



## Ind-Swift Laboratories Limited

(A Recognised Export House)

Regd. Office : S.C.O. 850, Shivalik Enclave, NAC, Manimajra, Chandigarh - 160 101  
Phones : ++ 91 - 172-2730503, 2730920, Fax ++ 91 - 172 - 2730504, 2736294  
E-mail : info@indswiflabs.com Website : www.indswiflabs.com  
CIN No. L24232CH1995PLC015553



Ref: ISLL:CH:2024

Date: 28<sup>th</sup> August, 2024

**The President  
Corporate Relationship Department  
BSE Limited  
Phiroze Jeejeebhoy Towers,  
25<sup>th</sup> Floor, Dalal Street,  
Mumbai 400 001**

**The Vice President,  
Listing Compliance Department,  
National Stock Exchange of India Limited,  
Exchange Plaza, 5<sup>th</sup> Floor  
Plot No. C/2, G-Block,  
Bandra Kurla Complex, Bandra (E),  
Mumbai 400 051**

**BSE Scrip Code: 532305**

**NSE Symbol: INDSWFTLAB**

**SUBJECT: - INTIMATION OF ANNUAL GENERAL MEETING, E-VOTING AND BOOK CLOSURE FOR THE FINANCIAL YEAR 2023-24.**

**1. Annual General Meeting (“AGM”) of the Members of the Company-**

This is to inform you that the 29<sup>th</sup> Annual General Meeting (“AGM”) of Ind-Swift Laboratories Limited will be held through Video Conferencing/Other Audio Visual Means (“VC/OAVM”) on Monday, 30<sup>th</sup> September, 2024, at 11:30 A.M. to transact the Business, as set out in the Notice of the Annual General Meeting in compliance with the applicable provisions of the Companies Act, 2013 and Rules made thereunder read with relevant Circulars issued by the Ministry of Corporate Affairs (MCA) and Securities and Exchange Board of India (SEBI).

In compliance with the above laws and applicable circulars, only electronic copies of the Notice convening the 29<sup>th</sup> AGM along with the Annual Report for FY 2023-24, will be sent within prescribed timelines by e-mail to all the Members whose e-mail addresses are registered with the Company and/or the Depository Participant. The said Annual Report will also be available on the website of the Company i.e. [www.indswiflabs.com](http://www.indswiflabs.com) and on the website of the stock exchanges.

In accordance with Section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company has fixed Monday, 23<sup>rd</sup> September, 2024, as the Cut-Off Date to determine the entitlement of the members to cast their votes for the businesses to be transacted at the ensuing AGM of the Company. Other important information including a detailed procedure for remote e-voting before and during the AGM will be provided in the notes to the AGM Notice.

**2. Book Closure Date-**

Pursuant to Section 91 of the Companies Act, 2013 and the Rules framed thereunder and Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer Books of the Company will remain closed from Wednesday, 25<sup>th</sup> September, 2024 to Monday, 30<sup>th</sup> September, 2024 (both days inclusive) for





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the purpose of the 29<sup>th</sup> Annual General Meeting (AGM) to be held on Monday, 30<sup>th</sup> September, 2024.

You are requested to kindly take the same on record.

**Thanking You**

For **IND-SWIFT LABORATORIES LTD.**



**PARDEEP VERMA**  
**VP-CORPORATE AFFAIRS &**  
**COMPANY SECRETARY**

**CC:**

**National Securities Depository Limited**  
Trade World, 4<sup>th</sup> Floor, Kamala Mills  
Compound, Senapati Bapat Marg, Lower  
Parel, Mumbai – 400013

**Central Depository Services (India)**  
**Limited**

Marathon Futurex, A – Wing, 25<sup>th</sup> Floor, N.  
M. Joshi Marg, Lower Parel – East,  
Mumbai – 400013