



18th March, 2025

BSE Limited

Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai-400 001

National Stock Exchange of India Limited

Exchange Plaza, Plot No. C/1,
G Block, Bandra – Kurla Complex, Bandra (East),
Mumbai 400 051

Scrip Code: **507779**

Trading Symbol: **KANPRPLA**

Sub:- Intimation under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 – Postal Ballot

Dear Sir,

Pursuant to the provisions of Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Regulations”) please find attached herewith copy of Postal Ballot Notice issued and sent to the shareholders today i.e. on 18th March, 2025 seeking approval of the shareholders of the company by way of Postal Ballot / E-Voting on the following agenda items:-

Seeking approval of shareholders through Postal Ballot for:

- 1) To sell or dispose the Plant and Machinery of the CPP Division of the Company.

The Notice of Postal Ballot along with the instructions of E-Voting is also available on the Company’s website and can be downloaded from the below link:

https://www.kanplas.com/report_pdf/Postal_Ballot_Notice_1742203095.pdf

As per the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 & 22 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as an alternate, to all its Shareholders, to enable them to cast their votes electronically instead of dispatching the physical Postal Ballot Form by post. The Company has engaged the services of National Security Depository Limited (NSDL) to provide e-voting facility to its Shareholders.

Manufacturers & Exporters:

Flexible Intermediate Bulk Container (FIBC) | PP Multifilament Yarn | UV Master Batches | Fabrics | CPP Films
CIN: L25209UP1971PLC003444



D-19,20 Panki Industrial Area,
Kanpur-208022, India



+91(512) 2691113-116



info@kanplas.com



www.kanplas.com



The **Calendar of Events** in this regard are given herein below:

1. EVEN : 133310
2. Mode : Postal Ballot / E-Voting
3. Agency for E-voting : National Securities Depository Limited
4. Name of Scrutinizer : CS Adesh Tandon, Practicing Company Secretary
5. Cut-off date for providing E-voting rights : 7st March, 2025
6. Remote E-Voting period : Start : 20th March, 2025 (9:00 A.M.) to
: Close : 18th April, 2025 (5:00 P.M.)
7. Last date of submission of Postal Ballot : 18th April, 2025
8. Last date of submission of Report by scrutinizer : 19th April, 2025
9. Last date of declaration of result by Chairman : 21st April, 2025

This is in continuation of our intimation dated 11/03/2025 in this regard. Please take this on record and oblige.

Thanking you,

Yours Faithfully,

For **Kanpur Plastipack Limited**

(Ankur Srivastava)
Company Secretary

Encl: Notice of Postal Ballot along with E-voting instructions.

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CIN: L25209UP1971PLC003444

Regd. Office : D-19-20, Panki Industrial Area, Kanpur-208 022

Tel: +91 (0512)2691113-6 ; Fax: +91(0512)2691117; Email: info@kanplas.com; Web: www.kanplas.com

POSTAL BALLOT NOTICE

[Pursuant to Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014]

Dear Members,

NOTICE is hereby given that, pursuant to Section 108 and 110 and other applicable provisions, if any, of the Companies Act, 2013, (the "Act") together with Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014, (the "Rules") and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), Secretarial Standard on General Meetings ("SS-2") issued by the Institute of Company Secretaries of India, including any statutory modification or re-enactment thereof for the time being in force, the resolution as set out in this Postal Ballot Notice is proposed to be passed by the members of Kanpur Plastipack Limited by way of Postal Ballot/e-Voting.

The proposed Resolution and Explanatory Statement pertaining to the said resolution setting out all material facts concerning the proposed resolution and the reasons thereto are annexed hereto for your consideration. The Postal Ballot Form for voting by you as shareholder of the Company is also enclosed. The Company has appointed Shri Adesh Tandon of M/s Adesh Tandon & Associates, Practicing Company Secretaries, as Scrutinizer for conducting this Postal Ballot voting process in a fair and transparent manner.

