



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

27th July, 2022

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 5790 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 26th July, 2022.

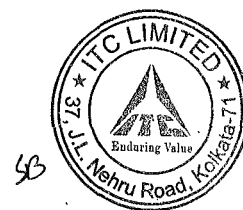
Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

Yours faithfully,

(T. K. Ghosal)
Deputy Secretary
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
02/20420	000005052	0000010433071	0000010433270	0000000000200
02/20420	000071259	0002508641156	0002508641255	0000000000100
08/20193	000167572	0003861324189	0003861324368	0000000000180
08/20193	000242063	0008076486283	0008076486462	0000000000180
08/20444	000167678	0003861373089	0003861373268	0000000000180
08/20444	000242131	0008076509750	0008076509929	0000000000180
11/42680	000245609	0008083792054	0008083792233	0000000000180
10/09330	000168434	0003864279518	0003864279997	0000000000480
37/28116	000063846	0000916731461	0000916734200	0000000002740
37/28116	000130071	0002961798876	0002961800245	0000000001370



170555

**REQUEST LETTER FOR ISSUANCE OF DUPLICATE SHARE
CERTIFICATE**

To,
ITC Limited
37 J.L.Nehru Road
Kolkata 700 071

Sub : Issuance of Duplicate Share Certificate

Dear Sir/Madam,

Pursuant to the captioned subject matter, I would like to inform you that I have lost the below mentioned shares certificates of ITC Limited:

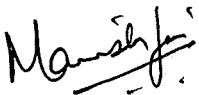
Sl. No.	Folio No.	Name of the Holder/Claimant	Share Certificate No.	Number of Shares	Distinctive Nos.	
					From	To
1.	10/09330	Manish Jain	168434	480	3864279518	3864279997

I request you to issue the duplicate share certificate in my favour and to take the necessary actions in this regards from your end. I am hereby enclosing the required documents for issuing the duplicate share certificate.

1. Indemnity Bond on Rs.50/- Stamp Paper duly executes & signed by shareholder.
2. Affidavit on Rs.10/- Stamp Paper duly executed & signed by shareholder
3. Affidavit Surety with self attested copy of Income Tax return of the person giving Affidavit Surety
4. Certified copy of FIR /Police Complaint lodged against the lost/misplaced shares.
5. Self attested of PAN and Address ID Proof
6. Copy of Newspaper Advertisement in National and Regional Daily
7. CML of Demat Account

Kindly do the needful at the earliest possible.

Yours Faithfully



Sole/First Share Holder

Name : Manish Jain
Address : Flat No 101, Plot umber 192-193,
Ram Gali Number 2, Raja Park, Jawahar nagar,
Jaipur Rajasthan - 302004
E-mail ID : idrmanishjain@gmail.com

Date : 01/07/2022

Place : Jaipur, Rajasthan



21-07-2022

From,

Mr. V S Kumar

7426 Flintrock Hollow TRL

Richmond TX 77407 USA

170554

To,

Mr. Jayesh Agarwal

Shares department

ITC Limited

Virginia House, 37 Jawaharlal Nehru Road,

Kolkata, West Bengal, 700071

37/28116

Dear Sir,

Sub: KYC updating & Issue of duplicate share certificate

Issue of an Entitlement letter for IEPF reclaim

With reference to the captioned I have enclosed herewith the following documents:

1. Attested copies of Pan card, Passport, Permanent resident card, Driver's license of 1st holder (V S Kumar)
2. Attested copies of Pan card, Passport and Driver's license of joint holder (V Pramod)
3. Duly filled and signed ISR-1, ISR-4 & SH-13 Forms
4. Form ISR-2 duly attested by the Bank
5. Original cancelled cheque leaf
6. CML duly attested by the DP
7. Certified true copy of FIR
8. Executed & Notarized Affidavit & Indemnity for issue of duplicate share certificates
9. Paper advertisement (English and Bengali)
10. Mandate form for payment through electronic mode duly attested by the Bank
11. Duly filled & Signed form of request for release of unclaimed shares

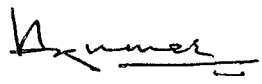
Kindly request you to issue duplicate share certificates in lieu of original share certificates lost.

