



Hospitality & Facility Management Services

CIN : U74930MH2006PLC159290

ISO 9001 : 2008
ISO 14001 : 2004
OHSAS 18001 : 2007

OUR SERVICES :

- ◆ Housekeeping Mgmt.
- ◆ Guest House Mgmt.
- ◆ Property Mgmt.
- ◆ Pest Control Mgmt.
- ◆ Front Office Mgmt.
- ◆ Gardening Mgmt.
- ◆ Building Maintenance Mgmt.
- ◆ Catering / Pantry Mgmt.

"YOUR IMAGE IS OUR BUSINESS"

Date: September 26, 2019

To,
Listing Compliance Department
National Stock Exchange of India Limited
Exchange Plaza, Bandra Kurla Complex,
Bandra (E), Mumbai – 400051, Maharashtra, India.

Company Symbol: KHFM (Series: SM)

Subject: Proceedings of 13th Annual General Meeting

Dear Sir/Madam,

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we are hereby submitting the summary of the proceedings of 13th Annual General Meeting of the Members of the company held on September 25, 2019 at 4:00 P.M. at Hotel Host Inn International, Opp. Marol Fire Brigade, Marol Naka, Andheri Kurla Road, Andheri (E), Mumbai – 400059.

Kindly take the above information on your record.

For and Behalf of

KHFM HOSPITALITY AND FACILITY MANAGEMENT SERVICES LIMITED


Anubhav Shrivastava
Company Secretary & Compliance Officer
Place: Mumbai



KHFM Hospitality & Facility Management Services Ltd.

REGD. OFFICE : 01, "NIRMA PLAZA, MAKHWANA ROAD, MAROL NAKA, ANDHERI (E), MUMBAI - 400 059.

MOBILE : +91 9987870000, +91 9987574333 HELLO : +91-22-28511234, +91-22-28514141

Tele Fax : +91-22-2859 1483 Email : sales@khfm.in Website : www.khfm.in

OUR SERVICES :

- ♦ Housekeeping Mgmt.
- ♦ Guest House Mgmt.
- ♦ Property Mgmt.
- ♦ Pest Control Mgmt.
- ♦ Front Office Mgmt.
- ♦ Gardening Mgmt.
- ♦ Building Maintenance Mgmt.
- ♦ Catering / Pantry Mgmt.

"YOUR IMAGE IS OUR BUSINESS"**SUMMARY OF PROCEEDINGS OF THE 13TH ANNUAL GENERAL MEETING
OF KHFM HOSPITALITY AND FACILITY MANAGEMENT SERVICES
LIMITED HELD ON SEPTEMBER 25, 2019.**

The Thirteenth (13th) Annual General Meeting of Members of KHFM Hospitality and Facility Management Services Limited was held on September 25, 2019 at 4:00 P.M. at Hotel Host Inn International, Opp. Marol Fire Brigade, Marol Naka, Andheri Kurla Road, Andheri (E), Mumbai – 400059.

Directors & KMPs Present:

- | | |
|---------------------------|--|
| 1. Ravindra Malinga Hegde | Managing Director |
| 2. Sujata Ravindra Hegde | Executive Director |
| 3. Saurav Hegde | Non-Executive Director |
| 4. Brahmpal Singh | Non-Executive Independent Director |
| 5. Naveen Carvallo | CFO |
| 6. Anubhav Shrivastava | Company Secretary & Compliance Officer |

Invitee:

- | | |
|-----------------|------------------|
| 1. G. R. Shetty | Internal Auditor |
|-----------------|------------------|

Members Present:

8 Members Present in person. No Proxies Received.

Mr. Ravindra Malinga Hegde, has been appointed as the Chairman of the Meeting. He welcomed the members to the meeting and after ascertaining that the requisite quorum was present, he declared the meeting to order. Further, the members were informed that necessary registers pursuant to Companies Act, 2013 and documents referred in the Notice of 13th Annual General Meeting are open and available for inspection.

With the permission of the members, the Notice convening the AGM and the Annual Report of the company for the financial year ended March 31, 2019 were taken as read.

The Chairman briefed the members about business growth in respect of the both turnover and profits for the Financial Year 2018-19 and also about the future prospects of the Company.

After conclusion of the speech, the members were informed that pursuant to the provisions of Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the company had provided a facility to cast their votes electronically, on all resolutions set forth in the Notice convening the 13th AGM of the company.

The Chairman informed that the Board of Directors of the Company at their meeting held on August 30, 2019 had appointed Mr. Manish Kumar Premnath Mishra (Membership No. A41066), Proprietor of M/s Mishra & Associates, Company Secretaries, Mumbai as the

**KHFM Hospitality & Facility Management Services Ltd.**

REGD. OFFICE : 01, "NIRMA PLAZA, MAKHWANA ROAD, MAROL NAKA, ANDHERI (E), MUMBAI - 400 059.

MOBILE : +91 9987870000, +91 9987574333 HELLO : +91-22-28511234, +91-22-28514141

Tele Fax : +91-22-2859 1483 Email : sales@khfm.in Website : www.khfm.in

OUR SERVICES :

- ◆ Housekeeping Mgmt.
- ◆ Guest House Mgmt.
- ◆ Property Mgmt.
- ◆ Pest Control Mgmt.
- ◆ Front Office Mgmt.
- ◆ Gardening Mgmt.
- ◆ Building Maintenance Mgmt.
- ◆ Catering / Pantry Mgmt.

"YOUR IMAGE IS OUR BUSINESS"

Scrutinizer for scrutiny of the votes cast through the remote e – voting platform and ballot paper at the AGM Venue.

Members who were present at the AGM and had not cast their votes through remote e – voting platform were provided with an opportunity to cast their votes at the AGM venue through ballot paper.

Before formally convening the ballot paper voting, the members were requested to raise their queries on the Agenda Items as set out in the Notice convening the 13th AGM of the company, if any. The Chairman answered the queries of the shareholders and necessary clarifications were provided to the members.

The Resolutions passed at 13th Annual General Meeting with majority were given below:

ORDINARY BUSINESS:**Item No. 1**

To Consider and adopt the audited Financial Statements of the Company on Standalone Basis for the Financial Year ended March 31, 2019 consisting of Balance Sheet as at March 31, 2019, Statement of Profit & Loss for the Year Ended March 31, 2019 and Cash Flow Statement for the year Ended March 31, 2019 together with Notes to Financial Statements and Reports of the Board of Directors and Auditors including annexure thereon.

Item No. 2

To declare a final dividend @ 5% i.e. Rs. 0.50/- (Rupees Fifty Paise Only) per Equity Share for the Financial Year 2018-19 as recommended by the Board of Directors be and is hereby declared and approved.

Item No. 3

To appoint a Director in place of Mrs. Sujata Ravindra Hegde (DIN: 01821002), who retires by rotation and being eligible, offers herself for re-appointment.

The Chairman, thereafter thanked all the members for their participation at the AGM. The Meeting concluded at 6:00P.M.

For and Behalf of

KHFM HOSPITALITY AND FACILITY MANAGEMENT SERVICES LIMITED


Anubhav Shrivastava
Company Secretary & Compliance Officer
Place: Mumbai



KHFM Hospitality & Facility Management Services Ltd.

REGD. OFFICE : 01, "NIRMA PLAZA, MAKHWANA ROAD, MAROL NAKA, ANDHERI (E), MUMBAI - 400 059.

MOBILE : +91 9987870000, +91 9987574333 HELLO : +91-22-28511234, +91-22-28514141

Tele Fax : +91-22-2859 1483 Email : sales@khfm.in Website : www.khfm.in