IS:15622:2006
CM/L 9829610

SOMANY

10th July, 2017

The General Manager,
Corporate Relationship Dept.,
BSE Limited,
1st Floor, New Trading Ring,
Rotunda Building, Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai – 400 001

The Secretary,
National Stock Exchange of India Limited,
Exchange Plaza, 5th Floor,
Bandra Kurla Complex, Bandra (East),
Mumbai – 400 051

Dear Sir/Madam,

Subject: Submission of Postal Ballot Notice dated 24th May, 2017, dispatched to the Shareholders of the Company under Regulation 30 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 (Listing Regulations)

Pursuant to the Regulation 30 of the Listing Regulations, please find enclosed, the Postal Ballot Notice dated 24th May, 2017 along with Postal Ballot forms, sent to Shareholders registered with Company as on the Cut-off date for dispatch, i.e. 30th June, 2017, through Registered Post and e-mail on 8th July, 2017.

Kindly treat this as a disclosure under Regulation 30(6) of Listing Regulations, read with Para A of Part A of Schedule III of the said Listing Regulations.

This is for your information and record.

Thanking You,

Yours faithfully,
For Somany Ceramics Limited

Ambrish Julka,
DGM (Legal) & Company Secretary
M. No.: 4484

Encl: as above

SOMANY CERAMICS LIMITED

CIN : L40200DL1968PLC005169
Registered Office : 82/19, Bhakerwara Road, Mundka, New Delhi - 110 041 • Phone : 011-2834 1085
Share Dept. : 2, Red Cross Place, Kolkata - 700 001 • Phone : 033-2248 7406 / 07
E-mail : sclinvestors@somanytiles.co.in • Website : www.somanyceramics.com

NOTICE OF POSTAL BALLOT

Dear Shareholder(s),

Notice is hereby given pursuant to Section 110 of the Companies Act, 2013, (the 'Act') read with Rule 22 of the Companies (Management and Administration) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof for time being in force), Secretarial Standard - 2 (SS 2), Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and any other laws and regulations as may be applicable from time to time, to pass the following resolution as set out below, by the Shareholders of Somany Ceramics Limited, by means of Postal Ballot, which includes remote e-voting.

Members' consent is sought for the Special Resolution appended below. The Statement pertaining to the said Resolution under Section 102 (1) of the Act setting out the material facts and reasons for the Resolution is also annexed herewith and is being sent to you along with a Postal Ballot Form for your consideration.

The Board of Directors have appointed **Mr. Pravin Kumar Drolia, Practicing Company Secretary,** as Scrutinizer for conducting the Postal Ballot in a fair and transparent manner.

You are requested to carefully read the instructions printed on the Postal Ballot Form and the Notice and return the Postal Ballot Form duly completed in all respects in the enclosed self-addressed pre-paid postage envelope (if posted in India), so as to reach the Scrutinizer **on or before the close of business hours at 5.00 p.m.on Monday, the 7th August, 2017** the last date for receipt of the duly completed Postal Ballot Forms. Please note that the Postal Ballot Form (s) received after the said date will be treated as if reply from the member has not been received in terms of the aforesaid Rules.The postage on the enclosed self-addressed pre-paid postage envelope shall be borne and paid by the Company.

We are pleased to offer remote e-voting facility also as an alternate for our Members which would enable you to cast your votes electronically, instead of sending physical Postal Ballot form. Remote e-voting is optional. Please carefully read and follow the instructions on remote e-voting printed in this Notice.

The Scrutinizer will submit his report to the Chairman of the Company or in his absence to any other Director/any other person authorized by the Chairman, after completion of scrutiny of Postal Ballots in a fair and transparent manner and **the result of the Postal Ballot/Remote e-voting will be announced on Tuesday, the 8th August, 2017 at 4.00 p.m.at 2, Red Cross Place, Kolkata - 700001. The Resolution, if passed with requisite majority, shall be deemed to have been passed on the last date for receipt of duly completed postal ballot forms or remote e-voting, i.e., Monday, the 7th August, 2017.** The results declared along with the Scrutinizer's Report shall be displayed on the notice board of the Company at its Registered Office and Head Office, Company's website www.somanyceramics.com and on the website of CDSL www.cdslindia.com for information of the Members, besides being communicated to BSE Limited (BSE) and National Stock Exchange of India Limited (NSE), where the equity shares of the Company continued to be listed. The result of the postal ballot shall also be announced through newspaper advertisement.

