



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

2nd March, 2021

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 15090 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 1st March, 2021.

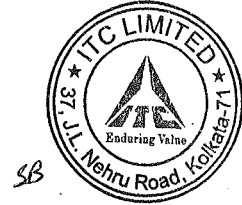
Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

Yours faithfully,


(T. K. Ghosal)
58 Asst. Company Secretary
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
03/04148	000008732	0000015679861	0000015682800	0000000002940
03/04148	000074939	0002511264551	0002511266020	0000000001470
03/04148	000159378	0003842076637	0003842081046	0000000004410
11/04735	000133517	0000041777221	0000041778850	0000000001630
11/04735	000133518	0000041778851	0000041778880	0000000000030
11/04735	000133519	0002524317641	0002524318455	0000000000815
11/04735	000133520	0002524318456	0002524318470	0000000000015
11/04735	000169857	0003868156217	0003868158706	0000000002490
13/16761	000248157	0008088129164	0008088130123	0000000000960
19/57766	000053077	0000088494541	0000088494550	0000000000010
19/57766	000119296	0002547678276	0002547678280	0000000000005
19/57766	000188952	0003912478713	0003912478727	0000000000015
19/57766	000258956	0008106529735	0008106529749	0000000000015
20/26111	000057443	0000092010331	0000092010520	0000000000190
20/26111	000123665	0002549438181	0002549438275	0000000000095



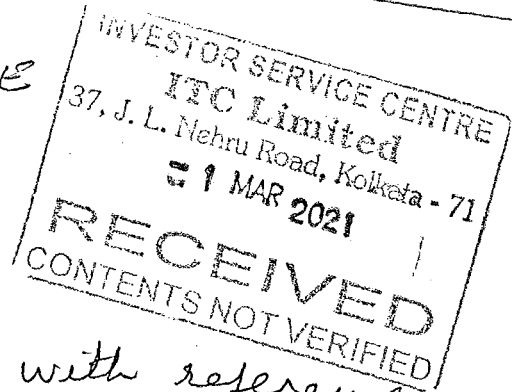
DOC/9M

128386

5/72, VIRAM BHAND,
SAMTA KUNJ,
GOMTINAGAR,
LUCKNOW - 226010

TO
INVESTOR SERVICE CENTRE
ITC LIMITED,
KOLKATA.

RESPECTED SIR,



THIS is with reference to
Ref: TRM/3875 (125550/DOC/TRM/53276)
AC/NO 03/4148

I, Apurba Chatterjee, eldest son of late Atul
Chandra Chatterjee is sending the following
documents:

- 1) Transmission Request form (Apurba Chatterjee)
- 2) Transmission Request form (Animesh Chatterjee)
- 3) Affidavit - APURBA CHATTERJEE (13230 shares)
- 4) FIR - ONLINE - FIR NO. 202100016134
- 5) INDEMNITY - APURBA CHATTERJEE
- 6) Affidavit - APURBA CHATTERJEE (4410 shares)

Thanking you,

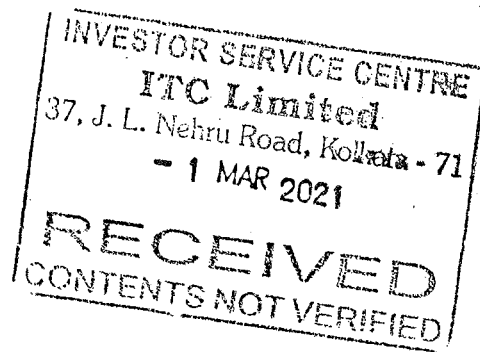
Yours sincerely,
A. Chatterjee

APURBA CHATTERJEE

Dated 22nd Feb., 2021.

To,

Mr. Tunal Kumar Ghosal
The Investor Service Centre
ITC Ltd.
37, Jawaharlal Nehru Road,
Kolkata - 700 071



Sub: Status of Share Certificates

Thanks for the update given to Mr. Goel regarding the 2490 shares pertaining to Bonus (2016) lying with you.

Further, with respect to the query in respect to the balance share certificates vide Folio No. 11/04735, please take note that after diligent search I am unable to lay hands on the same.

Accordingly, you are requested to provide me the procedure to get the duplicate shares issued against those so that the necessary formalities can be completed before March 9, 2021.

A quick response would be highly appreciated.

Regards


Gopal Krishan Kapoor

Sole Surviving heir of

Late Sh. Goverdhan Lall Kapoor and Late Smt. Shanti Devi Kapoor

128384

The Manager,
Investor Service Centre,
ITC Limited,
37, J.L.Nehru Road,
Kolkata.

Dear Sir,
Folio No. 13/16761 'LOSS OF SHARES'

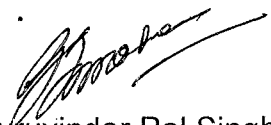
Please refer to your mail dated 17.02.2021.

I have to advise that I hold 2880 shares in the company. I have not received/misplaced/lost some share certificates, the details of which are given below. You are requested to send the certificates received back by the company, if any or advise me the procedure to get the duplicate certificates issued.