Please read carefully the instructions printed in the postal ballot form and return the form duly completed and signed in the attached self-addressed, business reply envelope, so as to reach the Scrutinizer before the closing of working hours (5:00 PM) on Friday the 18th April, 2025. Please note that any postal ballot form(s) received after the said date will be strictly treated as if no reply has been received from the Shareholder. No other form or photocopy thereof is permitted.

In compliance with Regulation 44 of the Listing Regulations and provisions of Section 108 of the Act read with the Rules, the Company is pleased to provide Electronic Voting ("e-voting") facility as an alternate, to all its Shareholders, to enable them to cast their votes electronically instead of dispatching the physical Postal Ballot Form by post. The Company has engaged the services of National Security Depository Limited (NSDL) to provide e-voting facility to its Shareholders. It may be noted that e-voting is optional. In case a Shareholder has voted through e-voting facility, he/she is not required to send the physical Postal Ballot Form. In case a Shareholder votes through e-voting facility as well as sends his/her vote through physical ballot paper, the vote cast through e-voting shall only be considered and the voting through physical Postal Ballot shall not be considered by the Scrutinizer. For e-voting facility please refer the instructions for e-voting given in the e-voting form.

The Scrutinizer will submit his report to the Chairman after the completion of the scrutiny of postal ballots (including e-voting) within two working days. The Chairman of the Company will announce the results within two working days i.e. on or before Monday, 21st April, 2025. The said results would be displayed on the website of the Company i.e. www.kanplas.com and shall be intimated to the Stock Exchanges (BSE & NSE) where the shares of the Company are listed.

By order of the Board of Directors
For Kanpur Plastipack Ltd.

Place : Kanpur
Date : 11th March, 2025

Ankur Srivastava
Company Secretary

Proposed Resolution(s):

1. To sell or dispose the Plant and Machinery of the CPP Division of the Company:

To consider, and if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

“RESOLVED THAT pursuant to the provisions of Section 180(1)(a), 110 and other applicable provisions, if any, of the Companies Act, 2013 (**“Act”**) and the Companies (Management and Administration) Rules, 2014 and any other relevant rules made there under (including any statutory modification or re-enactment thereof, for the time being in force), provisions of the Articles of Association of the Company and Regulation 37A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (**“Listing Regulations”**), and all other provisions of all other applicable laws, and subject to such approvals, sanctions, consents, registrations and permissions, as may be required, the consent of the Members of the Company, be and is hereby accorded to the Board of Directors of the Company (hereinafter referred as the **“Board”** which term shall be deemed to include any Committee which the Board may have constituted or hereinafter constitute from time to time to exercise its powers including the power conferred by this resolution) for transfer / sale or otherwise dispose of the plant and machineries of the Cast Polypropylene Film (**CPP**) division (**“Assets”**) to M/s SRF Limited having its registered office at Unit no. 236 & 237, 2nd Floor, DLF Galleria, Mayur Place, Noida Link Road, Mayur Vihar Phase I Extension, Delhi 110091 (hereinafter referred as the **“Purchaser”**), on ‘as is where is’ basis, as per the Assets Purchase Agreement (**“APA”**) and other Ancillary Agreements required to give effect thereto including relating to transfer of assets, contracts and property with effect from such date and on such terms and conditions, and with such modifications as may be required, as the Board may deem fit and appropriate in the interest of the Company, for a consideration of not exceeding ` 49,25,00,000/- (Rupees Forty Nine Crores Twenty Five Lacs Only) subject to any adjustment as may be applicable under the APA or any other such agreement as may be entered for the purpose of above transaction for the sale of Assets.”

