



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

3rd November, 2021

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificate

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 28125 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 2nd November, 2021.

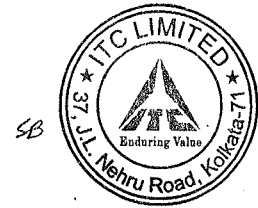
Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

Yours faithfully,

(T. K. Ghosal)
Deputy Secretary
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
08/01825	000020423	0000034206291	0000034208210	0000000001920
08/01825	000086632	0002520531216	0002520532175	0000000000960
11/21726	000025809	0000044927191	0000044927380	0000000000190
11/21726	000092019	0002525892626	0002525892720	0000000000095
11/29221	000171249	0003871823477	0003871825936	0000000002460
13/45234	000036213	0000060553101	0000060553250	0000000000150
13/45234	000102425	0002533705701	0002533705775	0000000000075
13/45234	000177744	0003885825906	0003885826130	0000000000225
16/22782	000040629	0000069648971	0000069650170	0000000001200
16/22782	000106844	0002538254031	0002538254630	0000000000600
16/22782	000180786	0003894836292	0003894838091	0000000001800
16/22782	000252549	0008095741751	0008095743550	0000000001800
16/23396	000040678	0000069721761	0000069722720	0000000000960
16/23396	000106893	0002538290426	0002538290905	0000000000480
16/23396	000180810	0003894869847	0003894871286	0000000001440
16/23396	000252563	0008095766006	0008095767445	0000000001440
18/00920	000182400	0003897255103	0003897255192	0000000000090
18/29237	000291109	0000000800751	0000000812990	0000000012240



Date: 04/10/2021

Mrs. Mohana Ranganath
Flat No.006, YD Lotus Apartments,
1st Main, 2nd A Cross,
Horamavu Main Road,
Banaswadi,
Bengaluru - 560 043.

151572

48

To:
Investor Service Centre
ITC Limited
37 Jawaharlal Nehru Road
Kolkata 700 071.

Dear Sir / Madam,

Sub: a) Duplicate Shares to be issued for 90 (Ninety) Ordinary Shares held in the name of Mr. PALIAKARA NARAYAN RANGANATH (since deceased).

Folio No.	Share Certificate no.	Distinctive Nos.	No. of Shares
18/920	182400	3897255103 - 3897255192	90 (Ninety)

b) Transmission & Transfer of 270 (Two Hundred Seventy) Ordinary Shares held in the name of Mr. PALIAKARA NARAYAN RANGANATH (since deceased).

Folio No.	Share Certificate No.	Distinctive Nos.	No. of Shares
18/920	43041	71851381 - 71851440	60 (Sixty)
	109256	2539355236 - 2539355265	30 (Thirty)
	182400	3897255103 - 3897255192	90 (Ninety)
	254327 (Unclaimed Suspense Shares)	8097549277 - 8097549366	90 (Ninety)

With reference to the above, please find enclosed herewith the following documents:

FOR ISSUANCE OF DUPLICATE SHARES

1. FIR / Acknowledged Police Complaint - Lost Article Report No.0049764/2021 dated 14/09/21 lodged with the Bengaluru City Police Unit for Lost Share Certificate No.182400.
2. Affidavit for Issuance of Duplicate Shares - executed by all Legal Heirs.
3. Indemnity for Issuance of Duplicate Shares - executed by all Legal Heirs.
4. Attestation of Signature of Mrs. Mohana Ranganath & Mr.Rajkumar Ranganath by SBI.

FOR TRANSMISSION & TRANSFER OF ALL SHARES

1. Transmission Request Form.
2. Self-Attested Copy of PAN Card of Mrs. Mohana Ranganath & Mr.Rajkumar Ranganath
3. Indemnity - executed by all Legal Heirs.
4. Attestation of Signature of Mrs. Mohana Ranganath & Mr.Rajkumar Ranganath by SBI.
5. No Objection Certificate from Mr. Rajkumar Ranganath.
6. Self Attested Copy of PAN Card of Mr. Rajkumar Ranganath.
7. Affidavit - executed by all Legal Heirs.
8. Original Share Certificate Nos. 43041 & 109256 of Face Value Re.1/- each.
9. Original Death Certificate of Mr. PALIAKARA NARAYAN RANGANATH (since deceased).
10. Bank Mandate Form of Mrs. Mohana Ranganath.
11. Cancelled Cheque of Mrs. Mohana Ranganath.
12. Self-Attested Copy of PAN Card & Election Card of Mrs. Mohana Ranganath.

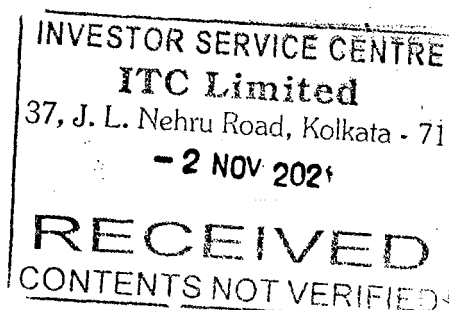
Please do the needful at the earliest.

