



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

31st May, 2022

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificate

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 1290 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 30th May, 2022.

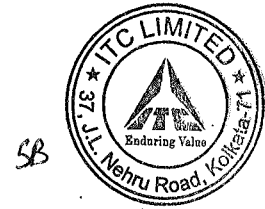
Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

Yours faithfully,


(T. K. Ghosal)
Deputy Secretary
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
07/36219	000241186	0008075231789	0008075231968	0000000000180
13/12593	000174896	0003880074316	0003880075275	0000000000960
13/43822	000035362	0000060045731	0000060045780	0000000000050
13/43822	000101574	0002533452016	0002533452040	0000000000025
13/43822	000177218	0003885467721	0003885467795	0000000000075



To,
Ms Shreya Bhattacharya
Investor Service Centre
ITC Ltd.
Virginia House,
37, JawaharLal Nehru Road
Kolkata - 700071

166134

Respected Madam,

Re: Folio No. 13/43822

Sub: **Issue of duplicate Share Certificate**

I am in receipt of your letter Ref: Misc/Isc A/C No. 13/43822 dated 8th March, 2022 regarding furnishing of documents. I am attaching herewith the following documents:

1. Self-attested copy of my Aadhar card.
2. Self-attested copy of my PAN card.
3. Self-attested copy of CML duly stamped by the DP.
4. Form ISR 1, ISR2, ISR3 & ISR4.
5. Original cancelled cheque leaf.
6. Copy of communication letter from the company.

Please note that Original Share Certificate of Rs 10 face value, Original Share Certificate of Re 1 face value (Split Year 2005), Bonus Share Certificate of year 2005 and Bonus Share Certificate year 2010 are not traceable and appear to have been lost/misplaced.

I request you to please send me the procedure for issue of duplicate Share Certificate at the earliest.

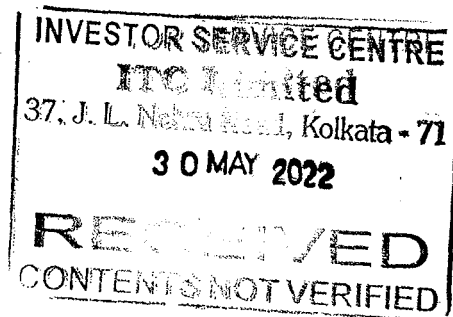
Your early action will be highly appreciated.

Thanking you,

Yours faithfully,

Abhishek Mundhra

Abhishek Mundhra
Bhawani North View, Flat 1B block A,
Jyangra, Baguihati
Kolkata - 700157.
MB: 9883372244
Email: abhishekmun@gmail.com



Encl: As stated

166/33

To,
The Head – Investor Service Center

Date: May 20, 2022

ITC Limited
Virginia House
37, Jawaharlal Nehru Road
Kolkata – 700071

Subject: Non-Receipt of the Bonus 2016 Share Certificate, Folio No. 07/36219

Dear Sir,

I have not received the share certificate for the bonus shares allotted in 2016. The details of the shares are:
Certificate No. 241186
Number of Shares: 100
Distinctive Numbers: 8075231789 – 8075231888

I would request you to kindly issue me a duplicate certificate of the same so that I can send for dematerialization subsequently.

Thanking you

Warm Regards,



Amit Gupta
Aadhar No: 5554 3586 7051
PAN No: ANPGI726Q
Mobile No: 9818740381
Address: G-1013, Panch Mahal, Sector 28, Faridkot, Punjab
Email: amitgupta@panchmahal.com

RECEIVED
CONTENTS NOT VERIFIED

December 31 , 2021

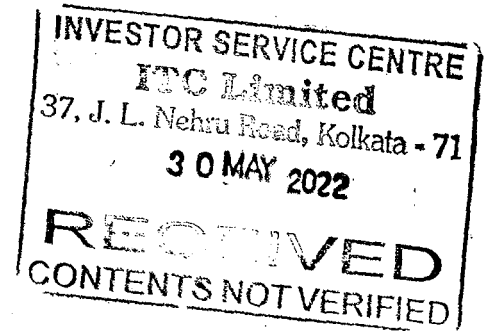
ITC

Investor Service Centre

37 Virginia House ,

J.L.Nehru Road

Kolkata 700 001



Dear Sir ,

Kind Attention: Ms.Sreya Bhaattacharya

Reg : Folio # 13/12593 - Issuance of duplicate Certificate # 174896 for 960 shares distinctive numbers 3880074316 – 3880075275 and deletion of name

As per your eMail dated 19 th Nov 2021 (copy attached as Annexure 1 for your ready reference) kindly find the following documents attached for issuance of subject duplicate certificate:

- 1.Your eMail message dated 19 th Nov 2021 Annexure 1
- 2.Acknowledgement of Police complaint - ANNEXURE 2 (2 Pages)
3. Affidavit – ANNEXURE 3 (2 Pages)
- 4.Indemnity Bond with signature attestation from Bank– ANNEXURE 4 (2 Pages)
5. Marriage Certificate – to support the change of name from SMITA MUKERJEE to SMITA CHAKRAVERTY as advised vide your eMail dated 13 Dec 2021 refer annexure 6 - ANNEXURE 5 (2 Pages)
6. Your eMail message dated 13 Dec 2021 advising me to execute documents in my current name ie my name after marriage which is SMITA CHAKRAVERTY – ANNEXURE 6

PTO

7. Your eMail dated 28 Dec 2021 advising me that documents required for loss of shares are required by only surviving holder ie myself – ANNEXURE 7

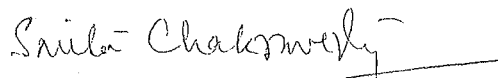
8. Death Certificate of my father the first share holder

9. Death Certificate of my mother SABITA MUKERJEE ,

Hope you will find the attached documents meeting your requirement and you would oblige me by sending the duplicate certificate . Kindly also send me the procedure for name deletion.

Thanking you

Yours sincerely



SMITA CHAKRAVERTY