



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

21st December, 2022

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 8400 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 19th December, 2022.

Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

Yours faithfully,

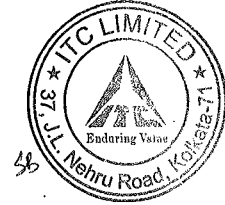
**TUNAL
KUMAR
GHOSAL**

Digitally signed by
TUNAL KUMAR
GHOSAL
Date: 2022.12.21
12:39:34 +05'30'

(T. K. Ghosal)
Deputy Secretary
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
11/32173	000244934	0008083067403	0008083068902	0000000001500
13/06712	000247656	0008087039118	0008087046017	0000000006900



To,

Date: 19/12/2022

Investor Service Centre

ITC Limited

37 Jawaharlal Nehru Road

Kolkata 700 071, India.

Unit: ITC LTD.

Folio: 11/32173

Subject: Request to provide the complete details of the folio and the duplicate formality.

Sir/Madam,

I am NIRMALA DEVI KADEL, I am holding some shares under the folio no. stated above. I would like to inform you that I have lost the original share certificate of bonus issued in 2016.

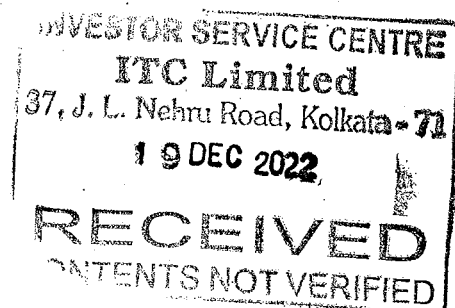
Kindly provide me the duplicate formality and complete details of the shares such as certificate no, distinctive no, no of shares etc in one go only. So that I can provide you complete required documents.

For your reference I am enclosing the copy of the Aadhar card, copy of cml.

Thanking You,
Yours Sincerely,

Nirmala

NIRMALA DEVI KADEL
Near Gyan Vihar, Sector GT,
D-257 Mahesh Marg, Malviya Nagar,
Jaipur, Rajasthan-302017.



N Nandagopal

178604

6, Sixth Street, Rutland Gate,
Chennai - 600 006.
Phone : 28332204, 28332472

14.12.2022

To

Investor Service Centre,
ITC Limited,
37, Jawaharlal Nehru Road,
Kolkata 700 071,
India

Kind attention: Ms. Sreya Bhattacharya / Mr. Tunal Kumar Ghosal, Deputy Secretary

Sir,

Subject: Bonus shares issued during 2016 - Reg.

Ref: Folio Number 13/06712

DP ID : 120447000 & Client Code : 1204470006126987

Share Certificate No. 247656

Further to your email dated 09.12.2022, forwarding herewith a letter duly signed specifying clearly about the loss of Bonus 2016 Share Certificate. Please note that I have lost the share certificate No. 247656 (Distinctive Nos. 8087039118 – 8087046017) in transit.

Kindly send a duplicate share certificate for the Bonus issue of 6900 equity shares in lieu of the above share certificate No.247656 to facilitate to dematerialise them.

If it is possible, please transfer the Bonus shares directly to my demat account as given below.

Details of My Demate Account:

DP ID: 120447000

Client Code: 1204470006126987

Client Name: MASILAMANI NANDAGOPAL

Address: NO 6 6TH STREET
RUTLAND GATE
CHENNAI 600 006.

Thanking You,

Yours faithfully,

x *M. Nandagopal*

(M. NANDAGOPAL)