Proposed Resolution:

Special Business

1. SHIFTING OF REGISTERED OFFICE OF THE COMPANY FROM NATIONAL CAPITAL TERRITORY (NCT) OF DELHI TO THE STATE OF WEST BENGAL

To consider, and if thought fit, to pass, the following resolution as a **Special Resolution**:

"RESOLVED THAT pursuant to the provisions of Sections 12, 13(4) and Section 110 and other applicable provisions of the Companies Act, 2013, read with relevant rules applicable, if any, (including any statutory modification(s) or re-enactment thereof, for the time being in force), and subject to the approval of the Regional Director / Central Government and such other approvals, permissions and sanction, as may be necessary, the Registered office of the Company, be shifted from NCT of Delhi to the State of West Bengal.

RESOLVED FURTHER THAT the existing Clause 2 of the Memorandum of Association of the Company be altered, substituted and replaced as follows:

2. The Registered Office of the Company will be situated in the State of West Bengal.

RESOLVED FURTHER THAT for the purpose of giving effect to the above resolution and matter connected therewith or incidental thereto, the Board of Directors of the Company (hereinafter referred to as the "Board") or any officer so authorised by the Board, be and is hereby authorised to take all such steps, deeds and things as may be necessary and proper in this matter and also may make and accept such conditions, modifications and alterations stipulated by any one of the authorities, statutory or otherwise, while according approval as may be considered necessary."

By Order of the Board of Directors
For Somany Ceramics Limited

Place: New Delhi
Date: 24th May, 2017

(Ambrish Julka)
DGM (Legal) and Company Secretary

NOTES:

1. The Board of Directors has appointed Mr. Pravin Kumar Drolia, Practicing Company Secretary, as the Scrutinizer to conduct the postal ballot/remote e-voting process in a fair and transparent manner.
2. The Statement as required under Section 102 of the Companies Act, 2013 is appended to this Notice. A Postal Ballot Form is also enclosed.
3. The Notice is being sent to all the Members by post (and electronically by email to those Members who have registered their email IDs with the Company), who's names appear in the Register of Members/Record of Depositories as on 30th June, 2017. The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on record date i.e. 30th June, 2017. Any person who is not a member on record date should treat this Notice for information purpose only.
4. All the material documents referred to in the Statement shall also be available for inspection at the registered office of the Company on any working day, during normal business hours between 3.00 p.m. to 5.00 p.m. upto the date of passing of the Special Resolution through Postal Ballot, by the Shareholders of the Company.
5. The Notice is also being published in Financial Express, Delhi (English Edition) and Jansatta, Delhi (Hindi Edition).
6. The Notice is also placed on the website of the Company i.e. www.somanyceramics.com
7. In compliance with the provisions of Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, the Company has also extended remote e-voting facility as an alternate, for its Members to enable them to cast their votes electronically instead of dispatching Postal Ballot Form(s).
8. The Members can opt for only one mode of voting, i.e., either by Physical Ballot or remote e-voting. In case Members cast their votes through both the modes, voting done by remote e-voting shall prevail and votes cast through physical Postal Ballot Forms will be treated as invalid.

Instructions for Voting:

Voting through Physical Postal Ballot Form

1. A member desiring to exercise vote by Postal Ballot shall complete the enclosed Postal Ballot Form with assent (for) or dissent (against) and send it to the Scrutinizer in the enclosed self-addressed Business Reply Envelope. Postage will be borne and paid by the Company. However, envelopes containing Postal Ballots, if sent by courier or by Registered Post at the expense of the Registered Member will also be accepted. The envelopes may also be deposited personally at the address given thereon. The Postal Ballot Form, duly completed and signed should be returned in the enclosed self-addressed postage prepaid envelope directly to the Scrutinizer so as to reach the Scrutinizer before the close of working hours on or before Monday, the 7th August, 2017, to be eligible for being considered, failing which, it will be strictly treated as if no reply has been received from the Member(s).
2. The members are requested to exercise their voting rights by using the attached Postal Ballot Form only. No other form or photocopy of the form is permitted.
3. Shareholders who do not receive the Postal Ballot Form may write to the Company's Registrar - Maheshwari Datamatics Pvt. Ltd. at 23, R.N. Mukherjee Road, 5th Floor, Kolkata - 700 001 or to the e-mail id : mdpldc@yahoo.com and obtain a duplicate thereof.

