KEI Industries Limited

Regd. Office: D-90, Okhla Industrial Area, Phase – 1 New Delhi – 110020. CIN: L74899DL1992PLC051527. Tel.: +91-11-26818840, 26818642, 26815558, 26815559. Fax: +91-11-26811959, 26817225. Email: info@kei-ind.com Website: www.kei-ind.com

KEI/2017-18 **Date: 26-06-2017**

The Manager,
Bombay Stock Exchange Ltd
Listing Division,
Department of Corporate Services,
1st Floor, Rotunda Bldg., B. S. Marg,
Fort, Mumbai-400 001.

Subject: Notice of Book Closure in connection with 25th AGM / Dividend Payment pursuant to Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir / Madam,

This is to inform you that pursuant to Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014, as amended from time to time and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer Books of the Company will remain closed from **July 13, 2017 to July 19, 2017 (both days inclusive)** for the purpose of taking on record the name of shareholders entitled to dividend for the FY 2016-17.

This is for your information and record.

Thanking You,
Yours faithfully,
For KEI INDUSTRIES LIMITED

For KEI INDUSTRIES LTD.

Kishore kunal
GM Corporate & Company Secretary

(KISHORE KUNAL)
General Manager (Corporate) & Company Secretary

Encl: Public Notice of AGM, Book Closure and E-voting.

CC:

The National Stock Exchange of India Ltd. **Listing Division,** **Exchange Plaza, Plot No. C/1, G Block,** **Bandra Kurla Complex, Bandra (E),** **Mumbai – 400 051**	**The Calcutta Stock Exchange Ltd.** **The Senior Manager, Listing Division,** **7, Lyons Range, Kolkata-700001**

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NOTICE

Notice is hereby given that the 25th Annual General Meeting (AGM) of the Company will be held on Wednesday, the 19th Day of July, 2017 at 10.00 A.M. at Sri Sathya Sai International Centre, Pragati Vihar Institutional Area, Lodhi Road, New Delhi - 110 003 to transact the business as set out in the Notice of AGM.

Pursuant to the provisions of Section 101 and 136 of the Companies Act, 2013 read with Rule 18 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, the Annual Report of the Company for the FY 2016-17 along with the Notice of 25th AGM (including instruction for e-voting, attendance slip and proxy form) have been sent by e-mail to the shareholders, who have registered their respective e-mail address with the Company/Depository and the Physical copies of the same have been sent to those shareholders whose e-mail address are not registered with the Company/Depository.

Notice is also hereby given that pursuant to Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014, as amended from time to time and Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 , the Register of Members and Share Transfer Books of the Company will remain closed from July 13, 2017 to July 19, 2017 (both days inclusive) for the purpose of taking on record the name of shareholders entitled to dividend for the FY 2016-17.

Further, pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide **e-voting facility** to its members to cast their vote electronically on all the resolutions set forth in the Notice convening the 25th AGM. The Company has engaged the services of **National Securities Depository Limited (NSDL)** to provide **e-voting facility**. A person, whose name is recorded in the register of members as on cut-off date shall be entitled to avail the facility of e-voting or ballot paper. The e-voting facility will be available at the link https://www.evoting.nsdl.com.

The details pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time are given below:

1. The Ordinary and Special Business as stated in the Notice convening the 25th AGM may be transacted through voting by electronic means;
2. Date and time of commencement of remote e-voting: Saturday, 15th July, 2017 from 9.00 A.M. (IST);

For KEI INDUSTRIES LTD.

(ANIL GUPTA)
Chairman-Cum-Managing Director

3. Date and time of end of remote e-voting: Tuesday, 18th July, 2017 upto 5.00 P.M. (IST). The e-voting module shall be disabled by NSDL for e-voting thereafter. Remote e-voting shall not be allowed thereafter beyond the said date and time;
4. The cut-off date (i.e. the record date) for the purpose of e-voting: Wednesday, 12th July, 2017;
5. Shareholders may participate in the AGM even after exercising their right to vote through remote e-voting but shall not be allowed to vote again at the AGM;
6. The facility for casting the vote through ballot paper shall be made available at the AGM for the members who have not cast their vote by remote e-voting;
7. Any person, who acquires shares of the Company and becomes member of the Company after the dispatch of Notice of AGM and holding shares as on the cut-off date i.e. 12th July, 2017, may obtain the Login ID and Password by sending a request at evoting@nsdl.co.in or to the RTA, Mas Services Limited at info@masserv.com. However, if a person is already registered with NSDL for remote e-voting then existing user ID and password can be used for casting the vote;
8. The Notice of the AGM along with e-voting instructions and Annual Report 2016-17 are also available on the Company's website at www.kei-ind.com and on the website of NSDL at www.evoting.nsdl.com;
9. The Company has appointed Mr. Baldev Singh Kashtwal, Practicing Company Secretary (Membership No. FCS-3616 & CP No. 3169), Partner, M/s. RSM & Co., Company Secretaries, as Scrutinizer to scrutinize the e-voting process in a fair and transparent manner;
10. For detailed instructions pertaining to e-voting, members may go through the e-voting instructions (annexed with the Notice of AGM). For any queries/ grievances related to e-voting, shareholders may contact to: Mas Services Limited, RTA at T-34, 2nd Floor, Okhla Industrial Area, Phase - II, New Delhi - 110 020, Ph: 011-26387281/82/83, E-mail: info@masserv.com or Mr. Rajiv Ranjan, Manager, National Securities Depository Limited (NSDL), Trade World, " A Wing" ; 4th Floor, Kamala Mills Compund, Senapati Bapat Marg, Lower Parel, Mumbai – 400013, Toll free No : 1800-222-990, E-mail : evoting@nsdl.co.in or Mr. Kishore Kunal, General Manager (Corporate) & Company Secretary at D-90, Okhla Industrial Area, Phase-1, New Delhi – 110 020, Ph: 011-26818840/8642, E-mail: cs@kei-ind.com.

Place: New Delhi
Date: June 26, 2017

For KEI INDUSTRIES LIMITED

For KEI INDUSTRIES LTD.

(ANIL GUPTA)
Chairman-Cum-Managing Director

(ANIL GUPTA)
Chairman-cum-Managing Director
DIN: 00006422