



INVESTOR SERVICE CENTRE  
**ITC Limited**  
37 J. L.Nehru Road  
Kolkata 700 071, India  
Telephone nos. : 1800-345-8152 (Toll free)  
91 33 22886426 / 0034  
Facsimile no. : 91 33 22882358

**Ref.: Isc/Cert/Issue/48**

**8th September, 2022**

The Manager  
Listing Department  
National Stock Exchange  
of India Ltd.  
Exchange Plaza  
Plot No. C-1, G Block  
Bandra-Kurla Complex  
Bandra (East)  
Mumbai 400 051

The General Manager  
Dept. of Corporate Services  
BSE Ltd.  
P. J. Towers  
Dalal Street, Fort  
Mumbai 400 001

The Secretary  
The Calcutta Stock  
Exchange Ltd.  
7, Lyons Range  
Kolkata 700 001

Dear Sirs,

**Sub: Issuance of "Letter of Confirmation" in lieu of Duplicate Share Certificates**

This is further to our letter dated 2.09.2022.

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, read with SEBI Circular No. SEBI / HO / MIRSD / MIRSD\_RTAMB / P / CIR / 2022 / 8 dated 25<sup>th</sup> January, 2022, please find enclosed a statement providing details of "Letter of Confirmation" issued by the Company to its shareholders on 2nd September, 2022 in lieu of Duplicate Share Certificates.

Yours faithfully,

**TUNAL**  
**KUMAR**  
**GHOSAL**  
Digitally signed  
by TUNAL  
KUMAR GHOSAL  
Date: 2022.09.08  
17:13:06 +05'30'

(T.K. Ghosal)  
Deputy Secretary

Encl.: A/a

DETAILS OF LETTER(S) OF CONFIRMATION ISSUED

| LEDGER FOLIO NO | CERTNO    | DISTNO FROM   | DISTNO TO     | LETTER OF CONFIRMATION NO | NO. OF SHARES |
|-----------------|-----------|---------------|---------------|---------------------------|---------------|
| 35/02128        | 000196050 | 0005140224108 | 0005140225067 | 230                       | 0000000000960 |
| 04/04484        | 000011576 | 0000021236831 | 0000021239430 |                           | 0000000002600 |
| 04/04484        | 000077785 | 0002514046486 | 0002514047785 | 231                       | 0000000001300 |
| 02/20420        | 000005052 | 0000010433071 | 0000010433270 |                           | 0000000000200 |
| 02/20420        | 000071259 | 0002508641156 | 0002508641255 | 228                       | 0000000000100 |
| 04/04485        | 000011577 | 0000021239431 | 0000021240370 |                           | 0000000000940 |
| 04/04485        | 000077786 | 0002514047786 | 0002514048255 | 229                       | 0000000000470 |

