



# EMKAY TAPS AND CUTTING TOOLS LTD.

Registered Office & factory Address: B-27 & B-27/1, M.I.D.C. Industrial Area, Hingna Road, Nagpur-440016 (India)

CIN: L29220MH1995PLC091091

Telephone Nos.91-07104-232040, 237584 E-mail: [emkaytools@gmail.com](mailto:emkaytools@gmail.com)

February 18, 2016

To,  
**National Stock Exchange of India Limited,**  
Exchange Plaza,  
Bandra Kurla Complex  
Bandra (E),  
Mumbai-400051

Series: SM  
Symbol: EMKAYTOOLS

**Sub: Intimation of Board Meeting scheduled to be convened on February 27, 2016**

Respected Madam/ Sir,

We would like to inform you that the meeting of Board of Directors of EMKAY Taps and Cutting Tools Limited will be held on Saturday, February 27, 2016 at 4.00 p.m. at the registered office of the Company.

The agenda has no proposal containing any price-sensitive information required to be disclosed under regulation 29 of Listing Regulation, 2015.

Kindly take the same on your record.

Thanking You,

For **EMKAY TAPS AND CUTTING TOOLS LIMITED**

*S. Sohane*

Shruti Sohane

Company Secretary and Compliance Officer





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CONFIDENTIAL

12/2015-16 Board Meeting

Saturday February 27, 2016

**AGENDA OF THE 12/2015-16  
MEETING OF THE BOARD OF DIRECTORS  
HELD ON FEBRUARY 27, 2016**

Sr. No.	Particulars
1.	To grant leave of absence.
2.	To confirm minutes of previous Board Meeting
3.	To confirm the minutes of Management committee Meeting
4.	To consider and appoint Internal auditor
5.	To consider the Corporate Governance Report as submitted to NSE for the quarter ended December 31, 2015 and to take note of the new Listing Regulation, 2015 and exemption(s) to SME listed companies under regulation 15, sub-regulation (2) and clause (b) of sub-regulation (2) of regulation 15 of Listing Regulation, 2015
6.	To adopt Policy for Determination of Materiality and Archival Policy of the Company
7.	To consider Policy for Evaluation of Performance of the Board of Directors as formulated by the Nomination and Remuneration Committee of the Board of Directors and to conduct Board Evaluation as per the applicable provisions of the Companies Act, 2013.
8.	To review financial condition and results of Operations.
9.	To consider and approve any other business with the approval of the Chairman.

