



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

13th April, 2022

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 34380 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 12th April, 2022

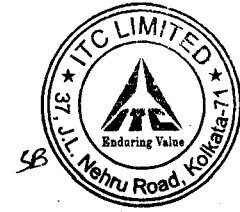
Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

Yours faithfully,


(T. K. Ghosal)
Deputy Secretary
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
04/33659	000081818	0002516614576	0002516614635	0000000000060
04/33659	000163931	0003851919869	0003851920048	0000000000180
13/00627	000030511	0000050743791	0000050749670	0000000005880
13/00627	000096723	0002528801046	0002528803985	0000000002940
13/00627	000174162	0003876612256	0003876621075	0000000008820
13/00627	000247466	0008085860693	0008085869512	0000000008820
13/20833	000175388	0003880889516	0003880893355	0000000003840
13/20833	000248233	0008088228471	0008088232310	0000000003840



163297

To
Ms. Rupamita Ghosh
Investor Service Centre
IIC Limited
37, Jawahar Lal Nehru Road
Kolkata - 700071

Sub: Letter for loss of Shares Certificate

Respected Madam

Date:- 01/04/2022

I, Sukumar Maitra, a shareholder in your esteemed company with 26460 (Twenty Six thousand Four Hundred & Sixty only) shares of rs. 1/- each, held in my account number 13/00627, would request you to kindly issue me the duplicate share certificates of the same, since, I have lost the entire bunch of my physical certificates held in my account. In receipt of my above statement, certain forms (printed) were sent in from your end, which I am sending herewith duly filled and signed in along with other mandatory informations and documents as required by your company.

In this context, I would like to specifically mention that there would be an immediate change in the name of the nominee for this account provided earlier, from Monoj Maitra to my wife Mrs. Sathi Maitra, now.

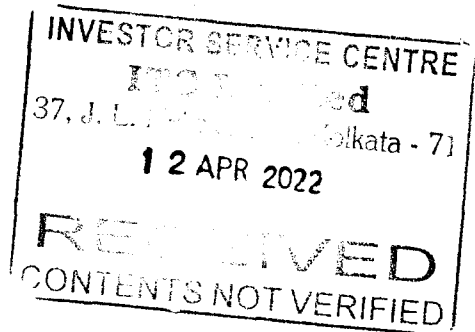
A special request, hereby, is made to your goodself to have considered my old age (84+) and expedite the procedure of updating my lifelong investment in your esteemed company, at your earliest and oblige.

Thanking you in anticipation.

Yours faithfully



[SUKUMAR MAITRA]
523/1, FARNASREE PALLY
BEHALA,
KOLKATA - 700060
MOBILE - 9331034532




01/04/22

163298

To,
Investor Service Centre
37, Jawahar Lal Nehru Road
Kolkata -- 700071

Date: 19.03.2022

Subject: Issue of duplicate Share certificates
Reference: Email dated 01/10/2019, headed as under-
"Loss of share certificate/change of address, A/c no- 04/33659"

Sir/Madam,

The above said email as "**EMAIL-1**" is attached herewith for preview.

Now, I am enclosing **FIR acknowledgement** appearing details of share certificate numbers and distinctive numbers therein. After it, as per requirement, specimen signature form, **original cancelled cheque leaf, PAN copy, Aadhar copy and request letter for change of address** have been attached here. Regarding other legal formalities, **Indemnity Bond, Affidavit and Bank guarantee** are also attached herewith.

Details of shares are as under:

Certificate No	date	No. of shares	Distinctive Nos.
81818	5-10-2005	60	2516614576-2516614635
163931	6-8-20 10	180	3851919869-3851920048

→ Taking reference of your email dated 01-Oct-2019, you have received mandate form for payment through electronic mode and hence only photocopy of this form verified and filled is also attached with email printout as "**EMAIL-2**".

On receipt of the same, kindly guide me further.

Thanking You

✓ Vidya Dadlani
(Vidya Dadlani)

D/o- Bachchu Mal Manghwani

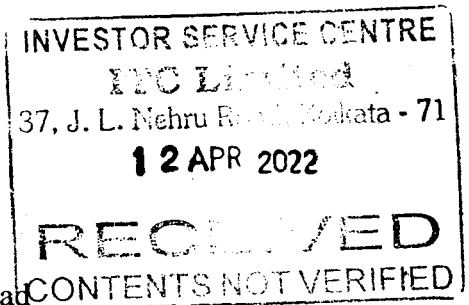
R/o- W/o- Jai Prakash Dadlani

H.No- 19 B, Manu Vihar, Phase 1, Shahganj Bodla Road

Near Maruti Estate, Shahganj, Agra-282010 (UP)

Phone-9368180018

Email- ankush_bansal2002@yahoo.com



Attachments: EMAIL-1, FIR acknowledgement, Original cancelled cheque leaf, PAN copy, Aadhar copy, Request letter for change of address, Indemnity Bond, Affidavit, ~~Bank~~ guarantee, Mandate form, EMAIL-2.

27th January 2022

From,
M.Meenakshi Somasundaram
No 19 Raja Street,
T Nagar
Chennai 600 017

To,
Investor Service Centre
ITC Limited.,
37 Jawaharlal Nehru Road
Kolkatta 700 001

163299

Folio No : 13 /2 0833

Sir,

Ref : Your E-mail dt. 27th February 2020

I am hereby enclosing the documents as per your letter ref. mentioned above for your perusal to issue me the Duplicate Certificate of ITC Limited.

The following documents are attached along with this request letter.

1. Self attested copies of my Aadhar and Pan card
2. Indemity Bond on the required stamp paper duly notarized for Face Value of Rs.10/- and Re.1/- each
3. Affidavit on required stamp paper duly notarized for Face Value of Rs.10/- and Face Value of Re. 1/- each
4. Counter Guarantee on required stamp paper duly notarized for Face Value of Rs.10/- and Face Value of Re. 1/- each
5. Surety details along with their self attested Pan, Aadhar and ITR copies
6. Witness details along with their self attested Pan and Aadhar copies
7. Specimen Signature duly attested by the Bank Manger
8. Original Cancelled Cheque leaf
9. Police complaint Acknowledgement duly notarized for Face Value of Rs.10/- and Face Value of Re. 1/- each

Thanking you

Yours faithfully


(M Meenakshi Somasundaram)

