

Date: December 31, 2025

To,
The Listing Compliance Department
National Stock Exchange of India Limited
Exchange Plaza, Bandra Kurla Complex,
Bandra (E), Mumbai - 400051, Maharashtra, India.

Company Trading Symbol: **KHFM**
ISIN: **INE00UG01014**

Subject: Disclosure under Regulation 30 of the SEBI (LODR) Regulation, 2015 - Resignation of Mr. Ritesh K. Mishra from the post of Company Secretary and Compliance Officer.

Dear Sir/Madam,

Pursuant to the provisions of Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations'), this is to inform you that Mr. Ritesh K. Mishra (ACS 76039) vide letter dated December 17, 2025 has tendered his resignation from the post of Company Secretary and Compliance Officer due to personal reasons. Mr. Ritesh K. Mishra will continue to discharge his duties as Company Secretary & Compliance Officer of the Company until the close of Business hours on December 31, 2025.

Further, simultaneous to the resignation of Mr. Ritesh K. Mishra, he will also cease to be Key Managerial Personnel under the provisions of Section 203 and other applicable provisions, if any, of the Companies Act, 2013 and Regulation 30(5) of the SEBI LODR Regulations for determining the materiality of any event or transaction for making the required disclosures to the Stock Exchange w.e.f. close of business hours of December 31, 2025.

The details as required under Regulation 30 read with Schedule III of the Listing Regulations and SEBI Circular No. SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023, are enclosed as Annexure – I.

Copy of the resignation letter is enclosed as Annexure – II

We request you to take the above information on record.

Thanking You.

For KHFM Hospitality & Facility Management Services Limited

Ravindra Hegde
Managing Director
DIN: 01821002

Place: Mumbai

OUR SERVICES :

- + Housekeeping Mgmt. + Front Office Mgmt.
- + Guest House Mgmt. + Gardening Mgmt.
- + Property Mgmt. + Building Maintenance Mgmt.
- + Pest Control Mgmt. + Catering / Pantry Mgmt.

"YOUR IMAGE IS OUR BUSINESS"

Annexure - I

Disclosure of information under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI Circular No. SEBI/HO/CFD/CFD-PoD1/PICIR/2023/123 dated 13th July, 2023 w.r.t. Change in key managerial personnel.

Sr. No.	Particulars	Details
1	Reason for change viz. appointment resignation, removal, death, or otherwise	Resignation of Mr. Ritesh Mishra (Mem No. A76039) as Company Secretary & Compliance Officer of the Company due to personal reasons
2	Date of appointment / cessation (as applicable) & term of appointment / re-appointment	He will be relieved from the services of the Company with effect from closing hours of December 31, 2025.
3	Brief profile (in case of appointment)	Not Applicable
4	Disclosure of relationships between directors (in case of appointment of a director)	Not Applicable

KHFM Hospitality & Facility Management Services Ltd.

REGD. OFFICE : 01, "NIRMA PLAZA, MAKHWANA ROAD, MAROL NAKA, ANDHERI (E), MUMBAI - 400 059.
MOBILE : +91 9987870000, +91 9987574333 HELLO : +91 -22-28511234, +91-22-28514141
Tele Fax : +91-22-2859 1483 Email : sales@khfm.in Website : www.khfm.in

RITESH K. MISHRA

EMP 73 - FLAT NO 101, THAKUR VILLAGE, KANDIVALI EAST MUMBAI 400101

Date: December 18, 2025

To

The Board of Directors

KHFM Hospitality and Facility Management Services Limited

01, Nirma Plaza, Makhwana Road, Marol Naka,
Andheri (East), Mumbai - 400059.

Dear Members of the Board,

Subject: Resignation as Company Secretary and Compliance Officer of the Company

I hereby tender my resignation from the position of Company Secretary and Compliance Officer of KHFM Hospitality and Facility Management Services Limited, due to personal reasons.

I request the Board to kindly take note of my resignation and relieve me from the services of the Company and from all my duties and responsibilities, effective from the close of business hours on December 31, 2025.

I express my sincere gratitude to the Board of Directors and the management for the trust, guidance, and cooperation extended to me during my association with the Company. My tenure has been professionally enriching, and I value the opportunity to have contributed towards strengthening the Company's compliance framework and corporate governance practices.

I shall extend my full cooperation during the transition period to ensure a smooth and orderly handover of responsibilities and continuity in statutory, secretarial, and compliance-related matters.

I request the Board to kindly take the necessary steps to file the requisite intimations and disclosures with the Registrar of Companies, the National Stock Exchange of India Limited, and other applicable statutory and regulatory authorities, as required under the applicable laws.

Kindly acknowledge receipt of this letter.

Thanking you.

Yours sincerely,



CS Ritesh K. Mishra

Company Secretary and Compliance Officer

Membership No.: A76039

ECSIN: EA076039G000010215

Accepted
✓
17/12/2025