

September 30,2020

To,
The Listing Department,
National Stock Exchange of India Limited,
Exchange Plaza, C-1, Block G,
Bandra Kurla Complex,
Bandra (E), Mumbai- 400 051.

Symbol : KAPSTON

Dear Sir/Madam,

**Sub : Proceedings of 12th Annual General Meeting and disclosures under SEBI
(Listing Obligations and Disclosure Requirements) Regulations.**

Summary of proceedings as required under Regulation 30 read with Part-A of Schedule-III (Point no.13) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 is as follows:

The 12th Annual General Meeting (AGM) of the shareholders of the company was held at 11:30 hours on Wednesday, September 30, 2020 at the Corporate office of the Company situated at Plot No.75, Kavuri Hills, Madhapur, Hyderabad, Telangana-500034. Dr.Chereddi Ramachandra Naidu, chaired the meeting and conducted its proceedings. The requisite quorum being present, he called the meeting to order.

No. of Shareholders present in the meeting either in person or through proxy:

S.No	Manner of attendance	Promoters/Promoters' Group	Public	Total
1	In person	2	25	27
2	By Proxy	0	0	0
Total		2	25	27

Mr. Srikanth Kodali, Managing Director, Mr.Naveen Nandigam, Independent Director, Mrs.Kanti Kiran Doddapaneni, Director, Mrs. Nagulavari Vanitha, Independent Director, Mr. Nageswara Rao Koripalli, Independent Director and Ms. Amreen Gulnaaz, Company Secretary attended the meeting. Mr. R.Srinivasu, Chartered Accountant, NSVR & Associates LLP (statutory auditors), and Mr. D. S. Rao (Secretarial Auditor) were present at the meeting.

The notice convening the meeting, Directors' report along with all the annexures and the report of the statutory auditors and secretarial auditors were taken as read, with the permission of the members present.

Amreen Gulnaaz


REGISTERED OFFICE: # 287, MIG – 2, IX Phase, KPHB, Hyderabad, Telangana - 500 072, **Ph:** 98487 78241

CORPORATE OFFICE: Plot # 75, Kavuri Hills, Madhapur, Hyderabad, Telangana - 500034, **Ph:** 98487 78243

Control Room: +91 96 4050 4050 (24X7) **Email:** info@kapstonfm.com **Website:** www.kapstonfm.com

CIN. No. L15400TG2009PLC062658

Dr.Chereddi Ramachandra Naidu addressed the shareholders and briefed them about the performance and achievements of the Company during the financial year 2019-20.

The Chairman informed that the Company had provided the shareholders the facility to cast their votes electronically, on all resolutions set forth in the notice convening the AGM. Shareholders who were present at the AGM and had not cast their votes electronically were provided the opportunity to cast their votes at the end of the meeting by means of ballot.

The following three items of business, as set out in the Notice of AGM, were transacted at the meeting:

1. To receive, consider and adopt the audited financial statements of the Company for the year ended March 31, 2020 together with the reports of the board of directors ('the Board') and auditors thereon
2. To appoint a Director in place of Dr. Chereddi Ramachandra Naidu (DIN: 02096757), who retires by rotation and being eligible, offers himself for re-appointment as a Director.
3. To appoint Mr. Nageswara Rao Koripalli (DIN 08734786) as Independent Director of the Company.

The Board of Directors had appointed Mr. D. S. Rao, Practising Company Secretary, as the scrutineer to supervise the e-voting and ballot voting process.

The shareholders were also informed that the combined results of e-voting and voting through ballot paper along with the Scrutinizer's report shall be declared to the Stock Exchange and the same shall also be placed on the website of the Company.

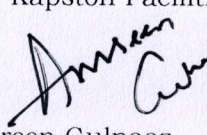
The resolutions, if passed, shall be considered as passed effective from September 30,2020.

The Company Secretary then proposed a vote of thanks. The meeting ended at 12.10 hours.

You are requested to kindly take the above information on your records.

Thanking you,

For Kapston Facilities Management Limited,


Amreen Gulnaaz,
Company Secretary

