



**December 07, 2023**

**To,  
National Stock Exchange of India Limited  
Exchange Plaza, C-1, Block-G, Bandra-Kurla Complex,  
Bandra (East), Mumbai-400 051.**

**Symbol: KAPSTON**

**Sub : Intimation under Regulation 30 of SEBI (LODR) Regulations, 2015- Resignation of  
Company Secretary (Key Managerial Personnel) and Compliance officer**

Dear Sir/Madam,

With reference to the captioned subject, we would like to inform you that Ms. Kalluru Manaswini has vide letter dated December 07, 2023, tendered her resignation as the Company Secretary & Compliance Officer of the Company with immediate effect due to her personal reasons. The said resignation letter is enclosed herewith.

It is further informed that there is no other material reason for the resignation other than the reason mentioned above.

The Company has accepted her resignation and has relieved her from the duties with immediate effect.

The Nomination & Remuneration Committee will identify and recommend to the Board, a new Company Secretary & Compliance Officer for appointment in due course of time.

The details of changes as required under Regulation 30 of SEBI (LODR) Regulations, 2015 read with erstwhile SEBI Circular No. CIR/CFD/CMD/4/2015 dated September 09, 2015 (Now part of Section V-A of Chapter V of Master Circular issued vide circular no. SEBI/HO/CFD/PoD2/CIR/P/2023/120 dated July 11, 2023) is enclosed herewith as Annexure A.

Further, pursuant to Regulation 30(5) of SEBI (LODR) Regulations, 2015, please find below the contact details of persons authorized to determine materiality of events or information and its disclosure to Stock Exchange(s) consequent upon resignation of Ms. Kalluru Manaswini, Company Secretary and Compliance Officer with immediate effect of Thursday, December 07, 2023.

**Thanking you,  
Yours faithfully  
For Kapston Services Limited**

SRIKANTH  
KODALI

Digitally signed by SRIKANTH  
KODALI  
Date: 2023.12.07 14:45:20  
+05'30'

**Srikanth Kodali  
Managing Director**

**KAPSTON SERVICES LIMITED**

(Formerly known as Kapston Facilities Management Limited)

**REGISTERED OFFICE:** # 287, MIG – 2, IX Phase, KPHB, Hyderabad, Telangana - 500 072, **Ph:** 98487 78241

**CORPORATE OFFICE:** Plot # 75, Kavuri Hills, Madhapur, Hyderabad, Telangana - 500034, **Ph:** 98487 78243

**Control Room:** +91 96 4050 4050 (24X7) **Email:** info@kapstonservices.com **Website:** www.kapstonservices.com

**CIN. No. L15400TG2009PLC062658**



| Name                | Designation       | Contact Details                                                                                                                                      |
|---------------------|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| Mr. Srikanth Kodali | Managing Director | <a href="mailto:srikanth@kapstonservices.com">srikanth@kapstonservices.com</a><br><a href="mailto:cs@kapstonservices.com">cs@kapstonservices.com</a> |

This intimation shall also be available on the website of the Company [www.kapstonservices.com](http://www.kapstonservices.com)

Kindly take the same on record.

**Thanking you,  
Yours faithfully  
For Kapston Services Limited**

**SRIKANTH  
KODALI**

Digitally signed by  
SRIKANTH KODALI  
Date: 2023.12.07 14:45:42  
+05'30'

**Srikanth Kodali  
Managing Director**

## **KAPSTON SERVICES LIMITED**

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**Annexure – A**

| S.No | Details of Events need to be provided                                  | Information of such event                                                                                                                                                                                                                                        |
|------|------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|      | Name of Key Managerial Personnel and Compliance Officer                | Ms. Kalluru Manaswini                                                                                                                                                                                                                                            |
|      | Reason for change                                                      | Resignation of Ms. Kalluru Manaswini as the Company Secretary & Compliance Officer of the Company with immediate effect on 07.12.2023 and her cessation as the Key Managerial Personnel of the Company consequent to her resignation due to her personal reasons |
|      | Date of Cessation                                                      | with immediate effect of Thursday, December 07, 2023                                                                                                                                                                                                             |
|      | Brief Profile (In case of appointment)                                 | Not Applicable                                                                                                                                                                                                                                                   |
|      | Relationships between Directors (in case of appointment of a director) | Not Applicable                                                                                                                                                                                                                                                   |

**For Kapston Services Limited**

**SRIKANTH  
KODALI** Digitally signed by  
SRIKANTH KODALI  
Date: 2023.12.07  
14:45:57 +05'30'

**Srikanth Kodali**  
**Managing Director**

**KAPSTON SERVICES LIMITED**

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**CIN. No. L15400TG2009PLC062658**

To

Date: 07.12.2023

**The Board of Directors,  
Kapston Services Limited,  
Hyderabad, Telangana-500034.**

Dear Sir/Madam,

**Subject: Resignation from the post of Company Secretary and Compliance Officer  
of Kapston Services Limited**

This is to inform you that I, Kalluru Manaswini, hereby tender my resignation as Company Secretary & Compliance Officer of "Kapston Services Limited" (CIN: L15400TG2009PLC062658).

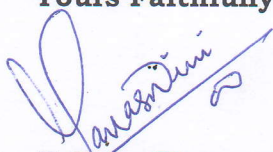
Kindly accept my resignation and request you to relieve me from my duties as Company Secretary and Compliance Officer with immediate effect from December 07, 2023.

I take this opportunity to thank you and the entire Board of Directors for their continuous support and co-operation during the tenure.

Kindly take it on records and accept my resignation.

**Thanking you,**

**Yours Faithfully**



**Kalluru Manaswini  
Company Secretary & Compliance Officer**

(ECSIN: RA056890C000079924)

Accepted  
R. Leena  
7/12/23

**For KAPSTON SERVICES LIMITED**

**Managing Director**