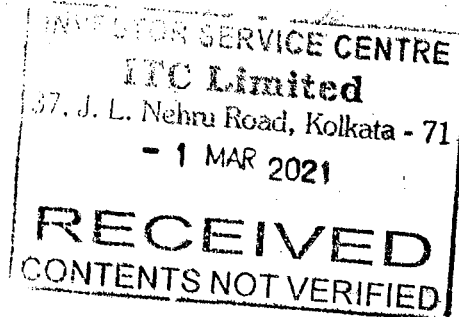
Sl No	Certificate No	Certificate Date	Number of Shares	Distinctive Numbers
1.	248157	07/07/2016	960	8088129164 - 8088130123

Thanking You.

Yours faithfully,


(Guruvinder Pal Singh Mokha)
E-51, Upper Ground Floor,
Guru Nanak Pura, Jail Road,
New Delhi. 110058.

17.02.2021



128387

The Head
Investor Service Centre,
ITC Ltd, 37, JLN Road,
Kolkatta 700071

1141, Sector A, Pocket A
Vasant Kunj
New Delhi 110070
Feb. 23, 2021

Subject TRANSMISSION OF SHARES of Mrs. (Late) Geeta Suri Folio No 19/57766

Dear Sir,

This refers to our correspondence on the above subject, resting with your dt 3/12/2019, requesting FIR, Affidavit and Indemnity Bond, for the lost 45 Shares. As required the three documents are attached herewith:

- 1, FIR, LR No 158062 dt 20/02/2021,
- 2, Affidavit,
- 3, Indemnity Bond.

It is submitted that following documents were enclosed with our letter dt September 20, 2019.

1. Copy of Death Certificate of Late Mrs Geeta Suri, who died on March 23, 2008.
2. She had D Mat account No. A C 5658 Q with M/s ALANKIT ASSIGNMENT Ltd (DP ID; IN 300118—CLIENT ID 10226014), but these shares were never transferred in her D Mat Account, as I was unaware of this fact, till receipt of your letter, by then the D Mat account of Late Mrs Geeta Suri was closed.
3. We i.e. my late wife and I have an operational joint Savings account - No 1098101025439, in CANARA Bank New Delhi.
4. Late Mrs Geeta Suri's PAN No is -ACYPS 5658 Q-
5. Transmission Request Form, duly filled in
6. Form for Updation / Registration of e-mail address.
7. N E C S MANDATE FORM.
8. Affidavit of successors, to transfer the above 45 shares in the name of Shri Jagbir Lal Suri (Mrs Geeta Suri's husband)
ALANKIT ASSIGNMENT LTD D P Z D : I N 300118, C --client I D 10226006.
10. N O C from heirs of the deceased share holder, not objecting to such transfer.

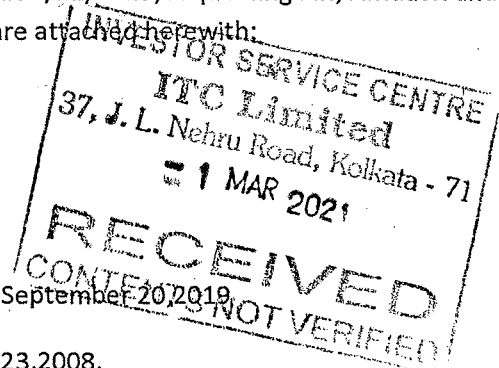
It is submitted that as all the documents required by you, have been submitted, the 45 shares held in the name of Late Mrs, Geeta Suri , may be transferred in my name, without any further delay.

Thanking you.

Shawri
(Jagbir Lal Suri)

23/02/2021.

98-105-77553.



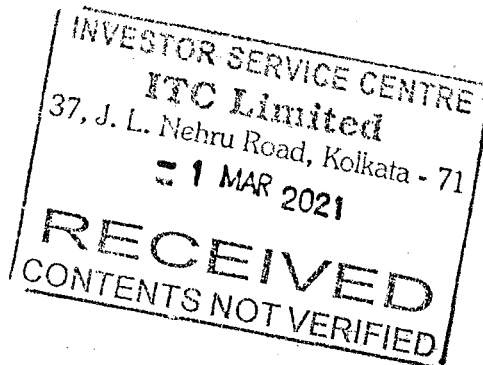
128385
Dated: 03rd February 2021

ITC Ltd.
Vignia House
37 Jawahar Lal Nehru Road
Kolkata
West Bengal 700071

Ref No : TRM/5182 (125815/DOC/TRM/53317)

Folio No. : 20/26111

Dear Sir,



This is in reply to your letter dated 22nd October 2020. In the letter it has been mentioned to submit Succession Certificate or Probate of Will or Will or Letter of Administration or Court Decree.

I would like to state that obtaining these legal documents is very lengthy and cumbersome process.

As the value of my shares is less than 2 lacs you are requested to kindly remove the requirement of these legal documents. On behalf of these I am willing to submit any Indemnity or Affidavit as required by ITC Limited.

You are requested to kindly accept my request and send the requisite formats which I can submit.

Further I would like to mention that with my letter dated 29th October 2020, I sent original Share certificates number 192050, 262247 & 2423306. As mentioned in your letter I am not in the possession of the Stock Split & Bonus shares in the year 2005. Please take following documents in your records to issue duplicate share certificates:

1. Police complaint with complete share details
2. Affidavit
3. Indemnity Bond

Kindly do the needful and confirm.

Thanking you.


(Sharat Trehan)
SFS DDA Flat No.21
East of Mukherjee Nagar
Delhi -110009

Encl: As Above