Yours faithfully,

Mohana Ranganath

MOHANA RANGANATH

Encl: As above



151570

01.10.2021.

Rec/dup

K..RAMAMURTHY
No-51, Kempanna Street
Punjai Puliampatti
Sathy Main Road
Erode dist- 638459

To,
M/S ITC LIMITED
Investor Service Centre
Regd office- Vignia House
No-37, Jawaharlal Nehru Road
Kolkatta- 700 071

Dear Sir
Sub; Share Certificate no- 290990
Ref ; L.F No 18/29237

I bring to kind notice that, the above said Share Certificate is MISPLACED unable to Trace out.
In this Regard, I am in Receipt of your E mail date 30.09.2021 and note the contents. Now I request
you to send us the Duplicate Certificate at the earliest. The necessary formalities if any kindly
inform at once. Sorry for the Inconvenience caused in this regard.

Thanking you

Yours Faithfully


(K.RAMAMURTHY)
9361144147

INVESTOR SERVICE CENTRE
ITC Limited
37, J. L. Nehru Road, Kolkata - 71
- 2 NOV 2021
RECEIVED
CONTENTS NOT VERIFIED

151571 m
Doe/Tuy

To

The manager

Investor Service Centre

ITC limited, Kolkata

Subject Ref: TRM/5558 (148700/DOC/TRM/56228) A/c No 11/21726 Letter dated 02/10/21

Transmission of shares

Dear Sir,

This has reference to my request for transmission of shares of ITC limited held in the name of my deceased husband Sh Baldev Kaushal into my name. I am in receipt of the above mentioned letter from your office (copy attached).

As per your letter I have incorporated the details of lost shares in the NOC, Transmission form, indemnity and affidavit. Also I have got my signatures attested by the bank.

For the lost shares (certificate numbers 25809 and 92019 respectively), I have lodged a police report (copy of which is attached herewith) and also furnishing affidavit and indemnity in regard to these lost shares as suggested in your letter.

I hope this completes all the formalities as required by your office. Request you to do the needful at the earliest.

Yours truly,

① Urmila Kaushal

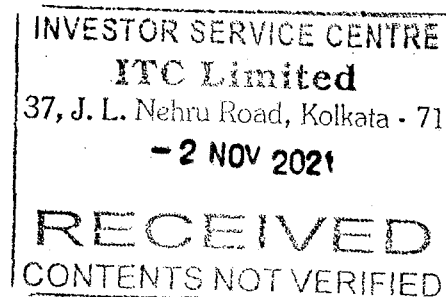
Mrs Urmila Kaushal

w/o Late Sh Baldev Kaushal

House No 290, Sector 16, Chandigarh

Mobile 9872000616

Email sarveshkaushal@gmail.com



DT: 27/10/2021

From:
Vikas Pavankumar
Bhagirathi 49 B,
Nehru Road
Vile Parle (E)
Mumbai - 400057

151568

Isr/040

Date: 07.10.2021

To:
Investor Service Centre,
Unit-ITC LIMITED
37, Jawaharlal Nehru Road
Kolkatta - 700 071

REMINDER LETTER SEND ON 01.09.21 BUY REG.A/DNO.RM464972031N (COPY ATTECHED)

REPLY NOT RECIVED

Sub: Report loss of shares

Hi there,

I, Vikas Pavankumar, writing for duplicate issue of shares hold 5400 & 4320 shares of your company under Folio No. 16/22782 & 16/23396 (dividend warrant no22058 & 22059 dt 31.07.2018). On receiving the dividend counter for these, he looked to demat them and noticed that the share certificate for these are missing.

Along with this, shares of few other companies also went missing. I understand that I need to submit a copy of FIR reporting loss of shares. I am looking for following information from you to resolve this issue

1. Share certificate Number and Distinctive Number for the lost shares
2. Would a common copy of FIR (mentioning the list of all shares from all companies) work or a separate copy (just for your company share) is required?
3. Affidavit Format (if required)
4. Indiminity bond formate
5. change of new signture forment required
6. Any advertisement if required send formate
7. Any uncliamed dividend with you please send.
8. My pan card & Adhar card copy attached
9. dividend counter folio Xerox
10. my bankers cheque Xerox

Thanks in advance.

Best Regards,
Vikas Pavankumar,

Vik



151567

SSC/PCP

Page No.

