INDIA GLYCOLS LIMITED

DNV
ISO 9001, ISO 14001, ISO 45001, ISO 50001

Plot No. 2-B, Sector - 126, NOIDA-201304, Distt. Gautam Budh Nagar (Uttar Pradesh), Tel. : +91 (120) 6860000, 3090100, 3090200
Fax : +91 (120) 3090111, 3090211, E-mail : iglho@indiaglycols.com, Website : www.indiaglycols.com

IGL/SE/2026-27/38

13th August, 2026

The Manager (Listing)
BSE Limited
1st Floor, New Trading Ring,
Rotunda Building, P.J. Towers,
Dalal Street, Mumbai- 400 001

Scrip Code: 500201

The Manager (Listing)
National Stock Exchange of India Limited
Exchange Plaza, C-1, Block – G,
Bandra Kurla Complex, Bandra (East)
Mumbai – 400 051

Symbol: INDIAGLYCO

Dear Sirs,

Sub: Disclosure under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015

With reference to the SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/91 dated 23rd June, 2025 as updated vide SEBI Master Circular Number SEBI/HO/38/13/(4)2026-MIRSD-POD/I/4298/2026 dated 6th February, 2026, attached is the specimen of the letter sent to those security holders holding securities in physical form, who are yet to furnish their Permanent Account Number, Know Your Client details and Choice of Nomination.

This is for your information and record.

Thanking you,

Yours truly,
for **India Glycols Limited**

ANKUR JAIN

Digitally signed by ANKUR JAIN
Date: 2026.08.13 18:48:05 +05'30'

Ankur Jain
Head (Legal) & Company Secretary

Encl : As above.

INDIA GLYCOLS LIMITED
CIN: L24111UR1983PLC009097
Regd. Off: A-1, Industrial Area, Bazpur Road, Kashipur-244713, Distt. Udham Singh Nagar (Uttarakhand)
Tel.: +91 5947 269000/269500 Fax: + 91 5947 275315, 269535
Website: www.indiaglycols.com
Email: compliance.officer@indiaglycols.com

13th August,2026

Folio Number : __________ **S.NO._____**
Specimen

NAME-
Jt. Holder 1-
Jt. Holder 2-
Address:

Dear Shareholder(s),

Sub: Reminder for mandatory furnishing of PAN, KYC Details and Nomination for holders of physical securities

Ref.: SEBI Master Circular No. SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/91 dated 23rd June, 2025 as updated vide SEBI Master Circular Number SEBI/HO/38/13/(4)2026-MIRSD-POD/I/4298/2026 dated 6th February, 2026.

- As you are aware that the Securities and Exchange Board of India ("SEBI") has, through the captioned circulars as updated from time to time, mandated all holders of securities in physical form in listed companies to furnish their PAN, choice of Nomination, Contact details (Postal Address with PIN Code and Mobile Number), Bank Account Details and Specimen Signature for their corresponding folio numbers. Also, PAN to be furnished should be linked with Aadhar.

  Registration of E-mail ID is optional, however, the Shareholders are requested to register E-mail ID also, for better communication & to support Green Initiative.

  The Company vide its earlier letters dated 14th January, 2022, 13th May, 2023, 24th May, 2024 and 8th August, 2025, informed the physical shareholders of the above requirement and requested them to submit the required details/documents for KYC updation.

- Please note that the Physical Security Holders who have not updated their PAN, Email address, Mobile number, Signature and Bank account details shall be eligible:
  - to lodge grievance or avail any service request from the RTA only after furnishing the aforesaid documents/details.
  - for any payment including dividend, interest or redemption (if any) in respect of such folios, only through electronic mode w.e.f. 1st April, 2024 upon furnishing all the aforesaid details in entirety.

- Since all/some of the aforesaid details with respect to the shares held by you in the Company are not recorded in the database of RTA in entirety, accordingly, shareholders holding shares in physical form are requested to provide their **PAN, KYC details, Choice of Nomination to the Registrar & Share Transfer Agent i.e.at MCS Share Transfer Agent Limited, 179-180, 3rd Floor, DSIDC Shed, Okhla Industrial Area, Phase I, New Delhi - 110020 ("RTA") or email at helpdeskdelhi@mcsregistrars.com at the earliest in the required forms as given below**:-

Sl. No.	Purpose	Form
1.	Request for registering PAN, KYC details or Changes/Updation thereof (only for shares held in physical mode)	Form- ISR-1
2.	Confirmation of Signature of shareholder by the Banker	Form- ISR-2
3.	Nomination form	Form- SH-13
4.	Cancellation*/Variation in nomination	Form- SH-14
5.	Declaration for opting out of Nomination	Form- ISR-3

*** In case of cancellation of nomination, the shareholders shall also submit form ISR-3 in addition to form SH-14.**

Shareholders may provide the above documents/details to the RTA for various service requests by way of 'In Person Verification' ("IPV") or post or electronic mode with e-sign.

Please also note that in accordance with Regulation 40 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, all requests for transfer of securities including transmission and transposition requests shall be processed only in dematerialized form. In view of the same and to eliminate all risks associated with physical shares and avail various benefits of dematerialisation, you are requested to dematerialise the shares held by you in physical form.

For any clarification, you may contact the RTA at the above mentioned address/e-mail or the Company Secretary at Head Office at Plot No. 2-B, Sector-126, Noida-201304, District Gautam Budh Nagar, Uttar Pradesh or E-mail at compliance.officer@indiaglycols.com.

Yours Sincerely,
For India Glycols Limited
Sd/-
Ankur Jain
Head (Legal) & Company Secretary

Note:- *The above said forms are available on the website of the Company at https://www.indiaglycols.com/shareholders-communication/. The forms can also be accessed from the RTA's website at www.mcsregistrars.com/downloads.php.*

This being a Computer generated letter, No signatures are required.