



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

5th April, 2022

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 33480 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 4th April, 2022.

Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

Yours faithfully,


(T. K. Ghosal)
Deputy Secretary
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
03/19166	000010033	0000018181381	0000018181680	0000000000300
03/19166	000076241	0002512515631	0002512515780	0000000000150
03/19166	000160243	0003844342217	0003844342666	0000000000450
13/27168	000175762	0003882894561	0003882914540	0000000019980
18/04627	000043401	0000073425901	0000073428700	0000000002800
18/04627	000109617	0002540143536	0002540144935	0000000001400
18/04627	000182650	0003898973053	0003898977252	0000000004200
18/04627	000254494	0008098611674	0008098615873	0000000004200



162659

To
The Secretary,
Investor Service Centre,
ITC Limited,
37, Jawaharlal Nehru Road,
Kolkata- 700 071

Sub.: Request for issue a duplicate certificate
which is lost.

Dear Sir,

This is to inform you that we are a resident of old no 10/3 Shantinagar Street,
new no. 12 Shantinagar Street (M K T Sarani), Bhadrakali, Hooghly – 712232.

We have lost our ITC shares Certificate while carrying for photo copy in Kathal
Bagan Bazaar area, consisting of 900 shares vides their Folio No. DPID & CL ID No/FOLIO No.
03/19166. But having a certificate vides no. 235848 in the Reg. Folio No. 03/19166 consisting of
450 shares only.

So, you are requested to inform us any formalities to be done from our end to
get the lost Certificate immediately.

Thanking you,

Yours faithfully,

Amita Chowdhury
(AMITA CHOWDHURY)

Dilip Kumar Chowdhury
(DILIP KUMAR CHOWDHURY)

Date:

Place: Uttarpara

Mobile No - 9830067853



162658
To
The Registrar,
ITC Ltd
Virginia House, 37,
Jawaharlal Nehru Road,
Kolkata: 700071.

From
Balaram Mukherjee
161 B.K Paul Avenue
Hatkhola, Kolkata 700005

Dear Sir,

Attention to Ms. Rupannita Ghosh

Unit: ITC Limited

Folio No: 13/27168

Sub: For Loss of share certificate or Issue of Duplicate share certificate procedure requirement proper

Dear Madam,

This is to inform you that I am not find out my share certificate of "ITC Ltd" face value Re 1 certificate no 175762 for 19980 shares issued in 2010 (Bonus) . Till now I am not find my share certificate above mention certificate no for that I wants to make issue of duplicate share certificate . Kindly let me know the procedure formalities of duplicate share certificate send me documents Performa. I enclosed my PAN card & Aadhar card Xerox copy , original cancelled cheque and Specimen signature on Bank's letterhead and ~~Mandate Form~~. Below share certificate I am find out in my house , I wants to make issue of duplicate share certificate .

Details of Share Certificates			
Account No :	13/27168		
Certificate No	Certificate Date	No of Shares	Distinctive Nos.
175762	06-08-2010	19980	3882894561 - 3882914540

Please send me all documents formalities urgent basis, I also send you one request letter for this matter.

Kindly cooperates with me.

Thanks & Regards

Balaram Mukherjee
Balaram Mukherjee

Enclosed the below documents :

- 1) Bank letterhead for Specimen signature
- 2) Cancelled cheque
- 3) Self attested PAN card
- 4) Self attested Aadhar card
- 5) ~~Mandate Form~~

INVESTOR SERVICE CENTRE

ITC Limited

27, 1st Floor, Kolkata - 71

- 4 APR 2022

RECEIVED

CONTENTS NOT

3C Sahjeevan Apartments
219, Raj Mahal Vilas Extn
Bengaluru 560080

162656

To
Investor Relations Services
ITC Limited
Virginia House
Calcutta

Dear Sirs, Re : Folio No 18/04627

I am Madhu Ramachandra Rao a shareholder in your company holding 12,600 equity shares with the above folio reference.

Since I have been residing outside India, I have unfortunately misplaced most of the share certificates.

I would be grateful for your guidance on how I could be issued new share certificates in respect of all the 12,600 shares.

Yours truly,



Madhu Ramachandra Rao

Bengaluru

31 March 2022.