Voting through electronic means

1. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide its members, facility to exercise their right to vote on resolution proposed to be passed by electronic means. The members may cast their votes using electronic voting system ('remote e-voting').
2. The Company has engaged the services of Central Depository Services (India) Limited ("CDSL") as the Authorised Agency to provide remote e-voting facilities.
3. Members are requested to carefully read the instructions for remote e-voting before casting their vote.
4. The remote e-voting facility will be available during the following voting period after which the portal will be blocked and shall not be available for remote e-voting :

Commencement of remote e-voting	**9.00 a.m., Sunday, the 9th July, 2017**
End of remote e-voting	**5.00 p.m., Monday, the 7th August, 2017**

5. The instructions for members for remote e-voting are as under:
   a) Shareholders should log on to the e-voting website www.evotingindia.com
   b) Click on "Shareholders" tab.
   c) Now, select the "Somany Ceramics Limited" from the drop down menu and click on "SUBMIT".
   d) Now Enter your User ID.
      (i) For CDSL: 16 digits beneficiary ID,
      (ii) For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
      (iii) For Physical Form: Member should enter Folio Number registered with the Company.

(e) Next enter the Image Verification as displayed and Click on Login.

(f) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any Company, then your existing password is to be used.

(g) If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form	
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) • Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the last 8 digits of the sequence number in the PAN field. The sequence number is printed on the Postal Ballot Form address to the shareholder individually, containing particulars of remote e-voting sent alongwith Notice of Postal Ballot. • In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
DOB	Enter the Date of Birth as recorded in your demat account or in the Company records for the said demat account or folio in dd/mm/yyyy format.
Dividend Bank Details	Enter the Dividend Bank Details as recorded in your demat account or in the Company records for the said demat account or folio. • Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or Company please enter the member id/ folio number in the Dividend Bank details field.

(h) After entering these details appropriately, click on "SUBMIT" tab.

(i) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other Company on which they are eligible to vote, provided that Company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

(j) For Members holding shares in physical form, the details can be used only for remote e-voting on the resolution contained in this Notice.

(k) Click on the EVSN for the relevant "Somany Ceramics Limited" on which you choose to vote.

(l) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

(m) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.

(n) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

(o) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.

(p) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.

(q) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

(r) Note for Institutional Shareholders

- Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to https://www.evotingindia.com and register themselves as Corporates.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com
- After receiving the login details they have to create a user who would be able to link the account(s) which they wish to vote on.
- The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

(s) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com

(t) The voting rights of shareholders shall be in proportion to their share in the paid up equity share capital of the Company.

ANNEXURE TO THE NOTICE
(Statement under Section 102 of the Companies Act, 2013)

ITEM NO. 1

SHIFTING OF REGISTERED OFFICE OF THE COMPANY FROM THE NCT OF DELHI TO STATE OF WEST BENGAL

The Registered Office of the Company is presently situated in the National Capital Territory (NCT) of Delhi. The Company intends to enlarge its business operations by exploring new markets. The shifting of Registered Office from NCT of Delhi to the State of West Bengal will enable the Company to handle its business activities more efficiently and run its business more economically and conveniently. Therefore, the shifting of Registered Office of the Company to the State of West Bengal would be in the best interest of the Company.

As per provisions of Section 12, 13 and other applicable provisions, if any, of the Companies Act, 2013 and rules made thereunder, such shifting of Registered Office would require alteration in the Memorandum of Association of the Company by obtaining necessary approvals from the Shareholders of the Company, by way of a Special Resolution. Accordingly, the Board of Directors, in their meeting held on 24th May, 2017 considered the matter in detail, for recommending the Special Resolution contained in the accompanying Notice for Shareholders' approval.

A copy of the altered Memorandum would be available for inspection at the Registered Office of the Company on any working day, during normal business hours between 3.00 P.M. to 5.00 P.M., by the Shareholders of the Company.

None of the Directors, Key Managerial Personnel of the Company and their relatives are, in any way, concerned or interested, financially or otherwise, in the said Special Resolution, except to the extent of their shareholding in the Company, if any.