Also please issue an **Entitlement letter to facilitate reclaim of shares and dividends from the IEPF Authority.**

Thanking you

Yours' truly

1. Mr. V S Kumar



2. Mr. V Pramod





From S. D. Inuho to Mr. 170553

D. No 20-12

near Silasli Mat

SURATHAL 570014

Manuqlu Du Karulbu

16

ITC Ltd

Virginia House

37 Jawahar Lal Nehru Road

Kolkata 700071

Sir

Subj: Request for duplicate Stamp

Rif. F.O. No. 11/42680 Bomen Stamp
180 Nos in 2016

With the above subject please find
here with following document enclosed

① Nominals form

② Form ISR-1

③ Form ISR-2

④ Indemnity Bond

⑤ Affidavit ① & ②

⑥ Nominals Prof. ① Adhar card copy
② Pan card copy
③ Bank details copy

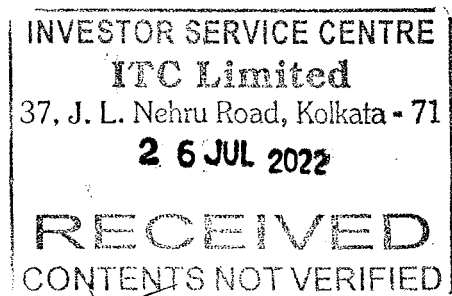
⑦ Share Holder Prof. ① Adhar card copy
② Pan card copy
③ Bank details LTR
⑧ Joint Master list Cancelled check

Pl do the needful at the earliest for doing
oblg.

19/7/22

Thanking you

Yours faithfully



DATE: 25/07/2022

FROM:

NAME: MODASSIR HALIM

19108 Prestige Shantiniketan,
ITPL Road, Whitefield, Bangalore

MOBILE- 99999 83270

TO:

I.T.C LTD.

37, J L Nehru road,

Kolkata - 700071

033-22886426, 0034

SUB: LOSS OF SHARES AND REQUEST TO ISSUE DUPLICATE SHARES

UNIT: ITC LTD - MF Nos. 08/20193 & 08/20444

Dear Sir,

Further to your reply email dated 06/06/2022, I do hereby deeply regret to update you that I have misplaced and lost the share certificate nos. 167572, 242063, 167678 & 242131 under Folio Nos. 08/20193 & 08/20444.

As such, I humbly request you to kindly issue me all the duplicate share certificates and send it to my address accordingly.

Thanking you for your support and understanding.

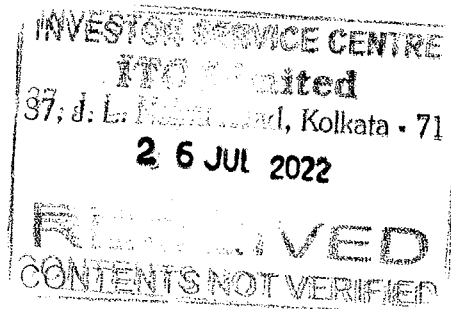
Your sincerely,

Modassir Halim

MODASSIR HALIM

MOBILE: 9999983270

EMAIL: SONU_HALIM@YAHOO.COM



To,

Sri Rupannita Ghosh
Investor Service Centre
I T C Limited

HYDERABAD
Dt 20.07.2022.

Dear Sir / Madam

I, Mrs Padmaramani Balusu is one of the shareholders of ITC LIMITED with 300 no's of ordinary shares. I regularly received my dividend also. When I tried to DEMAT the above shares, they asked me to produce the share certificate. But unfortunately, the share certificate is misplaced with me. Now I request you to please issue the duplicate share certificate or let me know the procedure to obtain the new certificate. I am enclosing herewith the 91st dividend warrant scan copy for your ready reference. Please send your reply and do the needful at the earliest..

Please refer our mail dt 08.06.2022 and your reply dt 10.06.2022 in this regard.

With Regards,

B. Padma Ramani

PADMARAMANI BALUSU

D.NO 1-89/3/C/5, PLOT NO 2
FLAT NO 502, 5th FLOOR
KEERTHI's URBAN VILLE
NECTOR GARDENS ROAD
MADHAPUR
HYDERABAD – 500081

K.NARENDRA- Accountant
Mobile No 8008555106