“RESOLVED FURTHER THAT the Board be and is hereby authorized to do and perform or cause to be done all such acts, deeds, matters and things, including actions which may have been taken, as may be necessary, or deemed necessary or incidental thereto, to effect the sale and transfer of the Assets (i) to finalize, vary and settle the terms and conditions of the sale and transfer of the transactions mentioned above; (ii) settle and finalize all issues that may arise in this regard, without further referring to the members of the Company; (iii) to negotiate and finalize agreements, conveyance deeds, and/ or any other ancillary transaction documents (including providing such representations, warranties, indemnities and covenants and agreeing to price adjustments as may be agreed); (iv) to execute, deliver and perform such asset transfer agreement, transition services agreement, conveyance deeds, other contracts, deeds, undertaking and other documents and subsequent modifications thereto; (v) to file applications and make representations to seek the requisite approvals in respect thereof from the relevant government authorities and third parties, including lenders, of the Company; (vi) to take all necessary steps in the matter as it may in its absolute discretion and in the best interests of the Company deem necessary, desirable or expedient, to give effect to the above resolution; and (vii) to finalize / enter into any changes in the APA & any other agreements negotiated finalized by the Board.”

“RESOLVED FURTHER THAT the Board be and is hereby authorized to delegate all or any of the powers herein conferred to any committee constituted by the Board of the Company or to any Director of the Company or to any other officer(s) or employee(s) of the Company as it may consider appropriate in order to give effect to this resolution.”

“RESOLVED FURTHER THAT the Board or any Director(s), officer(s) and employee(s) of the Company whom the powers have been delegated by the Board be and are hereby jointly and / or severally authorized to do all such acts, deeds and things as may deemed necessary, expedient and desirable to give effect to the above resolution.”

By order of the Board of Directors
For KANPUR PLASTIPACK LTD.

Place : Kanpur
Date : **11th March, 2025**

ANKUR SRIVASTAVA
COMPANY SECRETARY

NOTES:

1. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 stating all material facts and information for the proposed Special Resolutions are appended to the Notice.
2. The Postal Ballot Notice is being sent to all the Shareholders, whose names appear in the Register of Shareholders/List of Beneficial Owners, received from National Securities Depository Limited (NSDL)/ Central Depository Services (India) Limited as on 7th March, 2025 being the cut off date.
3. Voting rights shall be reckoned in proportion to the paid-up equity shares registered in the name of the Shareholder as on 7th March, 2025.
4. Please read carefully the instructions printed on e-voting form and postal ballot form as well as this Notice for respective mode of voting.
5. Resolutions passed by the Shareholders through Postal Ballot are deemed to have been passed effectively at a general meeting of the Shareholders.
6. In compliance with provisions of Section 108 and 110 of the Companies Act read with the Rules and Clause 44 of the Listing Regulations, the Company is pleased to offer e-voting facility to its Shareholders to enable them to cast their votes electronically.
7. In compliance with various MCA Circulars, the Notice is being sent by electronic mode only to those Members whose names appear in the Register of Members/List of Beneficial Owners and whose e-mail IDs are registered with the Company/ Depositories/ RTA as on the cut-off date i.e. 7th March, 2025. Physical copies of notice of postal ballot and postal ballot form along with the detailed procedure of e-voting and prepaid business reply envelope are being sent to all the shareholders by the permitted mode whose email ids are not registered with the Company as on the Cut-off date. The Copy of Notice along with the detailed procedure of e-voting is also available on the website of the Company www.kanplas.com.
8. Shareholders have option to vote either through e-voting or through the physical Postal Ballot Form. If a shareholder has opted for e-voting, then he/she should not vote by physical Postal Ballot also and vice-versa. However, in case Shareholder cast their vote both via physical Postal Ballot and e-voting, then voting through e-voting shall prevail and voting done by Postal Ballot shall be treated as invalid. For this purpose, the Company has signed an agreement with the National Security Depository Limited (NSDL) for facilitating e-voting.
9. The remote e-voting period will commence at 9.00 A.M. on Thursday, 20th March, 2025 and will end at 5:00 p.m. on Friday, 18th April, 2025. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on resolution is cast by the Member, the Member shall not be allowed to change it subsequently
10. Please return the postal ballot form duly completed and signed in the attached self-addressed, business reply envelope, so as to reach the Scrutinizer before the closing of working hours (5:00 PM) on Friday, 18th April, 2025. Please note that any postal ballot form(s) received after the said date will be strictly treated as if no reply has been received from the Member. No other form or photocopy of postal ballot form is permitted.
11. The Company has appointed Shri Adesh Tandon of M/s Adesh Tandon & Associates, Practicing Company Secretaries, as Scrutinizer to monitor the e-voting and conducting this Postal Ballot voting process in a fair and transparent manner.
12. The Scrutinizer will submit his report to the Chairman after the completion of the scrutiny of postal ballots (including e-voting) within two working days. The Chairman of the Company will announce the results within two working days i.e. on or before Monday, 21st April, 2025.

