INVESTOR SERVICE CENTRE
ITC Limited
37 J. L.Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Enduring Value

Ref.: Isc/Lost/Exch/48

21st April, 2023

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 19770 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 19th April, 2023.

Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

Yours faithfully,

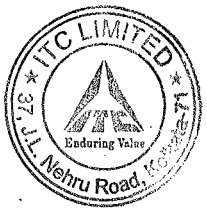
TUNAL KUMAR GHOSAL

Digitally signed by TUNAL KUMAR GHOSAL
Date: 2023.04.21 15:34:54 +05'30'

(T. K. Ghosal)
Deputy Secretary
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
13/06878	000247665	0008087068863	0008087084792	0000000015930
13/12607	000247911	0008087756624	0008087760463	0000000003840



Visakhapatnam,
Dt: 12/04/2023.

To
ITC INVESTOR SERVICE CENTRE
ITC Limited,
37, Jawahar Lal Nehru Road,
Kolkata -700071, India

From
Zubeida Sajjauddin Mehdi
H No. 10-50-15A
Waltair Main Road, Opp: Waltair Club
Siripuram Uplands,
Visakhapatnam-530003.

Sub: **Loss of Shares and Request for Issue of Duplicate certificates**
Ref: Folio No: 13/12607

Dear Sir/Madam,
I Zubeida Sajjauddin Mehdi, registered shareholder in your company, ITC Limited hold 3840 shares in Physical Certificate format with name Zubeida Sajjauddin Mehdi under the folio no: 13/12607.

I would like to inform you that I have lost the bonus share certificate issued in the year 2016 of the following details:

Folio No.	Certificate No.	No. of Shares	Distinctive Nos.
13/12607	247911	3840	8087756624-8087760463

I have applied for the issue of duplicate share certificate submitting the following set of documents which was delivered to you on 23/03/2023 through Speed post:

1. Notarized FIR Copy with share certificate details mentioned.
2. AFFIDAVIT on Rs. 10/- stamp Paper for issuance of dupliçate share certificate
3. INDEMNITY on Rs. 50/- stamp paper for issuance of duplicate share certificate
4. ISR-1 Form along with self-attested PAN & Aadhar card copies
5. ISR -2 Form with signature verification & Banker attestation along with cancelled cheque.
6. Nomination form SH-13 along with self-attested copies of Nominee PAN & Aadhar.
7. ISR-4 Form along with CMR copy from the DP
8. Paper Advertisement for loss of shares

Hence, I Kindly request you to consider my matter as important and issue the duplicate certificate at the earliest.
Thanking you,
Yours Sincerely,

(Zubeida Sajjauddin Mehdi)

INVESTOR SERVICE CENTRE
ITC Limited
37, J. L. Nehru Road, Kolkata - 71
19 APR 2023
RECEIVED
CONTENTS NOT VERIFIED

Visakhapatnam,
Dt: 12/04/2023.

To
ITC INVESTOR SERVICE CENTRE
ITC Limited,
37, Jawahar Lal Nehru Road,
Kolkata -700071, India

From
Sajjauddin Hussain Mehdi
H No. 10-50-15A
Waltair Main Road, Opp: Waltair Club
Siripuram Uplands,
Visakhapatnam-530003.

Sub: Loss of Shares and Request for Issue of Duplicate certificates
Ref: Folio No: 13/06878

Dear Sir/Madam,
I Sajjauddin Hussain Mehdi, registered shareholder in your company, ITC Limited hold 15930 shares in Physical Certificate format with name Sajjauddin Hussain Mehdi under the folio no: 13/06878.

I would like to inform you that I have lost the bonus share certificate issued in the year 2016 of the following details:

Folio No.	Certificate No.	No. of Shares	Distinctive Nos.
13/06878	247665	15930	8087068863-8087084792

I have applied for the issue of duplicate share certificate submitting the following set of documents which was delivered to you on 23/03/2023 through Speed post:

1. Notarized FIR Copy with share certificate details mentioned.
2. AFFIDAVIT on Rs. 10/- stamp Paper for issuance of duplicate share certificate
3. INDEMNITY on Rs. 50/- stamp paper for issuance of duplicate share certificate
4. ISR-1 Form along with self-attested PAN & Aadhar card copies
5. ISR -2 Form with signature verification & Banker attestation along with cancelled cheque.
6. Nomination form SH-13 along with self-attested copies of Nominee PAN & Aadhar.
7. ISR-4 Form along with CMR copy from the DP
8. Paper Advertisement for loss of shares

Hence, I Kindly request you to consider my matter as important and issue the duplicate certificate at the earliest.

Thanking you,
Yours Sincerely,

(Sajjauddin Hussain Mehdi)

SERVICE CENTRE
ITC Limited
37, J. L. Nehru Road, Kolkata - 71
19 APR 2023
RECEIVED
CONTENTS NOT VERIFIED