

**THRU ONLINE FILING**

July 11, 2023

BSE Ltd.  
Phiroze Jeejeebhoy Towers  
Dalal Street  
Mumbai 400 023  
Scrip Code – 524494

National Stock Exchange India Limited,  
Exchange Plaza, C-1, Block-G,  
Bandra Kurla Complex, Bandra – (East).  
Mumbai-400051.  
Scrip Code : IPCALAB

**Sub: 73<sup>rd</sup> Annual General Meeting**

Dear Sirs,

We wish to inform you that the 73<sup>rd</sup> Annual General Meeting (AGM) of the Company will be held on **Thursday, 10<sup>th</sup> August, 2023** at 3.30 p.m. through Video Conferencing / Other Audio Visual Means (VC/OAVM) to transact the business as set out in the notice convening the said Annual General Meeting which is e-mailed to the shareholders of the Company.

The Annual Report 2022-23 for the financial year ended 31<sup>st</sup> March, 2023 of which the Notice of the 73<sup>rd</sup> AGM is a part has been sent in electronic mode to Members whose e-mail IDs are registered with the Company or the Depository Participant(s). The requirements of sending physical copy of the Notice of the AGM and the Annual Report to the Members have been dispensed with vide MCA / SEBI Circular(s). The Notice of the 73<sup>rd</sup> AGM which is a part of the Company's Annual Report 2022-23 is also uploaded on the website of the Company at [www.ipca.com](http://www.ipca.com).

The Annual Report for the financial year 2022-23 of which the notice of the 73<sup>rd</sup> AGM is a part is also available on the Company's website [www.ipca.com](http://www.ipca.com). Members who have not received the Annual Report may download it from the Company's website or may request for an electronic copy of the same by writing to the Company at [investors@ipca.com](mailto:investors@ipca.com).

We also wish to inform you that pursuant to the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide its members with the facility to exercise their right to vote on the agenda items as stated in the notice of the Annual General Meeting by electronic means and the business will be transacted through the e-voting services provided by the National Securities Depository Limited (NSDL).

**Ipca Laboratories Ltd.**[www.ipca.com](http://www.ipca.com)

125, Kandivli Industrial Estate, CTS No. 328, Kandivli (West), Mumbai 400 067 (Maharashtra), India | T: +91 22 6210 5000 F: +91 22 6210 5005

Regd. Office: 48, Kandivli Industrial Estate, Kandivli (West), Mumbai 400 067 (Maharashtra), India | T: +91 22 6647 4444

E: [ipca@ipca.com](mailto:ipca@ipca.com) CIN: L24239MH1949PLC007837

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The details pursuant to the provisions of Section 108 of the Companies Act, 2013 and the relevant Rules prescribed thereunder are as follows:

1. The business will be transacted through voting by electronic means.
2. Date and time of commencement of remote e-voting: Monday, 7<sup>th</sup> August, 2023 (9.00 a.m.).
3. Date and time of end of remote e-voting: Wednesday, 9<sup>th</sup> August, 2023 (5.00 p.m.).
4. Cut-off Date: Thursday, 3<sup>rd</sup> August, 2023.
5. Any person, who acquires shares of the Company and becomes member of the Company after despatch of the notice and holding shares as of the cut-off date i.e. 3<sup>rd</sup> August, 2023 may obtain the login ID and password by sending a request to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) by mentioning his/her Folio No. / DP ID and Client ID No. However, if any shareholder is already registered with NSDL for remote e-voting, then he can use his existing User ID and password for casting his vote. If any shareholder forgets his password, he can reset his password by using "Forgot User Details / Password" or "Physical User / Reset Password" option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or contact NSDL at Toll Free No: 1800 222 990.
6. E-voting by electronic mode shall not be allowed beyond 5.00 p.m. on Wednesday, 9<sup>th</sup> August, 2023.
7. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM thru VC/OAVM but shall not be entitled to cast their vote again.
8. Members of the Company holding shares either in physical form or in dematerialized form as on the cut-off date of 3<sup>rd</sup> August, 2023 only shall be entitled to avail the facility of remote e-voting as well as voting at the Annual General Meeting. The voting rights of the members shall be in proportion to their shares of the paid-up equity share capital of the Company.
9. The Company is also providing e-voting facility to its members in respect of the business to be transacted during the 73<sup>rd</sup> AGM. Members may follow the same procedure for e-Voting during the 73<sup>rd</sup> AGM as mentioned above for remote e-Voting. Only those Members, who will be present in the 73<sup>rd</sup> AGM through VC/OAVM Facility and have not cast their vote on the Resolutions through remote e-Voting shall be eligible to vote through e-Voting system in the 73<sup>rd</sup> AGM.
10. The Annual Report for the financial year 2022-23 of which the Notice of the 73<sup>rd</sup> AGM is a part is also available on the Company's website [www.ipca.com](http://www.ipca.com) and on the website of National Securities Depository Ltd. (NSDL) [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

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11. The shareholders may contact the Company Secretary for any grievances connected with electronic voting:

Harish P Kamath  
Corporate Counsel & Company Secretary  
Ipca Laboratories Limited  
48, Kandivli Industrial Estate  
Kandivli (W), Mumbai 400 067  
Tel. No. (022) 6210 6050  
E-mail: investors@ipca.com

Kindly take this information on record.

Thanking you

Yours faithfully  
For Ipca Laboratories Ltd.

Harish P. Kamath  
Corporate Counsel & Company Secretary  
ACS 6792

- Cc: 1) National Securities Depository Ltd.  
Trade World, Kamal Mills Compound  
Senapati Bapat Marg, Lower Parel  
Mumbai 400 013.
- 2) Central Depository Service (I) Ltd.  
Marathon Futurex, 25<sup>th</sup> Floor,  
NM Joshi Marg,  
Lower Parel (East), Mumbai
- 3) Link Intime India Pvt. Ltd.  
C-101,247 Park  
LBS Marg  
Vikhroli (West), Mumbai-400 083

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