13. The resolution, if passed by the requisite majority, shall be deemed to have been passed on 18th April, 2025 i.e., the last date specified for the postal ballot / remote e-voting.
14. The said results would be displayed on the website of the Company i.e. www.kanplas.com and shall be intimated to the Stock Exchanges (BSE & NSE) where the shares of the Company are listed.
15. All the material documents referred to in the explanatory statement will be available for inspection at the registered office of the Company during office hours on all working days from the date of dispatch of the Postal Ballot Notice until the last date for receipt of votes by remote e-voting.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013.

ITEM NO. 1:-

Your Company is a leading manufacturer and exporter of Flexible Intermediate Bulk Container (FIBC)/ Bulk Bag/Jumbo Bag, PP Multifilament Yarn, PP Woven Sacks, CPP (Cast Polypropylene) films and a wide variety of Fabrics like Sulzer Fabric, Ventilated Fabric, Circular Fabric, etc. Located in Kanpur, India, and with over 50 years of experience in Industrial Packaging, your Company has an excellent track record for providing high-quality products and customer satisfaction.

The Company had diversified into CPP film manufacturing in 2023 when it commissioned its CPP plant. The CPP Film market is part of flexible film packaging industry catering to the consumer sector. The films so made were to be supplied to Convertors who would then in turn supply the same to the FMCG segment apart from other end uses. However, due to Global uncertainties disturbance particularly Russia-Ukraine war, there were tremendous problems resulting into business slowdown in Europe & USA, which resulted into demand supply problems and consequently very bad financial performance since FY 24 onwards for the entire packaging industry in general, which negatively also impacted the financial performance of all divisions of your Company including CPP.

Objects

CPP division stand alone delivering affected financial performance since its inception. The division continues to suffer losses and an internal analysis shows that CPP division on its own is unlikely to be viable in the near future. In view of the evolving market dynamics and future projection based on the various studies, the management was seeking the possibility of exiting this business and concentrate on its core activities of FIBCs, PP Fabric and small PP sacks. With a view to prevent the losses and financial burden which the CPP division is putting on the main division of the Company and to focus on expanding its core Raffia business, it has been decided to exit from the CPP business and sell the plant and machineries of the CPP division on 'as is where is' basis. This statement may be referred as the object of the Proposed Transaction.

Commercial Rationale

In view of the above, the Company proposed to sell the plant and machineries of the CPP division on 'as is where is' basis at a total consideration of ₹ 49.25 Cr. (Rupees Fourty Nine Crores and Twenty Five Lacs Only) to M/s SRF Limited.

Use of proceeds

The entire Transaction Consideration will be directly paid / used to pay off the outstanding Term loan of the said CPP division. Hence, the assets consideration of ₹ 49.25 Cr. will be used to repay the outstanding Term Loan of the Company.

Outlook

The sale of these machineries will be a cash positive activity as the entire proceeds from the sale shall be used to repay the outstanding term loan on these assets thereby considerably reducing the debt burden. The losses of CPP will no longer drain the profitable Raffia division of the company. Savings on account of interest outflow will further enhance the bottom line of the company. The Raffia division itself also has regained its profitability trend which is expected to continue.

