agility and preparedness for the future.

During the year, the Company secured new work orders valued at approximately Rs. 7,927.82 lakh, reaffirming its strong market presence and execution capabilities. Looking ahead, the Chairman expressed confidence in the continued growth of the facility management industry in India, driven by urbanisation, infrastructure expansion, and rising demand for integrated services. He emphasised that with a trained workforce, scalable operations, and trusted client relationships, KHFM is well-positioned to capitalise on emerging opportunities and create sustainable value for all stakeholders.

The Chairman placed on record his appreciation to clients, employees, business partners, regulators, and shareholders for their continued support and trust. He then requested Mr. Ritesh Mishra, Company Secretary & Compliance Officer, to proceed with the further proceedings of the Meeting.

Mr. Ritesh Mishra informed the Members that the Register of Directors and Key Managerial Personnel and the Register of Contracts or Arrangements were made available electronically for inspection. Members desirous of inspecting such documents were requested, as mentioned in the AGM Notice dated August 28, 2025, to send their requests to the designated email ID of the Company at cs@khfm.in.

He further informed that, as the resolutions had already been put to vote through remote e-voting, there was no requirement for proposing or seconding the resolutions at the Meeting, in line with the Secretarial Standards on General Meetings. The objectives and implications of all resolutions were set out in the Notice and the Explanatory Statement, which had been circulated in advance and are also available on the Company's website. With the permission of the Members, the Notice was taken as read.

Mr. Ritesh Mishra also informed that the Company had provided remote e-voting facility to all Members from September 22, 2025 (9:00 a.m.) to September 25, 2025 (5:00 p.m.) on all items of business as set forth in the Notice of AGM. Members who had not cast their votes through remote e-voting and were participating in the Meeting were provided the facility to vote electronically during and after the AGM through the e-voting system provided by Bigshare Services Limited.

He further informed that Mr. Manish Mishra, Practicing Company Secretary, had been appointed as the Scrutinizer to oversee the e-voting process in a fair and transparent manner. Upon receipt of the Scrutinizer's Report, the consolidated results of remote e-voting and e-voting at the AGM would be declared within 48 hours of the conclusion of the Meeting. The results would be submitted to the Stock Exchange and also uploaded on the websites of the Company and Bigshare Services Limited, the Registrar and Transfer Agent.

No requests had been received from any Members to register as speakers or submit questions in advance. However, Members were informed that any queries could be sent to cs@khfm.in, and appropriate responses would be provided.

The business transacted at the Meeting, as stated in the Notice of AGM, included the following:

ORDINARY BUSINESS:

1. To receive, consider and adopt:

   - the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2025, together with the report of the Board and Auditors' thereon; and (Ordinary Resolution)

   - the Audited Consolidated Financial Statements of the Company for the financial year ended March 31, 2025 together with the report of the Auditors' thereon. (Ordinary Resolution)

2. To appoint a Director in place of Mrs. Sujata Ravindra Hegde (DIN: 01829352), who retires by rotation and, being eligible, offers herself for re-appointment. (Ordinary Resolution)

SPECIAL BUSINESS:

3. Appointment of Mr. Rudra Narayan Kar (DIN: 10898326) as an Independent Director of the Company. (Ordinary Resolution)

There being no other business to transact, Mr. Ritesh Mishra requested the Chairman to conclude the Meeting.

Mr. Ravindra Hegde, Managing Director and Chairman of the Meeting, expressed his gratitude to all Members for participating in the 19th AGM through video conferencing. He informed the Members that the e-voting facility on the Bigshare platform would remain active for the next 15 minutes and requested those who had not yet cast their votes to do so.

The Chairman further authorised Mr. Ritesh Mishra, Company Secretary & Compliance Officer, to declare the results of the voting and to place the same on the Company's website and that of Bigshare Services Limited, the Registrar and Transfer Agent, at the earliest. He added that the resolutions set out in the Notice of the AGM shall be deemed to be passed on the date of the AGM, subject to receipt of the requisite number of votes in favour.

There being no other business to transact, the Chairman thanked the Members for their participation and declared the Meeting closed. He also requested the Directors, Key Managerial Personnel, and Senior Executives of KHFM to log off from the VC platform, following which the e-voting process continued for the prescribed duration. The meeting accordingly concluded at 04:20 PM.

Note: The above is a summary of the proceedings of the 19th AGM of KHFM Hospitality and Facility Management Services Limited and does not constitute the Minutes of the Meeting.

Thanking You.

For KHFM Hospitality & Facility Management Services Limited

Ritesh Krishna Kumar Mishra

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Date: 2025.09.26 16:54:50 +05'30'

Ritesh K Mishra
Company Secretary & Compliance Officer
ICSI Membership No.: A76039