



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

5th April, 2023

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 20945 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 3rd April, 2023 and 4th April, 2023.

Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

Yours faithfully,

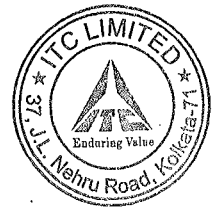
**TUNAL
KUMAR
GHOSAL**

Digitally signed by
TUNAL KUMAR
GHOSAL
Date: 2023.04.05
16:02:15 +05'30'

(T. K. Ghosal)
Deputy Secretary
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
01/25815	000001543	0000003711921	0000003713920	0000000002000
04/02008	000236836	0008067229370	0008067230959	0000000001590
04/30983	000237984	0008069977198	0008069977287	0000000000090
13/47723	000228217	0000051840961	0000051844800	0000000003840
13/47723	000250522	0008091039631	0008091041550	0000000001920
19/62707	000055399	0000089318441	0000089318650	0000000000210
19/62707	000121619	0002548091186	0002548091290	0000000000105
19/62707	000190489	0003913228483	0003913228797	0000000000315
19/62707	000260014	0008106993165	0008106993479	0000000000315
35/00849	000265302	0009322330934	0009322341493	0000000010560



The Company Secretary,
The Investor Service Centre,
ITC Limited,
37 J. L. Nehru Road,
Kolkata 700 071.

Date: 01.04.2023

Ref: My letter dated 16.01.2023

Sub:- Replacement / Re-issue of Certificate No. 1543 and issue of Duplicate Share
Certificates against Bonus Shares issued in 2016.

Dear Sir,

In receipt of your letter 186215/DOC/ISR-I/65073 Dated 25.03.2023 I am happy to know that the
KYC in respect of Folio No. 01/25815 has been updated.

I would like to state that in my said letter I had also written about replacement / re-issue of
certificate No. 1543 for 2000 equity shares. This said certificate for 2000 equity shares was lodged for
dematerialisation in 2021, but it was returned because the certificate turned invalid as it was issued
prior to the year 2005. Hence, it needs to be replaced, but I am surprised that you ignored the issue of
replacement of share certificate no. 1543 in your reply.

Similarly, the Company issued 3000 bonus equity shares in my favour in the year 2016, but the
said share certificates never reached me. I apprehend that said share certificates for 3000 equity shares
are either returned to your office or has been wrongly delivered by the postal department.

Under the circumstances, I request you to help me by issuing a replacement certificate against
certificate no. 1543. Kindly also guide me to obtain duplicate share certificates against 3000 equity
shares issued in my favour in 2016.

With Regards,

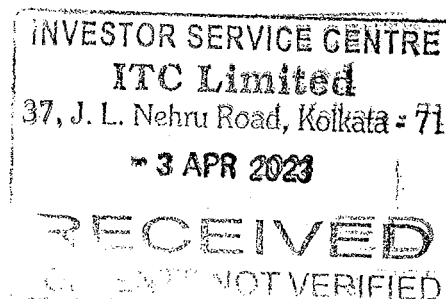
Yours faithfully,

Sunita Agarwala
Sunita Agarwala

Ramesh Agarwala
Ramesh Agarwala

Enclosed:-

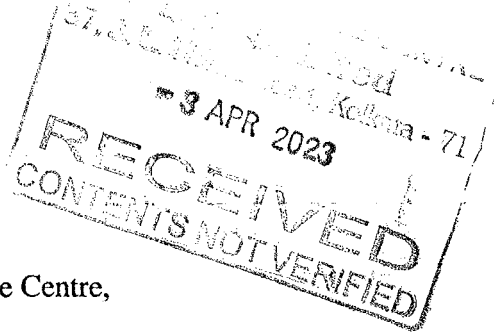
1. Copy of Share Certificate-1543
2. Copy of Email dated 24.06.2021
3. Form No. Sh-13



188160

Jewel Park,
Behind Siraj Bakery,
Mission Colony,
Valsad, Gujarat, 396001

Date: 27-03-2023



To,
Investor Service Centre,
ITC Limited,
37 J.L Nehru Road,
Kolkata, 700071

Ref: Missing shareholder certificates

Dear Sir,

In reference to the letter sent by you on 28th December 2022 and the email sent on 9th March 2023, we would like to inform you that we have with us share certificates issued in the years 1994 (bonus), 2005 (bonus) and 2010 (bonus).

But we have not received the share certificates issued in the year 2016 (bonus) and therefore they are missing.

The folio number is 04/02008.

The name of the share holder is Carmo Valentine D'Souza.

Kindly do the needful and send the share certificates issued for 2016 (bonus) so that we can demat them.

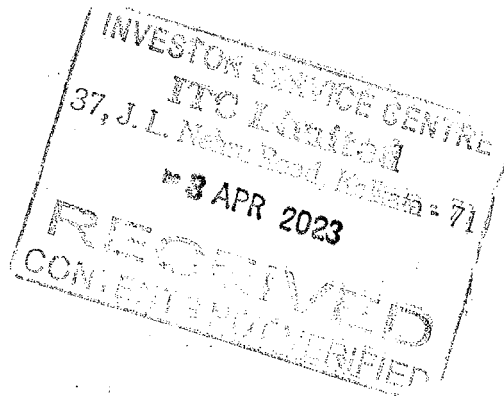
Thanking you.