Pursuant to Section 102(1) of the Companies Act, 2013, the extent of shareholding of Directors, Key Managerial Personnel (KMP) and their relatives in the Company is provided below:

Name	**Designation**	**Extent of shareholding in the Company**
Shareholding of Director, Key Managerial Personnel (KMP) :		
Shri Shreekant Somany	Chairman and Managing Director	1,61,385*
Shri Abhishek Somany	Managing Director	85,500
Smt. Anjana Somany	Whole Time Director	94,150
Shri Ratna Kumar Daga	Independent Director	5,000
Shri Girdhari Lal Sultania	Non-Executive Non Independent Director	1,250
Dr. Yoginder Kumar Alagh	Independent Director	-
Shri Salil Singhal	Independent Director	-
Shri Ravinder Nath	Independent Director	-
Shri Siddharath Bindra	Independent Director	2,000
Shri Tuljaram Maheshwari	Deputy Chief Executive Officer & Chief Financial Officer	-
Shri Ambrish Julka	DGM (Legal) & Company Secretary	-
Shareholding of Relative of Director, Key Managerial Personnel (KMP) :		
Shri Hiralall Somany	Father of Shri Shreekant Somany	313,855
Shri Shrivatsa Somany	S/o Shri Shreekant Somany & Smt. Anjana Somany	1,694,675
Smt. Anushree Chopra	D/o Shri Shreekant Somany & Smt. Anjana Somany	150,000
Smt. Minal Somany	W/o Shri Abhishek Somany	625,900
Smt. Rajshri Daga	W/o Shri Ratna Kumar Daga	2,005
Smt. Meena Bindra	Mother of Shri Siddharath Bindra	54,346

* Shareholding of Shri Shreekant Somany includes 45,500 shares held as Karta of Shreekant Somany (HUF).

The nature of concern or interest, financial or otherwise of Directors, KMP and their relatives are as aforesaid only.

It is to be noted that this resolution does not relate to or affects any other Company.

Therefore, the Board recommends the Special Resolution set out in the accompanying Notice for approval by the Members.

By Order of the Board of Directors
For Somany Ceramics Limited

Place: New Delhi
Date: 24th May, 2017

(Ambrish Julka)
DGM (Legal) and Company Secretary

SOMANY CERAMICS LIMITED

CIN : L40200DL1968PLC005169
Registered Office : 82/19, Bhakerwara Road, Mundka, New Delhi - 110 041 • Phone : 011-2834 1085
Share Dept. *:* 2, Red Cross Place, Kolkata - 700 001 • Phone : 033-2248 7406 / 07
E-mail : sclinvestors@somanytiles.co.in • Website : www.somanyceramics.com

POSTAL BALLOT FORM

1.	Name(s) & Registered Address of the sole/first named member
2.	Name(s) of the Joint-Holder(s), if any
3.	Registered Folio Number/ DP ID & Client ID No.
4.	Number of Equity Share(s) held

I/We hereby exercise my/our vote in respect of the following Resolution to be passed through Postal Ballot / remote e-voting, for the special business stated in the Postal Ballot Notice dated 24th May, 2017 of the Company by conveying my /our assent or dissent to the said Resolution by placing tick (✓) mark in the appropriate boxes below :

Resolution Number	Description of Resolution	No. of shares	I/We assent to the Resolutions (FOR)	I/We Dissent to the Resolutions (AGAINST)
1	Shifting of Registered Office of the Company from National Capital Territory (NCT) of Delhi to the State of West Bengal.			

Place :

Date :

Signature of the Member or the Authorised Representative (as per instructions overleaf)

ELECTRONIC VOTING PARTICULARS

E-Voting Sequence No. (EVSN)	USER ID (16 Digit Demat Account / Folio No.)	PASSWORD (Please refer point no. 3 of instructions overleaf)

Note :
1. Please read the instructions printed overleaf carefully before exercising your vote.
2. Last date for receipt of Postal Ballot Forms by Scrutinizer is Monday, 7th August, 2017 by 5.00 P.M.