Hence, this will significantly reduce the debt structure of the Company and the Balance Sheet of your Company will significantly strengthen coupled with the significant reduction of interest cost. The management is confident of a bright future ahead. Plans are underway to strengthen the core Raffia business and increase its capacity.

The above disclosure are made under Regulation 37A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), relevant provisions of the Companies Act, 2013 and rules made thereunder.

The Board of Directors have approved the proposed transaction of sale and transfer of plant and machineries of the Cast Polypropylene Film (CPP) division ("Assets") on 11th of March, 2025 subject to the prior approval of the Shareholders by way of special resolution in terms of Section 180(1)(a) of the Companies Act, 2013 and Regulation 37A of the Listing Regulations.

Pursuant to regulation 37A of the Listing Regulation, the Special Resolution shall be acted upon only if the votes cast by the public shareholders in favour of the resolution exceed the votes cast by such public shareholders against the resolution.

None of the Directors / Key Managerial Personnel of the Company / their relatives are, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 1 of the Notice.

Your Directors recommend passing of the above resolution as a Special Resolution

By order of the Board of Directors
FOR KANPUR PLASTIPACK LTD.

Place : Kanpur
Date : **11th March, 2025**

Ankur Srivastava
Company Secretary

**THE PROCEDURE / INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING ARE AS UNDER:-
EVEN : 133310**

The remote e-voting period begins on Thursday, 20th March, 2025 at 9:00 AM and ends on Friday, 18th April, 2025 at 5:00 PM. The remote e-voting module shall be disabled by NSDL for voting thereafter.

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode





In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

<i>Type of shareholders</i>	<i>Login Method</i>
Individual Shareholders holding securities in demat mode with NSDL.	<p>Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsd.com either on a Personal Computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section , this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p> <p>If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsd.com. Select "Register Online for IDeAS Portal" or click at https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp</p> <p>Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsd.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p> <p>Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.</p>

NSDL Mobile App is available on



	<p>NSDL Mobile App is available on</p>    
<p>Individual Shareholders holding securities in demat mode with CDSL</p>	<p>Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com and click on New System Myeasi.</p> <p>After successful login of Easi/Easiest the user will be also able to see the E Voting Menu. The Menu will have links of e-Voting service provider i.e. NSDL. Click on NSDL to cast your vote.</p> <p>If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration</p> <p>Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. NSDL where the e-Voting is in progress.</p>
<p>Individual Shareholders (holding securities in demat mode) login through their depository participants</p>	<p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p>

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
<p>Individual Shareholders holding securities in demat mode with NSDL</p>	<p>Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30</p>
<p>Individual Shareholders holding securities in demat mode with CDSL</p>	<p>Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022-23058738 or 022-23058542-43</p>

B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under

'Shareholder/Member' section.

3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsd.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****.
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 123456 then user ID is 123456001***

5. Password details for shareholders other than Individual shareholders are given below:

- a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
- b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
- c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**

6. If you are unable to retrieve or have not received the " Initial password" or have forgotten your password:

- a) Click on "[Forgot User Details/Password?](#)"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsd.com.
- b) [Physical User Reset Password?](#)" (If you are holding shares in physical mode) option available on www.evoting.nsd.com.
- c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
- d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.

7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.

8. Now, you will have to click on "Login" button.

9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle / General Meeting is in active status.
2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period.
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon confirmation, the message "Vote cast successfully" will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to adesh.tandon11@gmail.com with a copy marked to evoting@nsdl.co.in. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "**Upload Board Resolution / Authority Letter**" displayed under "**e-Voting**" tab in their login.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "[Forgot User Details/Password?](#)" or "[Physical User Reset Password?](#)" option available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990 or send a request to NSDL at evoting@nsdl.co.in

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to secretary@kanplas.com or grievances@skylinerta.com.
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to secretary@kanplas.com or grievances@skylinerta.com.