



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L.Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

12th February, 2021

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 51315 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 10th February, 2021.

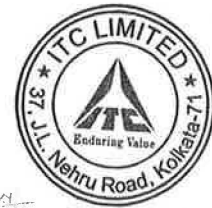
Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

Yours faithfully,

(T. K. Ghosal)
Asst. Company Secretary
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
11/02062	000023932	0000040619951	0000040626210	0000000006260
11/02062	000090142	0002523739006	0002523742135	0000000003130
11/02062	000169721	0003867038897	0003867048286	0000000009390
11/02062	000243920	0008080113410	0008080122799	0000000009390
11/41634	000027572	0000047489501	0000047489820	0000000000320
11/41634	000093782	0002527173781	0002527173940	0000000000160
11/41634	000172055	0003873244722	0003873245201	0000000000480
11/41634	000245363	0008083743468	0008083743947	0000000000480
11/42848	000028186	0000047573351	0000047573440	0000000000090
11/42848	000094397	0002527215736	0002527215780	0000000000045
11/42848	000172484	0003873341747	0003873341881	0000000000135
11/42848	000245644	0008083795880	0008083796014	0000000000135
19/60233	000054273	0000088643901	0000088643960	0000000000060
19/60233	000120492	0002547752956	0002547752985	0000000000030
19/60233	000189775	0003912629053	0003912629142	0000000000090
04/09473	000012148	0000022552471	0000022554390	0000000001920
04/09473	000078357	0002514704306	0002514705265	0000000000960
04/09473	000161686	0003848346409	0003848349288	0000000002880
03/08132	000009221	0000016511361	0000016512640	0000000001280
03/08132	000075429	0002511680621	0002511681260	0000000000640
03/08132	000159726	0003842792467	0003842794386	0000000001920
03/08726	000009229	0000016518481	0000016519760	0000000001280
03/08726	000075437	0002511684181	0002511684820	0000000000640
03/08726	000159734	0003842803147	0003842805066	0000000001920
18/09963	000044183	0000074672671	0000074675230	0000000002560
18/09963	000110400	0002540767241	0002540768520	0000000001280
18/09963	000183183	0003900219038	0003900222877	0000000003840



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(48)

To

Date: - 03/02/2021

ITC (investor service centre)

37, J.L. Nehru Road

(ITC Centre – 1st Floor),

Kolkata - 700071.

From

Pradeep M.G

#178, 1st Main Road, Milk Colony,

Subramanya Nagar,

Bangalore -560021

Karnataka



Sub: - Cleared rejection for duplicate cum transmission of ITC shares. (Folio No:04/09473)

Dear sir/Madam,

As per your replay latter dated 11/01/2021 and replay mail dated 25/01/2021, I am sending new FIR copy, Affidavit and Indemnity for issuing of duplicate share certificates (cleared Rejections), so I already sent transmission procedures and sending duplicate shares procedures to you, so kindly verify all documents and transmit all shares into my name (M.G. Pradeep) and credited all pending dividends to my bank account.

Once you complete of transmitting procedures, then send me Entitlement letter (IEPF shares & Its dividends) for claiming of IEPF shares & Its dividends from IEPF authority.

Thank you very much

Thanks & Regards

M.G. Pradeep
M.G. Pradeep

7/2/21
127119
m

From
Sujatha Kumar
No. C, Manushree apts,
O. No. 28, N. No. 20,
Vivekanandapuram, 2nd street,
West Mambalam, Chennai 600 033

To
Investor Service Centre
ITC Ltd
Kolkata



Dear Sir
Sub: Transmission of Shares—Folio No. 11/2062, 11/41634

Further to your mail dated February 4, 2021, I would like to inform you that I do not have the original share certificates of the above folio nos. Hence, I am submitting the below mentioned documents for your perusal.

1. Affidavit
2. Indemnity Bond
3. Legal Heir Certificate (Original-Tamil, Tamil to English Translation).
4. FIR
5. Aadhar copies of Mr. Suresh & Mr. Lakshmi Narayanan.

Request you to do the needful.

