



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

14th June, 2023

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 4800 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 12th June, 2023 and 13th June, 2023.

Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

Yours faithfully,

**TUNAL
KUMAR
GHOSAL**

Digitally signed by
TUNAL KUMAR
GHOSAL
Date: 2023.06.14
16:02:35 +05'30'

(T. K. Ghosal)
Deputy Secretary
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
04/18013	000012911	0000023679871	0000023680750	0000000000880
04/18013	000079120	0002515268006	0002515268445	0000000000440
16/30386	000252805	0008096257482	0008096258081	0000000000600
20/04450	000056741	0000090743141	0000090743780	0000000000640
20/04450	000122962	0002548803626	0002548803945	0000000000320
20/04450	000191611	0003915343795	0003915344754	0000000000960
20/04450	000261941	0008108682006	0008108682965	0000000000960



194490

REQUEST LETTER FOR ISSUANCE OF DUPLICATE SHARE CERTIFICATE

(In transit loss)

To,

Company Secretary

ITC Ltd

Kolkatta 700071

Sub : Issuance Duplicate Share Certificate of Bonus'16

Ref : Folio No. 16/30386

Cert. No. 252805

Dist. No. 8096257482 to 8096258081

No. of shares 600

Dear Sir/Madam,

Company has allotted Bonus 16 equity shares of ITC Ltd.

I have not received above referred share certificate(s) due to in transit loss. For issuance of duplicate share certificate(s) in lieu of the above, I am enclosing herewith the following documents to enable you to issue the duplicate share certificate(s).

1. Certified copy of ID and address proof (self attested).
2. Certified copy of PAN Card (self attested).

Kindly do the needful at the earliest possible.

Thanking you,

Yours faithfully

Signature of Shareholder(s)



Anil Kumar Prasad

S/O Bal Govind Prasad, House No. 19 , ADM Road Gokul Path, North Patel Nagar,

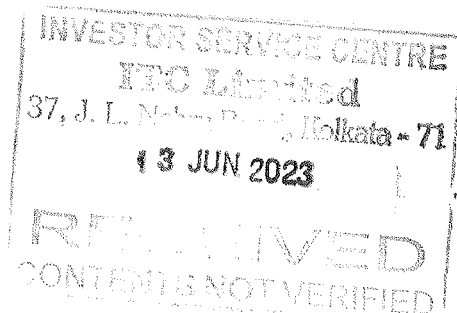
Keshri Nagar, Patna 800024

Email akprasad88@gmail.com

(Name, Add & E-mail ID)

Date : 04/06/2023

Place :Patna



194484

Folio No 20/04450

Investor Service Centre

ITC Ltd

37, J L Nehru Rd

Kolkata 700071

Mildred Teixeira

Catherina Howe

Marowli Village

RC Marg, Chembur

Mumbai 400074

10.06.2023

Sub: Misplaced share certificate of Nos 2880 Equity
Process to retrieve

Sir,

I ~~was~~ am the holder of 2880 Equity Shares of TV
2 one each. In 2018 I had sent the same
for dematerialisation through my DP

Saraswat Co-op. Bank Ltd. (DP ID - IN300829)
The same were rejected as there was mismatch
in name pattern.

I was in communication with my DP for
the retrieval of the share certificate. They
claim the same were sent to my address.
However I did not receive the same.

I request you to please suggest the procedure
to be followed to obtain replacement, to enable
send the same for Dematerialisation

Thanking you, yours truly
x Teixeira

Encl. Copy of correspondence exchanged

INVESTOR SERVICE CENTRE
ITC Limited
37, J. L. Nehru Road, Kolkata - 71
13 JUN 2023

RECEIVED
CONTENT NOT VERIFIED

To,
Investor Service Centre
ITC Limited,
37 Jawaharlal Nehru Road, Kolkata 700 071 India.

Date: 01/06/2023

SUBJECT: KYC UPDATION, TRANSPOSITION AND DUPLICATE REQUEST

COMPANY NAME: ITC Limited

FOLIO: 04/18013

Your letter ref no 190830/DOC/ISR-1/66787-CERT dated 12/05/2023

We, SHEWAK DEMBLA AND TANUJA DEMBLA jointly hold shares of ITC Limited under Folio no 04/18013.

We had submitted 2 original share certificates totalling to 2640 equity shares of ITC Ltd along with ISR 4 form for transposition of name as our demat account is held in the order as 1st holder Tanuja Dembla and 2nd holder Shewak Dembla.

The said request was rejected, we are hereby furnishing reply to your questions:

1. Submitting ISR 2 and original cancelled cheque leaf of 1st holder for updation of bank account
2. Submitting duly filled nomination form
3. Note that we only have 2640 shares in our possession, the balance 880 and 440 shares are lost; hence we are hereby applying for duplicate shares. **Please find enclosed letter for loss of these 2 share certificates:**

Certificate No	Shares	Distinctive No
12911	880	23679871 – 23680750
79120	440	2515268006 - 2515268445

Please approve our transposition and duplicate request.

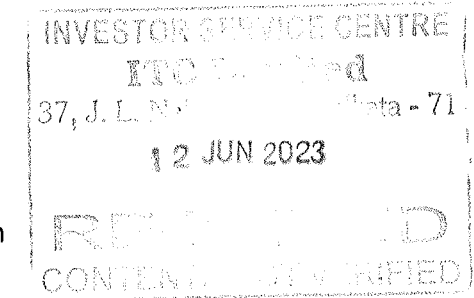
(Signature)
(SHEWAK DEMBLA)

Address: C-468, Defence Colony, Lajpat Nagar, South Delhi – 110024

Email: iamdembala@outlook.com

ENCLOSED:

1. Your letter dated 12/05/2023
2. Letter intimating loss of shares
3. FIR for loss of shares
4. 2 Original Share Certificates of 1320 shares each
5. Nomination form
6. ISR 2 and cheque of 1st holder
7. CML of Demat account
8. Self - attested and Notarised copy of PAN and Aadhar of both shareholders
9. 2 SEBI form ISR 4 - for transposition request and duplicate request
10. SEBI Indemnity Bond and Affidavit for Duplicate shares



Note: As value of lost shares is very close to 5L, please exempt the requirement for newspaper advertisement.