

**THRU ONLINE FILING**

August 5, 2021

BSE Ltd.  
Phiroze Jeejeebhoy Towers  
Dalal Street  
Mumbai 400 023  
Scrip Code – 524494

National Stock Exchange India Limited,  
Exchange Plaza, C-1, Block-G,  
Bandra Kurla Complex, Bandra – (East).  
Mumbai-400051.  
Scrip Code : IPCALAB

**Sub: 71<sup>st</sup> Annual General Meeting and Book Closure**

Dear Sirs,

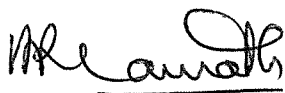
We wish to inform you that the 71<sup>st</sup> Annual General Meeting (AGM) of the Company will be held on **Thursday, 2<sup>nd</sup> September, 201** at 3.30 p.m. through Video Conferencing / Other Audio Visual Means (VC/OAVM) to transact the business as set out in the notice convening the said Annual General Meeting which is e-mailed to the shareholders of the Company.

The Annual Report 2020-21 for the financial year ended 31<sup>st</sup> March, 2021 of which the Notice of the 71<sup>st</sup> AGM is a part has been sent in electronic mode to Members whose e-mail IDs are registered with the Company or the Depository Participant(s). The requirements of sending physical copy of the Notice of the AGM and the Annual Report to the Members have been dispensed with vide MCA / SEBI Circular(s). The Notice of the 71<sup>st</sup> AGM which is a part of the Company's Annual Report 2020-21 is also uploaded on the website of the Company at [www.ipca.com](http://www.ipca.com).

The Annual Report for the financial year 2020-21 of which the notice of the 71<sup>st</sup> AGM is a part is also available on the Company's website [www.ipca.com](http://www.ipca.com). Members who have not received the Annual Report may download it from the Company's website or may request for an electronic copy of the same by writing to the Company at [investors@ipca.com](mailto:investors@ipca.com).

We further wish to inform you that pursuant to the provisions of Section 91 of the Companies Act, 2013, the Register of Members and Share Transfer Books of the Company will remain closed from Saturday, 28<sup>th</sup> August, 2021 to Thursday, 2<sup>nd</sup> September, 2021, both days inclusive, for the purpose of the Annual General Meeting.

We also wish to inform you that pursuant to the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide its members with the facility to exercise their right to vote on the agenda items as stated in the notice of the Annual General Meeting by electronic means and the business will be transacted through the e-voting services provided by the National Securities Depository Limited (NSDL).

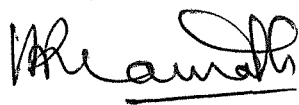


**Ipca Laboratories Ltd.**  
[www.ipca.com](http://www.ipca.com)

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The details pursuant to the provisions of Section 108 of the Companies Act, 2013 and the relevant Rules prescribed thereunder are as follows:

1. The business will be transacted through voting by electronic means.
2. Date and time of commencement of remote e-voting: Monday, 30<sup>th</sup> August, 2021 (9.00 a.m.).
3. Date and time of end of remote e-voting: Wednesday, 1<sup>st</sup> September, 2021 (5.00 p.m.).
4. Cut-off Date: Friday, 27<sup>th</sup> August, 2021.
5. Any person, who acquires shares of the Company and becomes member of the Company after despatch of the notice and holding shares as of the cut-off date i.e. 27<sup>th</sup> August, 2021 may obtain the login ID and password by sending an request to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) by mentioning his Folio No. / DP ID and Client ID No. However, if any shareholder is already registered with NSDL for remote e-voting, then he can use his existing User ID and password for casting his vote. If any shareholder forgets his password, he can reset his password by using "Forgot User Details / Password" or "Physical User / Reset Password" option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or contact NSDL at Toll Free No: 1800 222 990.
6. E-voting by electronic mode shall not be allowed beyond 5.00 p.m. on Wednesday, 1<sup>st</sup> September, 2021.
7. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM thru VC/OAVM but shall not be entitled to cast their vote again.
8. Members of the Company holding shares either in physical form or in dematerialized form as on the cut-off date of 27<sup>th</sup> August, 2021 only shall be entitled to avail the facility of remote e-voting as well as voting at the Annual General Meeting. The voting rights of the members shall be in proportion to their shares of the paid-up equity share capital of the Company.
9. The Company is also providing remote e-voting facility to its members in respect of the business to be transacted during the 71<sup>st</sup> AGM. Members may follow the same procedure for e-Voting during the 71<sup>st</sup> AGM as mentioned above for remote e-Voting. Only those Members, who will be present in the 71<sup>st</sup> AGM through VC/OAVM Facility and have not cast their vote on the Resolutions through remote e-Voting shall be eligible to vote through e-Voting system in the 71<sup>st</sup> AGM.
10. The Annual Report for the financial year 2020-21 of which the Notice of the 71<sup>st</sup> AGM is a part is also available on the Company's website [www.ipca.com](http://www.ipca.com) and on the website of National Securities Depository Ltd. (NSDL) [www.evoting.nsdl.com](http://www.evoting.nsdl.com).