Date

07

10

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To,
ITC LTD,
KOLKATA,

11/29221

SUB: REQUEST TO ISSUE DUPLICATE SHARE
CERTIFICATE

RESPECTED SIR/MAM,
THIS IS WITH REFERENCE TO THE ABOVE
MENTIONED SUBJECT THAT WE ARE HOLDING
2400 SHARE WITH THE NAME OF HARISH
KOTHARI WITH FOLIO NUMBER 11/29221
BUT UNFORTUNATELY SHARE CERTIFICATE
WAS MISPLACED BY US

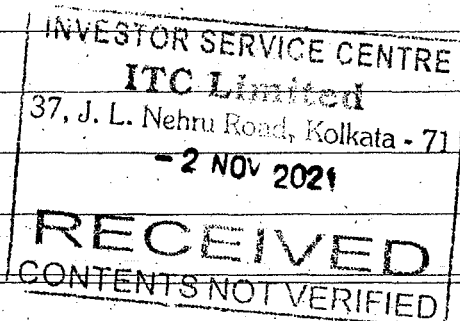
REQUEST YOU TO PLEASE ISSUE DUPLICATE SHARE
CERTIFICATE FOR THE SAME

PLEASE UPDATE MY NEW ADDRESS IN FOLIO AS PER -
IN AADHAAR

ENCL:- 1) COPY OF PAN CARD

2) COPY OF DIVIDEND WARRANT

3) COPY OF AADHAAR CARD



THANKS

R Kothari

HARISH KOTHARI

From:

October 12, 2021

Manjula Machiraju
W/O Late Venkata Ramana Murthy Machiraju
7-1-32/A, Flat No. 21
Rohini Apartments, Leela Nagar
Ameerpet, Hyderabad TS 500016

15/566

ITC / dup

To:

ITC Limited
Virginia House
37 J.L. Nehru Road
Kolkata, WB 700071

13/45234

Subj: Requesting Original Share Certificates

Dear Sir/Madam,

My late husband (Venkata Ramana Murthy Machiraju) and I (Manjula Machiraju) are owners of shares of your company.

Unfortunately, we do not have a copy of the original shares. We do however have a copy of the Bonus shares certificate issued to us on July 7, 2016. With my husband's passing, I would like to get a copy of the original shares and have the ownership transferred to my name only.

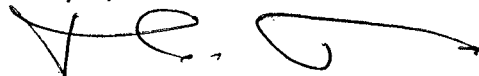
For your reference, I am sharing a copy of the following documents:

- My Aadhaar Card
- My PAN Card
- My Husband's Death Certificate
- Copy of Bonus Shares

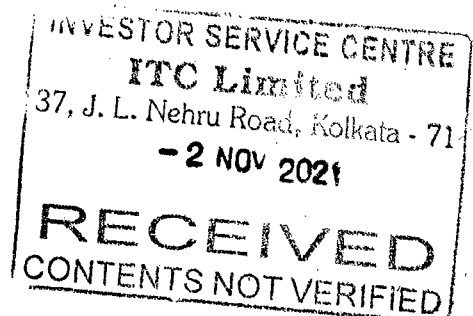
Please advise whether this information and letter is sufficient to provide the original share certificates to me. If you need any additional information, you may contact me via the address listed above or cell phone (9177695765) or email (amma19562002@yahoo.co.in).

I am requesting prompt resolution of this query.

Thank you,



Manjula Machiraju



To,
ITC LTD,
Virginia House,
37 Jawaharlal Nehru Road,
Kolkata, West Bengal, 700071

15/5/21
ITC Ltd
Sub: ITC Ltd Physical Shares Folio No. 08/01825

Respected Madam,

I, Meeta Shroff, currently residing at Lexington, USA, is the surviving share holder of the physical share certificates under Folio No. 08/01825 in ITC LTD after the death of my father Mr. Khushmanlal Hansoty. Details of certificates known to me are given below:-

Folio No	No of Shares	Certificate Number	Distinctive From	No. Distinctive No. to
08/01825	960	86632	2520531216	2520532175
08/01825	1920	20423	34206291	34208210

In response to your email dated 18.04.2021, I would like to confirm the loss of original share certificates. In this regard, I seek your guidance to let me know the following for dematerialization of shares:-

1. Current holdings with details of certificate no. & distinctive numbers
2. Process to update my current address of Lexington, USA
3. Process to update the signature
4. Process for availing the duplicate share certificates along with formats
5. Process to claim shares & dividends from IEPF

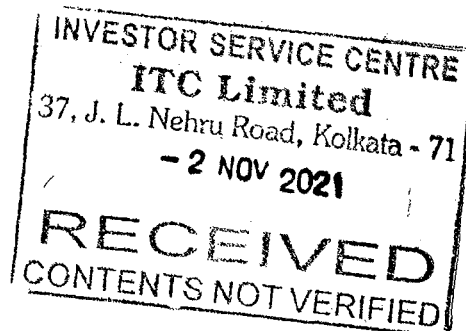
Looking forward to your quick reply,

Thanks & Regards,

Meeta Lalit Shroff

Meeta Shroff

Date: 09/10/2021



Encl: Self attested PAN Card & Passport copy

Kindly send all your replies on below address for communication purpose:

SPECTRUM HOLDINGS,
404/H, B WING, SUMIT SAMARTH ARCADE,
AAREY ROAD, GOREGAON WEST,
MUMBAI- 400104
#9930287184