

**THRU ONLINE FILING**

September 30, 2019

BSE Ltd.  
Phiroze Jeejeebhoy Towers  
Dalal Street  
Mumbai 400 023

National Stock Exchange India Limited,  
Exchange Plaza, C-1, Block-G,  
Bandra Kurla Complex, Bandra – (East).  
Mumbai-400051.

**Sub: Extra Ordinary General Meeting of the Company on 24<sup>th</sup> October, 2019**

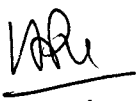
Dear Sir,

We wish to inform you that the Extra Ordinary General Meeting (EGM) of the Company will be held at Sarovar Banquet Hall, 2<sup>nd</sup> Floor, Payyade International Hotels Pvt. Ltd., Vasanji Lalji Road, Near Railway Station, Kandivli (West), Mumbai – 400 067 on **Thursday, 24<sup>th</sup> October, 2019** at 11.00 a.m. to transact the business as set out in the notice convening the said Extra Ordinary General Meeting which is mailed to the shareholders of the Company.

The Notice of the Extra Ordinary General Meeting has been sent in electronic mode to Members whose e-mail IDs are registered with the Company or the Depository Participant(s) unless the Members have registered their request for a hard copy of the same. Physical copy of the Notice of the EGM has been sent to those Members who have not registered their email IDs with the Company or Depository Participant(s).

The Notice of the EGM is also available on the Company's website [www.ipca.com](http://www.ipca.com). Members who have not received the EGM Notice may download it from the Company's website or may request for a copy of the same by writing to the Company Secretary at [investors@ipca.com](mailto:investors@ipca.com) or to the registered office address of the Company.

We also wish to inform you that pursuant to the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide its members with the facility to exercise their right to vote on the agenda items as stated in the notice of the Extra Ordinary General Meeting by electronic means and the business may be transacted through the e-voting services provided by National Securities Depository Limited (NSDL).



**Ipca Laboratories Ltd.**  
[www.ipca.com](http://www.ipca.com)

125, Kandivli Industrial Estate, CTS No. 328, Kandivli (West), Mumbai 400 067, India | T: +91 22 6210 5000 F: +91 22 6210 5005  
Regd. Office: 48, Kandivli Industrial Estate, Kandivli (West), Mumbai 400 067, India | T: +91 22 6647 4444  
E: [ipca@ipca.com](mailto:ipca@ipca.com) CIN: L24239MH1949PLC007837

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The details pursuant to the provisions of Section 108 of the Companies Act, 2013 and the relevant Rules prescribed thereunder are as follows:

1. The business may be transacted through voting by electronic means.
2. Date and time of commencement of remote e-voting: Monday, 21<sup>st</sup> October, 2019 (9.00 a.m.).
3. Date and time of end of remote e-voting: Wednesday, 23<sup>rd</sup> October, 2019 (5.00 p.m.).
4. Cut-off Date: Friday, 18<sup>th</sup> October, 2019.
5. Any person, who acquires shares of the Company and becomes member of the Company after despatch of the notice and holding shares as of the cut-off date i.e. 18<sup>th</sup> October, 2019 may obtain the login ID and password by sending an request to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) by mentioning his Folio No. / DP ID and Client ID No. However, if any shareholder is already registered with NSDL for remote e-voting, then he can use his existing User ID and password for casting his vote. If any shareholder forgets his password, he can reset his password by using "Forgot User Details / Password" or "Physical User / Reset Password" option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or contact NSDL at Toll Free No: 1800 222 990.
6. E-voting by electronic mode shall not be allowed beyond 5.00 p.m. on 23<sup>rd</sup> October, 2019.
7. The facility for voting through ballot paper shall be made available at the EGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.
8. The members who have cast their vote by remote e-voting prior to the EGM may also attend the EGM but shall not be entitled to cast their vote again.
9. Members of the Company holding shares either in physical form or in dematerialized form as on the cut-off date of 18<sup>th</sup> October, 2019 only shall be entitled to avail the facility of remote e-voting as well as voting at the Extra Ordinary General Meeting. The voting rights of the members shall be in proportion to their shares of the paid-up equity share capital of the Company.
10. The Notice of the EGM is also available on the Company's website [www.ipca.com](http://www.ipca.com) and on the website of National Securities Depository Ltd. (NSDL) [www.evoting.nsdl.com](http://www.evoting.nsdl.com).



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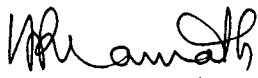
11. The shareholders may contact the Company Secretary for any grievances connected with electronic voting:

Mr. Harish P Kamath  
Corporate Counsel & Company Secretary  
Ipca Laboratories Limited  
48, Kandivli Industrial Estate  
Kandivli (W), Mumbai 400 067  
Tel. No. (022) 6210 6050  
E-mail: investors@ipca.com

Kindly take this information on record.

Thanking you

Yours faithfully  
For Ipca Laboratories Ltd.



Harish P. Kamath  
Corporate Counsel & Company Secretary

Cc: 1) National Securities Depository Ltd.  
Trade World, Kamal Mills Compound  
Senapati Bapat Marg, Lower Parel  
Mumbai 400 013.

2) Central Depository Service (I) Ltd.  
Marathon Futurex, 25<sup>th</sup> Floor,  
NM Joshi Marg,  
Lower Parel (East), Mumbai

3) Link Intime India Pvt. Ltd.  
C-101, 247 Park  
LBS Marg  
Vikhroli (West), Mumbai-400 083

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