**Ipca Laboratories Ltd.**

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125, Kandivli Industrial Estate, CTS No. 328, Kandivli (West), Mumbai 400 067 (Maharashtra), India | T: +91 22 6210 5000 F: +91 22 6210 5005

Regd. Office: 48, Kandivli Industrial Estate, Kandivli (West), Mumbai 400 067 (Maharashtra), India | T: +91 22 6647 4444

E: [ipca@ipca.com](mailto:ipca@ipca.com) CIN: L24239MH1949PLC007837

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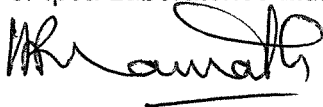
11. The shareholders may contact the Company Secretary for any grievances connected with electronic voting:

Mr. Harish P Kamath  
Corporate Counsel & Company Secretary  
Ipca Laboratories Limited  
48, Kandivli Industrial Estate  
Kandivli (W), Mumbai 400 067  
Tel. No. (022) 6210 6050  
E-mail: investors@ipca.com

Kindly take this information on record.

Thanking you

Yours faithfully  
For Ipca Laboratories Ltd.



Harish P. Kamath  
Corporate Counsel & Company Secretary  
ACS 6792

Encl: Format for the intimation of Book Closure

Cc: 1) National Securities Depository Ltd.  
Trade World, Kamal Mills Compound  
Senapati Bapat Marg, Lower Parel  
Mumbai 400 013.

2) Central Depository Service (I) Ltd.  
Marathon Futurex, 25<sup>th</sup> Floor,  
NM Joshi Marg,  
Lower Parel (East), Mumbai

3) Link Intime India Pvt. Ltd.  
C-101, 247 Park  
LBS Marg  
Vikhroli (West), Mumbai-400 083

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E: ipca@ipca.com CIN: L24239MH1949PLC007837

**FORMAT FOR INTIMATION OF BOOK CLOSURE / RECORD DATE**  
**BY LISTED COMPANIES TO THE STOCK EXCHANGE**

August 5, 2021

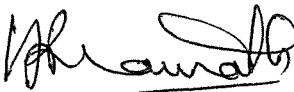
BSE Ltd.  
 Phiroze Jeejeebhoy Towers  
 Dalal Street  
 Mumbai 400 023  
 ScripCode : 524494

Listing Compliance,  
 National Stock Exchange India Limited,  
 Exchange Plaza, C-1, Block-G,  
 Bandra Kurla Complex, Bandra – (East).  
 Mumbai-400051.  
 Scrip Code : IPCALAB

**Sub: Intimation of Book Closure pursuant to Regulation 42 of the Securities & Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.**

Pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements), 2015, the Register of Member and Share Transfer Books of the Company will remain closed from Saturday, 28<sup>th</sup> August, 2021 to Thursday, 2<sup>nd</sup> September, 2021 (both days inclusive) for taking record of the Members of the Company for the purpose of Annual General Meeting.

| SYMBOL | TYPE OF SECURITY | BOOK CLOSURE<br>(both days inclusive) |                  | RECORD DATE | PURPOSE                |
|--------|------------------|---------------------------------------|------------------|-------------|------------------------|
|        |                  | FROM                                  | TO               |             |                        |
| 524494 | Equity           | 28.08.2021                            | To<br>02.09.2021 | N.A.        | Annual General Meeting |

  
 Harish P. Kamath  
 Company Secretary

Cc: 1) National Securities Depository Ltd.  
 Trade World, Kamal Mills Compound  
 Senapati Bapat Marg, Lower Parel  
 Mumbai 400 013.

2) Central Depository Service (I) Ltd.  
 Marathon Futurex, 25<sup>th</sup> Floor,  
 NM Joshi Marg,  
 Lower Parel (East), Mumbai

3) Link Intime India Pvt. Ltd.  
 C-101, 247 Park, LBS Marg  
 Vikhroli (West), Mumbai-400 083

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