Regards

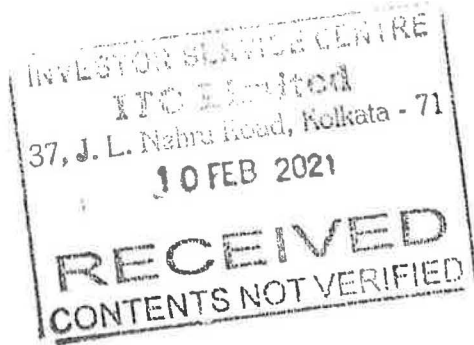
X

Sujatha Kumar
5/2/2021

127/20

From
Seetha Krishnan
No. C, Manushree apts,
O. No. 28, N. No. 20,
Vivekanandapuram, 2nd street,
West Mambalam, Chennai 600 033

To
Investor Service Centre
ITC Ltd
Kolkata



Dear Sir
Sub: Deletion of Name—Folio No. 11/42848

Further to your mail dated February 4, 2021, I would like to inform you that I do not have the original share certificates of the above folio nos. Hence, I am submitting the below mentioned documents for your perusal.

1. Affidavit
2. Indemnity Bond
3. Legal Heir Certificate (Original-Tamil, Tamil to English Translation).
4. FIR

Request you to do the needful.

Regards

X. Seetha Krishnan

Seetha Krishnan
5/2/2021

To,
The Investor Service Center,
ITC Limited,
37, Jawaharlal Nehru Road,
Kolkata – 700 071

Hyderabad,
February 2, 2021.

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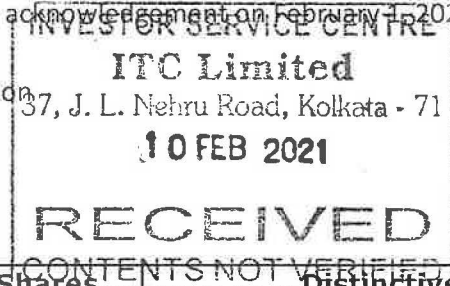
Ref: My application for transmission of shares with Ref No. TRM/4411 and A/c No. 19/60233

Sub: Mailing requisite documents for missing share certificates

Dear Sir/Madam,

I, V. Visalakshi have made application for transmission of shares which are in the name of my Late husband Shri V.V. Subramanyam vide the above Ref details. As per you e-mail dated December 9, 2020, I am attaching the following for completing the process of transmission of shares.

1. E-mail trail of communications with ISC and their acknowledgement on February 1, 2021 that all the documents are in order for completing the transmission.
2. Missing Certificate from jurisdictional Police Station
3. Affidavit
4. Indemnity Bond



This is for the transmission of the below shares

Account No.	Share Certificate No.	No of Shares	Distinctive Nos.
19/60233	54273	60	88643901 - 88643960
	120492	30	2547752956 - 2547752985
	189775	90	3912629053 - 3912629142

Handwritten signature

Please complete the process of transmission in my favour at the earliest. I also request you to let me know the conversion ratio for each of the shares mentioned in the 3 tables above and the final number of ITC shares that I would be getting in my favour. Also, I request to bear in mind my correct spelling while carrying out the transmission on my name.

Please reach out to me in case you have any queries. My mobile number is +91 95336 76570 and my e-mail ID is Vemuri.visalakshi@gmail.com. You may also reach out to my son on his mobile at +91 90140 76570 or his e-mail ID Vemuri.sidhartha@gmail.com.

Yours Faithfully,



(V. VISALAKSHI)

Investor Service Centre
ITC Limited
37 Jawaharlal Nehru Road
Kolkata 700 071
India



Dated 4 Feb 2021

Sub: Transmission and Loss of Shares A/C No. 03/8726 &
03/8132,18/9963

Ref: TRM/2134,2136,2135

Dear Sir,

Further to the earlier correspondence, Please find attached the affidavit for lost shares in respect of the above folios the required format.

Thanking you

C Narasimha Rao

C Narasimha Rao

Mobile: 9380560547

Email: cnrao_chennai@yahoo.com

Address : 2F , Sanjivini
72/1 , LB Road
Thiruvanmiyur
Chennai , 600041