INSTRUCTIONS

1. GENERAL INFORMATION
   a) There will be one Postal Ballot Form / remote e-voting for every Client ID No. / Folio No., irrespective of the number of joint holders.
   b) Members can opt for only one mode of voting i.e. either by Postal Ballot or through remote e-voting. In case you are opting for voting by Postal Ballot, then please do not cast your vote by remote e-voting and vice versa. In case Members cast their votes both by means of Postal Ballot and remote e-voting, the votes cast by remote e-voting shall prevail and votes cast through Postal Ballot form shall be considered invalid.
   c) Voting rights in the Postal Ballot / remote e-voting cannot be exercised by a proxy. However, corporate and institutional shareholders shall be entitled to vote through their authorised representatives accompanied by a certified copy of the relevant board resolution with the specimen signature(s) of the authorized signatory(ies) duly attested.
   d) The remote e-voting period commences on 9th July, 2017 (9.00 a.m. IST) and ends on 7th August, 2017 (5.00 p.m. IST). During this period, members of the Company, holding shares in physical form or in dematerlised form, as on the cut-off date, i.e.,30th June, 2017, may cast their vote electronically.
   e) The Board of Directors has appointed Mr. Pravin Kumar Drolia, Practicing Company Secretary, Kolkata as the Scrutinizer for scrutinizing the voting process (voting through Postal Ballot as well as remote e-voting) in a fair and transparent manner.
2. PROCESS FOR MEMBERS OPTING FOR VOTING BY POSTAL BALLOT
   a) Members desiring to cast their vote by Postal Ballot should complete and sign this Postal Ballot Form and send it to the Scrutinizer in the enclosed postage prepaid self-addressed envelope. Postal Ballot Forms deposited in person or sent by post or courier at the expense of the Member will also be accepted.
   b) In case of joint holding, this Postal Ballot Form should be completed and signed by the first named Member and in his absence by the next named Member.
   c) The signature of the Member on this Postal Ballot Form should be as per the specimen signature furnished to National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL) or registered with the Company, in respect of sharesheld in dematerialised form or in physical form, respectively.
   d) Completed Postal Ballot Forms should reach the Scrutinizer at 2, Red Cross Place, Kolkata – 700 001 not later than the close of working hours i.e. at 5.00 p.m. on 7th August, 2017. Postal Ballot Forms received after this date will be considered invalid.
   e) Postal Ballot Forms which are incomplete or unsigned or defective in any manner are liable to be rejected. The Scrutinizer's decision in this regard shall be final and binding.
   f) A Member seeking duplicate Postal Ballot Form or having any grievance pertaining to the Postal Ballot process can write to the Company's Registrar- Maheshwari Datamatics Pvt. Ltd. at 23, R.N. Mukherjee Road, 5th Floor, Kolkata -700 001 or to the e-mail id:mdpldc@yahoo.com. Duly completed and signed duplicate Postal Ballot Forms should, however, reach the Scrutinizer not later than the close of working hours i.e. 5.00 p.m. on 7th August, 2017.
   g) Members are requested not to send any paper (other than the resolution/authority as mentioned under "General Information" of point 1.c above) along with the Postal Ballot Form in the enclosed self-addressed postage pre-paid envelopes .All such envelopes will be sent to the Scrutinizer and if any extraneous paper is found in such envelope the same would not be considered and would be destroyed by the Scrutinizer.
3. PROCESS FOR MEMBERS OPTING FOR REMOTE E-VOTING
   (a) Shareholders should log on to the e-voting website www.evotingindia.com
   (b) Click on "Shareholders" tab.
   (c) Now, select the "Somany Ceramics Limited" from the drop down menu and click on "SUBMIT".
   (d) Now Enter your User ID.
      (i) For CDSL : 16 digits beneficiary ID,
      (ii) For NSDL : 8 Character DP ID followed by 8 Digits Client ID,
      (iii) For Physical Form : Members should enter Folio Number registered with the Company.
   (e) Next enter the Image Verification as displayed and Click on Login.
   (f) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
   (g) If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form	
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) • Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the last 8 digits of the sequence number in the PAN field. The sequence number is provided on the Postal Ballot Form. • In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
DOB	Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.
Dividend Bank Details	Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio. • Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id/ folio number in the Dividend Bank details field.

   (h) After entering these details appropriately, click on "SUBMIT" tab.
   (i) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
   (j) For Members holding shares in physical form, the details can be used only for remote e-voting on the resolutions contained in this Notice.
   (k) Click on the EVSN for the relevant "Somany Ceramics Limited" on which you choose to vote.
   (l) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
   (m) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
   (n) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
   (o) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
   (p) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
   (q) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
   (r) Note for Institutional Shareholders
      • Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to https://www.evotingindia.com and register themselves as Corporates.
      • A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com
      • After receiving the login details they have to create a user who would be able to link the account(s) which they wish to vote on.
      • The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
      • A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any should be uploaded in PDF format in the system for the scrutinizer to verify the same.
   (s) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com
   (t) The voting rights of shareholders shall be in proportion to their share in the paid up equity share capital of the Company.