



INVESTOR SERVICE CENTRE  
**ITC Limited**  
37 J. L. Nehru Road  
Kolkata 700 071, India  
Telephone nos. : 1800-345-8152 (Toll free)  
91 33 22886426 / 0034  
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

16<sup>th</sup> December, 2022

The Manager  
Listing Department  
National Stock Exchange  
of India Ltd.  
Exchange Plaza  
Plot No. C-1, G Block  
Bandra-Kurla Complex  
Bandra (East)  
Mumbai 400 051

The General Manager  
Dept. of Corporate Services  
BSE Ltd.  
P. J. Towers  
Dalal Street,  
Mumbai 400 001

The Secretary  
The Calcutta Stock  
Exchange Ltd.  
7, Lyons Range  
Kolkata 700 001

Dear Sirs,

**Sub: Intimation regarding Loss of Share Certificates**

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 5003 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 14<sup>th</sup> December, 2022 and 15<sup>th</sup> December, 2022.

Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

Yours faithfully,

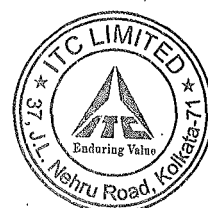
**TUNAL  
KUMAR  
GHOSAL**

Digitally signed by  
TUNAL KUMAR  
GHOSAL  
Date: 2022.12.16  
15:36:39 +05'30'

SB  
+M  
(T. K. Ghosal)  
Deputy Secretary  
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

| LEDGER FOLIO NO | CERTNO    | DISTNO FROM   | DISTNO TO     | NO. OF SHARES |
|-----------------|-----------|---------------|---------------|---------------|
| 03/01611        | 000008490 | 0000014788661 | 0000014791400 | 0000000002740 |
| 03/01611        | 000074697 | 0002510818951 | 0002510820320 | 0000000001370 |
| 04/32005        | 000163368 | 0003851549489 | 0003851549578 | 0000000000090 |
| 12/29146        | 000030183 | 0000050351741 | 0000050351990 | 0000000000250 |
| 12/29146        | 000096395 | 0002528605021 | 0002528605145 | 0000000000125 |
| 12/29161        | 000030189 | 0000050352411 | 0000050352680 | 0000000000270 |
| 12/29161        | 000096401 | 0002528605356 | 0002528605490 | 0000000000135 |
| 18/19337        | 000045023 | 0000076516141 | 0000076516150 | 0000000000010 |
| 18/19337        | 000111240 | 0002541688976 | 0002541688980 | 0000000000005 |
| 18/19337        | 000255168 | 0008100221197 | 0008100221204 | 0000000000008 |



5th Dec '22

178427

Dear Sirs / Madam

This is Podicheti Laxmi Narasimha Acharyulu. worked with ITC PSPD Division and Retired from services on 31st January.2018.

I would humbly bring to your kind notice that I had unfortunately lost my shares Certificates in the recent past hence would request to kindly consider my case and arrange to issue me duplicate certificates at the earliest. In case of any procedures to obtain the certificates please let me be informed so that I can follow the same in this regard. I am herewith mentioning the details of Certificates lost.

Reference my Regd Folio Numbers  
12/29146. And. 12/29161

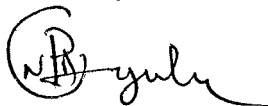
Details of Certificates Year 2005

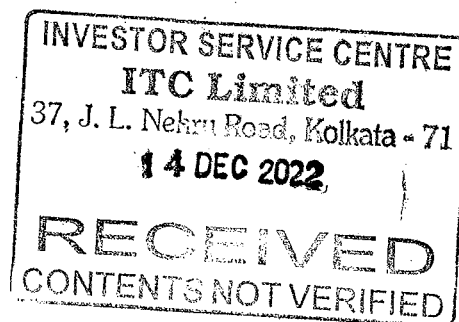
30183 & 96395.( Lost )

30189 & 96401. (Lost )

I am grateful to you sir / madam for doing the needful.

