



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L.Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

4th November, 2020

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

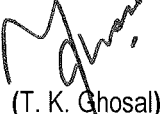
Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 105 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 2nd November, 2020.

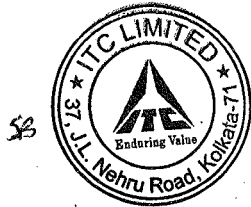
Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

Yours faithfully,


(T. K. Ghosal)
Asst. Company Secretary
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
11/41481	000171993	0003873235737	0003873235826	00000000000090
19/10468	000048292	0000082771041	0000082771050	00000000000010
19/10468	000114510	0002544816521	0002544816525	00000000000005



121436

FROM: BIPIN BENIPRASAD KEDIA
C-106, KRISHNA TOINER
NEAR SHOPPING CENTRE ROAD
DATE: 05/10/2020 CHEMBUR

TELE NO: 033 22886426 R.F.NO. 11/41481 MUMBAI-400089

TO,
INVESTOR SERVICE CENTRE
UNIT: ITC LTD,
37 JAWAHARLAL NEHRU ROAD
KOLKATA-700071

RESPECTED SIR(S),

SUB: LOST OF PHYSICAL SHARE CERTIFICATES

I SHRI/SMT BIPIN KEDIA ONE
OF THE SHARE HOLDER OF YOUR COMPANY HOLDING 90 EQ. SHARE (NINETY)
IN PHYSICAL FORM HAVE BEEN LOST. R.F.NO. 11/41481 SHARES
NINETY SHARES LOST

SO PLEASE SEND ME PROCESS OF DUPLICATE EQ. SHARE CERTIFICATES
SO I CAN PROCEED AS PAR YOUR REQUIREMENT. SO SEND FULL DETAILS
OF R.F.NO./CERTIFICATES NO./DISTINCTIVE NOS./NO OF SHARES ETC.
BY REGISTERED POST TO MY POSTAL ADDRESS AS EARLY AS POSSIBLE.
ALSO OUT STANDING DIVIDEND WARRANT SEND AT MY ADDRESS.

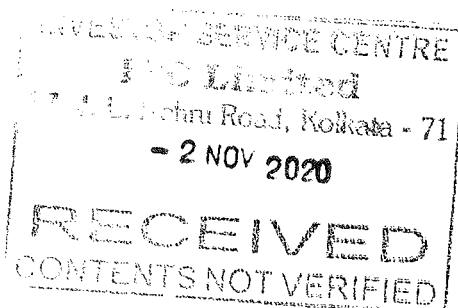
THANKING YOU. ADHAR CARD IS OUR PRESENT ADDRESS
YOUR'S TRULY,

X BIPIN

(BIPIN BENIPRASAD KEDIA)

ENCL: PAN CARD COPY / PASSPORT COPY SELF ATTESTED
ADHAR

CERTIFICATE NO: ~~11/41481~~ 27485/93695/
245319 THIS SHARE CERTIFICATE WITH
25. TOTAL 180 SHARES WITH 25. BALANCE
90 SHARE LOST



12/428

From:
Pushpa Sahal
Samriddhi Apartment,
Flat- 1C, 1st Floor,
18/2B, Sarat Bose Road,
Kolkata- 700020
Email id- kaushalyasahal@gmail.com

Date: 12.10.2020

To
Ms Sreya Bhattacharya
Investor Service Centre
I.T.C. Limited
Virginia House,
37, Jawaharlal Nehru Road,
Kolkata- 700071

Dear Madam,

Re: Folio No. 19/10468

Sub: Deletion of Name and Issue of New Share Certificate(s)

I am in receipt of your email dated 3rd December, 2019.

I would like to inform you that I had misplaced/ lost my original Share Certificate(s). I am attaching herewith self attested copy of my PAN Card and Aadhaar Card.

I request you to please send me the procedure for issue of duplicate Share Certificate(s) along with Share Certificate No. and Distinctive Nos. to enable me to fill the Indemnity Bond, Affidavit, etc. at the earliest.

Thanking you,

Yours faithfully,

✓ Pushpa Sahal

Encl: As atated.

