



khaitan (India) Limited

CIN No. L10000WB1936PLC008775

Phone : (033) 4050 5000

Fax : (033) 2288 3961

Ref: KIL: SEC: 25:2022-23

Date: 25-07-2022

To,
The Manager
Listing Department,
National Stock Exchange of India Limited
5th Floor, C/1, G Block,
Bandra Kurla Complex, Bandra (E),
Mumbai – 400051, Maharashtra India
NSE Symbol: KHAITANLTD

To
The Secretary,
Listing Department
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai – 400001
Maharashtra India
BSE Symbol: 590068

SUB: DISCLOSURE UNDER REGULATION 30 OF SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015: APPOINTMENT OF SECRETARIAL AUDITOR

Dear Sir,

In reference to above captioned subject, we hereby inform you that the Board of Directors of the Company in the Board Meeting held at the registered office of the Company on 19th July, 2022 which was commenced at 11:00 a.m. and concluded at 12:15 p.m., have:

1. On the recommendation of the Audit Committee, appointed CS Minu Rohila Practicing Company Secretary (FCS: 11882, C.P. No: 17268) as Secretarial Auditor of the Company according to the provision of Section 204 of the Companies Act, 2013 for the Financial Year 2021 – 2022 and 2022 – 2023.

Further, the details of the aforesaid appointment as mentioned in Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements), 2015 read with SEBI Circular CIR/CFD/CMD/4/2015 are enclosed as Annexure I.

You are requested to take the above information on the record.

For KHAITAN (INDIA) LTD

Pradip Halder

Pradip Halder
(Company Secretary and Compliance Officer)





Annexure I

Sl. No.	Particulars	Details of Secretarial Auditor
1.	Reason for Change	Fresh Appointment
2.	Date of Appointment	19 th July, 2022
3.	Terms of Appointment	Secretarial Audit of Financial Year 2021-2022 and 2022-2023
4.	Brief Profile	<p>CS MINU ROHILA practicing company secretaries with more than 6 (Six) years of experience in Corporate Law. She also has specializing in:</p> <ul style="list-style-type: none">• Mergers, Demergers• Activating Defunct Companies• Shifting of Registered Office from one State to Another• Managing Private Equity investments• Striking off u/s 248.• Conducting board meetings, committee meetings• Handling company law issues• Managing and implementing the overall functioning of processes, identifying improvement areas and implementing adequate measures to maximize customer satisfaction level• Formulating and implementing policies and procedures for various Committees of the Board• Preparation of minutes of board and committees,• Complying with applicable corporate & SEBI laws• Incorporation of Body Corporate and its regular compliances <p>CS Minu Rohila Practicing Company Secretary FCS:11882, CP.No:17268 Address: Security House, 1st Floor, Room No. 115 23B, N.S. Road. Kolkata - 700001</p>

For KHAITAN (INDIA) LTD.


Pradip Halder
(Company Secretary and Compliance Officer)

