



21st September 2026
IOLCP/CGC/2026

National Stock Exchange of India Ltd
Exchange Plaza, Plot no. C/1, G Block,
Bandra-Kurla Complex, Bandra (E)
Mumbai - 400 051
Security Symbol: IOLCP

BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street
Mumbai – 400 001
Security Code: 524164

Subject: Dispatch of Reminder letter to shareholders to update KYC

Dear Sir,

Pursuant to Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, we would like to submit that, we have completed the dispatch of reminder letters on 19/09/2026 to the identified shareholders, holding shares in physical mode, to update their KYC. The copy of the said letter is enclosed herewith.

This is for your information and records.

Thanking You,

Yours faithfully,
for **IOL Chemicals and Pharmaceuticals Limited**

Abhay Raj Singh
Sr. Vice President & Company Secretary



IOL Chemicals and Pharmaceuticals Limited

CIN: L24116PB1986PLC007030

Registered Office: Village & Post Office Handiaya, Fatehgarh Channa Road, Barnala, 148107, Punjab (India)

Corporate Office: 85 Industrial Area 'A', Ludhiana – 141001

Tel: +91-161-4560500 **E-mail:** investor@iolcp.com **Website:** www.iolcp.com

Ref No. <<Ref. No.>>

Client Id. <<ClientId>>

<<Fname>>

<<Add1>> <<Add2>>

<<Add3>> <<Add4>>

<<PIN>>



<<BARDATA>>

10th September 2026

Subject: Reminder to update Know Your Client (KYC) details

Dear Shareholder,

This is to bring to your notice that Securities & Exchange Board of India (SEBI) vide its Master Circular No.HO/38/13/(4)2026-MIRSD-POD/1/4298/2026 Dated 6th February 2026 and Circular No.SEBI/HO/MIRSD/POD-1/P/CIR/2024/81dated 10th June 2024, has made it mandatory for the security holders (holding securities in physical form) to update following details for their corresponding folio numbers:

- PAN
- Contact Details: Postal Address with PIN and Mobile Number
- Bank Account Details (Bank and Branch name, bank account number, IFS code)
- Specimen signature

The security holder(s), whose folio(s) do not have all the above details updated, shall be eligible:

- to lodge grievance or avail any service request from the Company's RTA/Company only after furnishing PAN, Contact Details including Mobile Number, Bank Account Details and Specimen Signature.
- for any payment including dividend, interest or redemption in respect of such folios, only through electronic mode in accordance with SEBI requirements.

Since the aforesaid details with respect to the shares held by you in the Company are not present or not updated in the database in entirety, we request you to kindly furnish the same to us through the **Form ISR-1** for updating PAN and KYC and in case of registration/ updation of specimen signature additional **Form ISR-2** for Banker's attestation of the signature of the same bank account, along with the necessary attachments / documents as stated in the forms itself. The said form can be downloaded from the website of our RTA viz. <https://www.alankit.com/registrar-and-share-transfer-agent>. While filling up the form, please strike out the portion(s) which are not applicable to you.

You are requested to ensure that your PAN is linked with Aadhaar wherever applicable under the Income-tax Act. Failure to do so may result in the PAN becoming inoperative and may have consequences under applicable tax and regulatory requirements.

You are also requested to provide/update 'choice of nomination' for ensuring smooth transmission of securities, if required. While updating Email ID is optional, the security holders are requested to register email id also to avail online services.

For appointing a nominee you are requested to furnish **Form SH-13**. A copy of the said form is available at our RTA's website viz. <https://www.alankit.com/registrar-and-share-transfer-agent>. While filling up the form, please strike out the portion(s) which are not applicable to you.

In case you do not wish to nominate any person as nominee with respect to the physical shares held by you, then please furnish **Form ISR-3** (declaration for opting out of nomination) which can be downloaded from our RTA's website viz. <https://www.alankit.com/registrar-and-share-transfer-agent>

In case you wish to cancel / change nomination at a later date with respect to the physical shares held by you, please furnish **Form SH-14**. A copy of the said Form can also be downloaded from our RTA's website at <https://www.alankit.com/registrar-and-share-transfer-agent>

A copy of the above-mentioned forms can also be downloaded from the website of the Company at <https://www.iolcp.com/investors>.

In case of any further query, you may also refer the FAQ's issued by SEBI by accessing the link: https://www.sebi.gov.in/sebi_data/faqfiles/jan-2026/1767611333081.pdf

The aforesaid documents as stated above can be provided to RTA M/s Alankit Assignments Limited (unit: IOL Chemicals and

Pharmaceuticals Limited), 4E/2, Jhandewalan Extension, New Delhi-110055 Email: rta@alankit.com / kyc_update@alankit.com or to the Company's office at 85, Industrial Area "A" Ludhiana-141003 (Email: Investor@iolcp.com) by any of the following mode:respective Depository Participant.

1. Through "In person Verification" at the office of the RTA. In that case kindly bring the original documents along with the copy/copies thereof. The copy/copies will be retained by the RTA after proper verification with the original;
2. Through Post: Hard copies which are self-attested with date.
3. Through electronic mode with e-signature.

As post 1st April 2019, the transfers of listed securities are allowed only in demat form, hence you will not be able to transfer your physical shares, if you wish to do so. Therefore, we also request you to convert your physical shares into dematerialized (demat) form at the earliest.

For any further information, queries or assistance please write/contact to our RTA:

M/s Alankit Assignments Limited

(Unit: IOL Chemicals and Pharmaceuticals Limited),
4E/2, Jhandewalan Extension,
New Delhi-110055

Email: rta@alankit.com or kycupdate@alankit.com

Tel.+91-11-4254 1958 Fax + 91-11-4254 1201

(From 9:00 a.m. to 5:00 p.m. on all working days)

In view of the above, you are advised to take a note of the above and furnish the aforesaid documents at the earliest.

In case you have already furnished the aforesaid documents, then kindly ignore this communication.

Yours faithfully,

for **IOL Chemicals and Pharmaceuticals Limited**

Sd/-

Abhay Raj Singh

Sr Vice President and Company Secretary