



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: lsc/Lost/Exch/48

16th June, 2022

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificate

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 2880 shares of ₹1/- each of the Company intimated as lost by a Shareholder on 14th June, 2022.

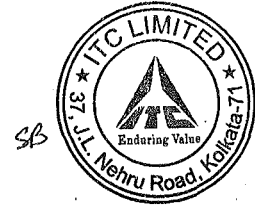
Copy of the letter received from the Shareholder regarding loss of the aforesaid Share Certificates is enclosed for your reference.

Yours faithfully,


(T. K. Ghosal)
Deputy Secretary
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
10/05974	000021791	0000037460201	0000037462120	0000000001920
10/05974	000088001	0002522159131	0002522160090	0000000000960



167354

By speed post

To
The Company Secretary,
ITC Limited,
Virginia House,
37, J N Road,
Kolkata – 700 071

Date: 09 /06/2022

Dear Sir/Madam,

Ref: Folio No. 10/05974

Re: Name Deletion / Issue of Duplicate share Certificates.

I, the undersigned being the joint holders(s) with Miss J Sarasvathy Jayakannan (deceased) who has expired hereby request you to delete her name from the Register of Members of the Company in respect of 8640 equity shares (out of 2880 equity shares is lost/mis-placed).

I give here under particulars regarding shares holding.

S No.	Folio No	Distinctive No(s)	Share Certificate No(s)	No of Shares
1.	10/05974	3863974748 – 3863977627	165255	2880
2.	10/05974	8078253106 – 8078255985	242591	2880
3.	10/05974	lost / Mis-placed		2880

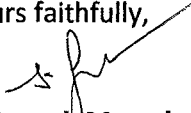
I hereby enclosed the following documents:

- Self-attested Aadhar card copy,
- Self-attested Pan Card Copy,
- Notarized 1st holder Death certificate,
- Copies of share certificate,
- Affidavit for one and same person.

I hereby request you to delete the 1st holder name from Register of Members of the Company and Issue me **duplicate share certificate of 2880** equity shares of your company.

Thanking you and looking forward your early reply.

Yours faithfully,


(J Ganesh Moorthy)
Elcanso Apartments, Flat no 3A
10, Casa Major Road,
Egmore, Chennai – 600 008.

Encl : a/a