Yours sincerely

Carmo Valentine D'Souza

Kindly send nomination forms for these share certificates along with 2016 (bonus) share certificates.

188159



15/3/23

Investor Service Centre
ITC Limited
37 J.L. Nehru Road,
Kolkata -700071

Dear Sir

Subect - Loss of share certificates- Folio NO 04/30983

in the name of Ashwani Kumar Dutta

Further to my letter dated 03 march,2023 and your mail dated 13 ,March2023 ,
this is to inform you that since 180 shares are with your office, so balance
bonus shares 90 are missing.

you are request to issue me the duplicate 90 shares alongwith 180
shares , so that I can get the same demat.

Yours sincerely

Ashwani Dutta

Ashwani Kumar Dutta
Baba fateh singh Nagar,
Gali No 1, Sukhchain Road
Phagwara -144001
Punjab

Mobile No- 9878847777

E mail - a_kdutta@rediffmail.com

188280

124

4.4.2023.

To

ITC Limited

Loss of Shares

copies of the

I have the shares Regd Folio No.

13 / 47723 • Certificate No. 228217

No. of ordinary share(s) Held 3840

Distinctive No. (s) 51840961 - 51844800

and Folio No. 13 / 47723 Certificate No. 250

No. of ordinary share(s) Held 1920

Please advise me the procedures for the loss of shares. I do not have the original share certificates.

I am attaching the copies of the share certificates

PH:- 9830677766

7831177466

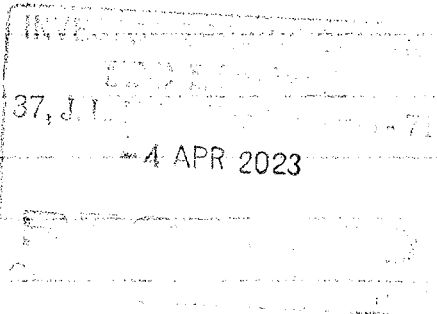
Residence Address :-

3 Kali Dutt Street

Kolkata :- 700005

Email Id :-

goveror.samanta@gmail.com



Thanking You
Yours Faithly
Somenath Mukh

M. Samanta

From
Narayan Chandra Sadhukhan
193/3 Bangur Avenue,
Near Akash Sutra Block - B
Kolkata - 700055

Date: 23.03.2023

To
ITC Limited
Virginia House, 37 Jawaharlal Nehru Road,
Kolkata - 700071

Dear Sir,
Sub: Require duplicate procedure.
Ref: ITC Limited Folio No. 19/62707.

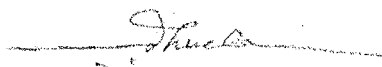
Thank you very much for your reply. This has reference to your email on 23.03.2023. I, Narayan Chandra Sadhukhan son of Nalini Nath Sadhikhan Presently residing at 193/3 Bangur Avenue, Near Akash Sutra Block - B, Kolkata - 700055 and my old address was P-300, Block -B, Flat - 12, Bangur Avenue, Kolkata - 700055 kindly update the same for future correspondence. Kindly note the following:-

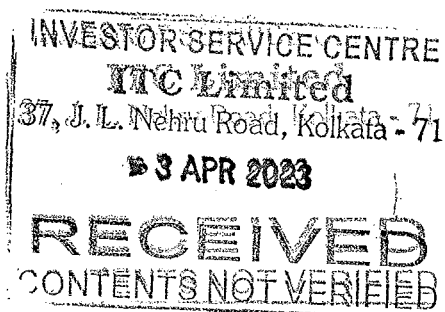
- 1) As per your letter (Folio no. 19/62707) 945 shares of Re 1/-each issued in the year 2005 (stock split and bonus), 2010 (bonus) and 2016 (bonus) either I have not received shares or lost all the physical shares due to address change.
- 2) I have tried to my best search the same in all probable places but I could not locate the shares certificate and I fear that all the shares have been lost.

With regards to the above, I request you to kindly let me know the duplicate process and required formalities that need to be done.

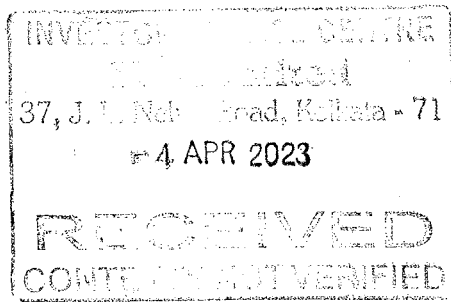
Expecting a favourable and encouraging reply.

Thanking you,
Yours faithfully,


(Narayan Chandra Sadhukhan)



188284



From,

Mr Anil G. Chetnani
Bhatia Bldg #156 4th floor
Lt. Dilip Gupte Road
Mahim 400016
Maharashtra
email: anilchetnani1@
gmail.com
Cell: 9833873777

To,

ITC (Investor Cell)

Subj: Loss of Shares

Dear Sir/Madam,

This is with regards to the folio number 35/849. I am unable to trace 10,560 shares which bears certificate no 265602, Certificate Date 07/07/2016, Distinctive NOS 9322330934 to 9322341493. Please let me know the procedure to enable me to procure the same. kindly correspond through email.

Thanking you,
yours truly