



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

17th March, 2022

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificate for 180 shares of ₹1/- each of the Company intimated as lost by a Shareholder on 15th March, 2022.

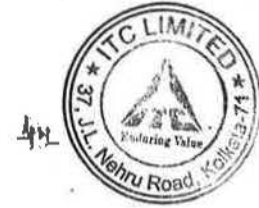
The copy of the letter received from the Shareholder regarding loss of the aforesaid Share Certificate is enclosed for your reference.

Yours faithfully,


(T. K. Ghosal)
Deputy Secretary
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
02/38710	000234391	0008062565784	0008062565963	00000000000180



Date: 3/03/22

To,

Virginia House, 37,
Jawaharlal Nehru Road,
Kolkata, West Bengal, 700071

From,

SOMEN KUMAR BOSE
7/2 B BALUSUNDE PLACE EAST,
KOLKATA WEST BENGAL 700019,

Unit: ITC LIMITED

Folio No.: 02/38710

Subject: Request for issue of formalities for Duplicate Share Certificate

: Entitlement to Recover Shares from IEPF

Dear Sir,

1. **Lost of shares & Returns Undelivered:** I have lost shares holdings. Kindly inform Formalities for issuing duplicate shares. This is to bring into your notice that maybe my shares had been misplaced or returned undelivered.

2. **Confirmation of Holding:** Kindly confirm Total holding of Shares in above mentioned folio and also provide me the details of (Certificate Nos. & Distinctive Nos.)

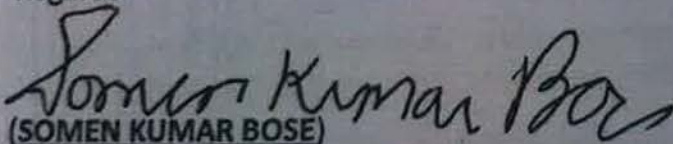
3. **IEPF:** If my shares have gone in IEPF account. Kindly sent the complete dividend details & entitlement letter to recover shares from IEPF, So that I can able to process the formalities for filling IEPF

So Kindly I request you to please send the formalities for Duplicate of shares and entitlement letter.

You are requested to do the needful.

Thanking You,

Regards


(SOMEN KUMAR BOSE)



- Self-attested copy of Pan Card and Aadhar card of the applicant.