



# Gujarat Alkalies and Chemicals Limited

(Promoted by Govt. of Gujarat)

Regd. Office & Works : P.O. Ranoli-391350. Dist. Vadodara (Gujarat) INDIA  
Phone : +91-265-6111000, 7119000 Fax : +91-265-6111012  
Website : www.gacl.com CIN NO : L24110GJ1973PLC002247

Ref. : SEC/SE/2025/

11.08.2025

BSE Ltd. 1 <sup>st</sup> Floor, New Trading Ring Phiroze Jeejeebhoy Towers Dalal Street MUMBAI : 400 001	National Stock Exchange of India Ltd. "Exchange Plaza", C-1, Block 'G' Bandra-Kurla Complex Bandra (East) MUMBAI : 400 051
Ref. : Company Code No. : 530001	Ref. : Company Code No. : GUJALKALI

Dear Sir,

**Sub. : Communication to the Shareholders holding shares in Physical Form for registration of PAN, KYC details and Nomination.**

Pursuant to Regulation 30 read with Part A of Schedule III of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we wish to inform you that in compliance with SEBI circular, SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated May 07, 2024, and SEBI Circular bearing reference No. SEBI/HOMIRSD/MIRSD-POD-1/P/CIR/2024/81 dated 10 June 2024 to dematerialise physical shares and SEBI Master Circular bearing reference No. SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/91 dated 23 June 2025, our Registrar and Share Transfer Agent (RTA) viz. MUFG Intime India Private Limited, has sent letters on 11.08.2025 to shareholders of the Company holding shares in physical form requesting them for registration of PAN, KYC details and Nomination. A specimen of the letters sent to shareholders is attached herewith.

Copies of KYC forms viz. ISR-1, ISR-2, ISR-3, SH-13, SH-14 and SEBI circular are available on the website of the Company i.e. [www.gacl.com](http://www.gacl.com) and also available on the website of the RTA of the Company i.e. <https://in.mpms.mufg.com/>

We request you to kindly take note of the same.

Thanking you,

Yours faithfully,  
For GUJARAT ALKALIES AND CHEMICALS LIMITED

( S S BHATT )  
COMPANY SECRETARY & CGM (LEGAL, CC & CSR)

Encl: As above.

Email : [cosec@gacl.co.in](mailto:cosec@gacl.co.in)



Dahej Complex : P.O. Dahej - 392130. Tal. Vagra, Dist. Bharuch (Gujarat) INDIA  
Phone : +91-2641-613256

Postal No : 301  
Mr/Mrs USHA SHARMA  
3/41 BHARATI NAGAR  
MARRIS ROAD  
ALIGARH

City - ALIGARH PIN - 202001

MUFG Intime India Private Limited   
(Formerly Link Intime India Private Limited)  
CIN: U67190MH1999PTC118368  
C-101, 247 Park, L.B.S.Marg,  
Vikhroli (West), Mumbai – 400083  
Tel: (0) 810 811 6767 Email: kyc@in.mpms.mufig.com  
Website: web.in.mpms.mufig.com  
Date: 11-08-2025

Unit Name – Gujarat Alkalies and Chemicals Limited

Dear Sir/Madam,

**Subject: Reminder to update KYC details pursuant to SEBI Master Circular bearing reference No. SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated May 07, 2024, and SEBI Circular bearing reference No. SEBI/HOMIRSD/MIRSD-POD-1/P/CIR/2024/81 dated 10 June 2024 to dematerialise physical shares and SEBI Master Circular bearing reference No. SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/91 dated 23 June 2025.**

We refer to the above circular issued by SEBI (Securities and Exchange Board of India) that mandates all the listed companies to record PAN, Address with PIN code, Mobile Number, Bank Account details, Specimen Signature and choice of Nomination of shareholders holding securities in physical mode. While updating Email ID is optional, the security holders are requested to register email id also to avail online services. This is applicable for all security holders holding shares in physical mode.

**The salient features and requirements of the circular are as follows:**

**A)** Pursuant to regulatory requirements, with effect from April 1, 2024, if a security holder holding securities in physical form has not updated any of the KYC details such as PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature in respect of physical folios, then dividend/interest etc. shall be withheld and will be released only through electronic mode upon furnishing all the aforesaid details in entirety.

**B)** In case, a security holder has updated the PAN, Choice of Nomination, Contact Details including Mobile Number, Bank Account Details and Specimen Signature after April 01, 2024, then any dividends/interest etc. declared during the interim period (i.e. from April 01, 2024 until the date of updation) pertaining to the securities held will be automatically credited to their registered bank account

**In this connection, the current status of the below mentioned folio is provided for your ready reference & we request you to comply with required mandatory fields on top priority to enable us to credit the dividend, if any, which may be declared by the issuer Company.**

Folio No.: U0001103

Name of the Security holder(s)	PAN (Mandatory) (A)	Specimen Signature (Mandatory) (B)	Mobile No. (Mandatory) (C)	Nominee Details (Optional) (D)	Email ID (Optional)* (E)
USHA SHARMA	Required	Required	Required	Optional	Optional
AMBIKA PRASAD SHARMA	Required	Required	Not Applicable	Not Applicable	Not Applicable
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\* Email ID is optional However, we request you to register your Email ID also to avail online services.

**Bank Details (Mandatory to provide below given details):**

Name of the Bank			
Bank Account Number	Required		
IFSC		MICR No	

The formats for choice of Nomination and Updation of KYC details viz; Forms ISR-1, ISR-2, ISR-3, SH-13,SH-14 and SEBI circulars are available on our website as mentioned below:

<https://www.in.mpms.mufig.com> > Resources > Downloads > KYC > Formats for KYC.

**We would request you to comply with the above requirements at the earliest which would ensure credit of dividend amount, if any, to your bank account on time by the issuer company.**

Further, please note that transfer of shares in physical form is not permitted w.e.f. April 1, 2019. **However, SEBI has vide its circular no. SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/97 dated 2 July 2025 opened a special window only for re-lodgement of transfer deeds, which were lodged prior to the deadline of 1st April 2019 and rejected/returned/not attended to due to deficiency in the documents/process otherwise, for a period of six months from 7th July 2025 till 6th January 2026.**

The SEBI Circular can be accessed at website of the Company : [www.gacl.com](http://www.gacl.com) .Shareholders holding shares in physical form are requested to kindly convert shares from physical form to demat form at the earliest possible as it will be beneficial for market liquidity.

**Brief process of Dematerialization:**

For dematerialisation of shares, you may approach any SEBI registered depository participant (DP) and follow the process given below:

- Open a demat account (This step is not applicable if you already have a demat account)
- Once the demat account is opened or if you already have the demat account, provide the following documents to your DP:
- Share Certificates
- Demat Request Form
- Copy of PAN
- Address proof
- Cancelled cheque
- Other KYC documents if not updated.
- Other documents as may be required by the DP

Once the share certificates and other requisite documents are submitted by you to your DP, the same will be forwarded to Registrar and Share Transfer Agent (RTA) i.e., MUFG Intime India Private Limited. After scrutiny of documents, the dematerialised shares will be credited to your demat account. In case of any query, please feel free to contact us at:

**MUFG Intime India Private Limited (RTA)**

Email: [kyc@in.mpms.mufig.com](mailto:kyc@in.mpms.mufig.com)

Phone No: (0) 810 811 6767

Address: C-101, Embassy 247, L.B.S Marg, Vikhroli (West), Mumbai - 400083

Yours faithfully,

For MUFG Intime India Private Limited

Investor Relation Cell (IRC)