Thanking you sir.....





Bhimavaram

9-12-2022

178428

From:

K.V. SUBBA RAO

BHIMAVARAM - 534202 (AP)

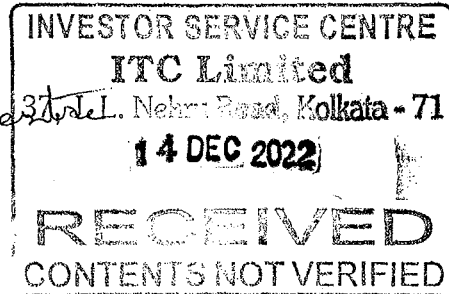
Folio No. 18/19337

To,

ITC Ltd.

Investor Service Centre

KOLIKATA



Dear, Sir

- Sub: 1) Loss of certificate (23 shares)  
2) updation of details  
3) Procedure to get the lost share-tag

Ref: Your email -

Folio No. 18/19337.

I came to know that out of 45 shares only 22 shares are held in my Folio No. ~~18~~ 18/19337. It seems 23 shares were lost.

I am herewith enclosing my details for updation ISR-1, ISR-2, PAN, Address Bank Details, CML, KYC copy etc. and one letter to ITC.

Please consider the above papers and update the records and let me know the procedure to convert to my D'Mat Account (copy of CML enclosed). Please do the needful.

Thanking you Sir.

Encl: As above

Yours faithfully  
Cesurshu

To —  
M/s ITC LTD. 178456  
Regd. Office: VIRGINIA HOUSE  
37, J. L. NEHRU ROAD  
KOLKATA - 700071  
(INDIA)

Neighboring

From:

SHANKAR DUTTA.  
P.O. BUD-BUD CHATTI  
DIST BURDWAN  
WEST BENGAL  
PIN 713403.

Ref: FOL NO: 04/32005  
Sub: Non receipt of BONUS SHARES  
IN JUNE 2010

Dear Sir/Madam.

This is to be bring in your kind  
notice that I am unable to trace  
my 90 shares of your <sup>co.</sup> ITC Ltd.  
which was issued by the company  
as 1:1 BONUS SHARES on 18/06/2010.  
Though I am holding my shares  
in physical format.

So you are requested to kindly  
let me know the procedure that  
how I can receive the shares.

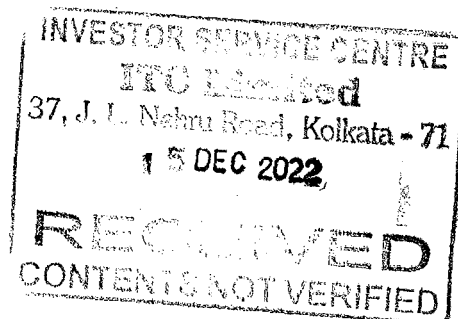
Thank you

Yours faithfully

Enclap: Share Certificate  
Perox held by me.

Sankar Dutta

SHANKAR DUTTA.



Investor Service Center  
ITC Limited,  
37, J L Nehru Road,  
Kolkata-700071

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Date: 14-12-2022

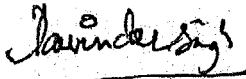
Dear Sir/Madam,

**Subject: Loss / misplaced Bonus Shares of 2005 for Folio Number 03/01611 of ITC Ltd.  
In the Name of Davinder Singh Chadha.**

I, Davinder Singh Chadha, s/o Late S. Gurbax Singh Chadha, am the shareholder of the above-mentioned folio number. Further I have lost/misplaced my bonus share certificate of 2005 for 4110 Nos of Re. 1/.

So, you are requested to release procedure for duplicate share certificates for these.

Thanking you and hopping for your early and positive response.



Davinder Singh Chadha  
40, Athabaska Avenue,  
North York,  
Ontario M2M 2T7  
Canada

